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ADDENDUM NO. 1

REQUEST FOR QUOTATIONS (RFQ) NO.:	1220-040-2020-053
TITLE:	FLAGGING & TRAFFIC CONTROL SERVICES
ADDENDUM ISSUE DATE:	SEPTEMBER 18, 2020
DATE:	PREFER TO RECEIVE QUOTATIONS ON OR BEFORE SEPTEMBER 24, 2020

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information and clarifications to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor not being familiar with this addendum. This Addendum No. 1 contains three (3) pages in total.

Q.1. How many hours of TCP service does the City typically purchase on an annual basis?

A.1. Normal operations are Monday-Friday and require 20-25 TCP's. In peak season Operations (May to August) this increases to potentially 25-35 TCP's.

Q.2. How many hours of TCP plus Lane Closure Truck service does the City typically purchase on an annual basis?

A.2. Normal operations are Monday-Friday and require 15-20 Lane Closure Trucks. In peak season Operations (May to August) this increases to potentially 20-25 Lane Closure Trucks.

Q.3. What proportion of the hours identified in 2) above are for roads with regular posted speeds above 70 km/hr (highway truck service) versus lower regular posted speeds (conventional lane closure truck service)?

A.3. Use of a highway truck is not usually required for regular service, however the expectation is that they are available when required for larger jobs near Highways.

Q.4. How many hours/days does the City typically purchase on an annual basis for equipment rentals for:

- a) Trailer mounted Flashing Arrow Boards;
- b) Trailer mounted Dynamic Message Boards;
- c) Other significant equipment not normally standard with a TCP plus Lane Closure Truck service.

A.4. No estimate readily available as they are used for special events by multiple departments at the City throughout the year, as well as for advertising initiatives from year to year.

Q.5. Reference: Schedule A, Specifications of Goods and Scope of Services, 2.6:

Can the City provide a rough proportion of hours of contracted service where the City provides the signs and equipment (Standard Services) and only requests the contractor provide TCPs as compared with the proportion of hours where the City seeks the contractor to provide signs and equipment (High Level Services) and TCPs??

A.5. No. Assume the majority are contractor provided services/signage (High Level Services).

Q.6. Reference: Schedule B, Section B3, 10. Time Schedule:

It is unclear what the City is seeking proponents provide in respect of this section of the RFQ submission requirements. In the absence of the City identifying the volumes of various services it is seeking to serve through the RFQ contracts, it is difficult for proponents to know how many TCPs, Lane Closure Trucks, Highway Trucks, and other equipment will be needed and to offer a reasonable milestone schedule for making identified quantities of such service available. It is also unclear if the "Activities" for which the City is seeking a milestone schedule for are for quantities of the units of service as described in the prior sentence, or some other units of activity not specified in the RFQ.

A.6. The contents of this schedule should define the milestones and activity schedule of the project, integrating these three (3) elements:

- a) deliveries;
- b) dates; and
- c) duration and critical dependencies.

Q.7. Can the City elaborate this table to provide desired "Activities" with associated desired volumes so that proponents can provide a milestone schedule responsive to the traffic control needs of the City and that is comparable across all proponents?

A.7. It is noted in the RFQ that this table "should" be completed by the Contractor. For further clarity, only complete this table if it is applicable to your Quotation.

Q.8. Reference: RFQ, 14 Multiple Contractors

Schedule A, Specifications of Goods and Scope of Services, 12 Allocation of Work

Notwithstanding that the City reserves the right and discretion to enter into contracts with multiple contractors and divide up the work in a manner it sees fit having regard to the quotations received, a better understanding of City's general intent would allow proponents to better respond to the RFQ. For example, carrying the bonding requirements (Schedule A, Section 17. Bonding), or accepting the consequences for an inability to serve (Schedule A, Section 11) can be reasonable for a contractor awarded a contract with an expectation of generally providing a sufficient and consistent volume of service (with some seasonality) on a

daily basis, but unreasonable for a contractor receiving a contract and ranked second or third on a list only to be requested to provide service once or twice a month, or once or twice a year.

A.8. As per the RFQ.

Q.9. Can the City provide some insight into how it manages the work allocation among contractors that will be awarded contracts under the RFQ? For example, does the City generally plan to rank contractors in order of preference and then:

- a) Offer all work the contractor ranked number 1 and only if contractor number 1 is unable to serve proceed to the next highest ranked contractor on the list that has available capacity, or;
- b) Select two or three contractors to enter into contracts with an intent to manage according to a predetermined rough allocation of work amongst the selected contractors, which allocation would generally not be adjusted unless one of the contractors exhibited poorer performance or unreliability, or;
- c) Some other means of allocation.

A.9. Typically, Option A is preferred, however performance will obviously dictate whether or not we move to other options.

Q.10. Reference: Schedule A, Specifications of Goods and Scope of Services, 2.10 Temporary Traffic Control Equipment, Signage and Devices

Please provide a more specific description of the type of safety fence required by Item 14 , Safety Fence.

A.10. This would be what is also referred to as snow-fencing. It is plastic bright orange fencing with holes to temporarily fencing off an area. It is not typically required to be provided by the traffic control company as we purchase our own inventory.

Q.11. Reference: Schedule A, Specifications of Goods and Scope of Services, 16 Traffic Control, 16.2(b)

Please confirm that the reference to “2015 Interim Traffic Management Manual for Work on Roadways” should properly be “Traffic Management Manual for Work on Roadways, 2020 Edition”

A.11. Correct. The latest edition of the Traffic Management Manual for Work on Roadways issued by the Ministry of Transportation and Infrastructure (the “Traffic Management Manual”) applies.

END OF ADDENDUM

All Addenda will become part of the RFQ Documents.
