



## PROCUREMENT SERVICES

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### ADDENDUM No. 1

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REQUEST FOR PROPOSALS No.:	1220-030-2021-006
TITLE:	GEOTECHNICAL SERVICES FOR NEWTON COMMUNITY CENTRE
ADDENDUM ISSUE DATE:	MARCH 10, 2021
CLOSING DATE AND TIME:	ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"): TIME: 3:00 P.M. (LOCAL TIME) DATE: MARCH 12, 2021

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### INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 1 to 1220-030-2021-006 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains three (3) pages.

#### QUESTIONS AND ANSWERS:

- Q1.** The asphalt restoration requirement at geotechnical borehole locations within roadways: is cold patched asphalt acceptable or is hot patched asphalt required?
- A1.** Cold patch is acceptable for geotechnical borehole locations.
- Q2.** Does the City require a secure deposit from the Consultant upfront of the field drilling program? If so, how much is required and what is the holding period?
- A2.** Proponents will apply for and obtain required permits for working within City's Rights-of-Way (ROW). Permit requirements are posted on City of Surrey website. For more info refer to the attached document "A General Guide to Designing and Construction Works in Surrey Rights-of-Way" that is also available on City of Surrey website.

**Q3. If it is possible, please clarify which items can be involved in “Remobilization fee”?**

**A3. The remobilization fee is to be provided as a separate pricing should we have to complete the geotechnical field investigation in two steps at two different times.**

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**All Addenda will become part of the Contract Documents.**

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**- END OF ADDENDUM -**

## ATTACHMENT 1 – A GENERAL GUIDE TO DESIGNING AND CONSTRUCTION WORKS IN SURREY RIGHTS-OF-WAY

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# A General Guide to Designing and Constructing Works in Surrey Rights-of-Way

*This guide describes the Engineering Department's requirements when constructing municipal infrastructure within Surrey roads and rights of way in conjunction with land development or issuance of a building permit.*

## General Information

All infrastructure which will be owned, operated or maintained by the City of Surrey must be designed and built to City standards and must have permits issued by the Engineering Department prior to starting construction. A professional standard drawing prepared by a qualified consulting professional engineer is required. All consulting engineers should be familiar with the City's design and construction requirements as outlined in the most current versions of the Design Criteria Manual and the Standard Construction Documents. These documents are available on the City's website at

<http://www.surrey.ca/Doing+Business/City+Utilities/Engineering+Publications.htm>

Bound paper copies are available for purchase at the Engineering Front Counter at City Hall for \$30.00 each. All construction shall also be completed in accordance with the latest version of the Master Municipal Construction Document – Volume II (MMCD). The MMCD is available at: Support Services Unlimited, Suite 302, 1107 Homer Street, Vancouver, BC V6B 2Y1 (telephone: 604-681-0295).

## Working in the Roads and Rights-of-Way

Prior to starting construction, a City Road & Right of Way Permit and a Traffic Obstruction Permit issued by the Engineering Department are required to work in the roads and rights of way. Contractors must follow the terms of the City's Traffic By-law # 13007 and follow traffic control measures specified in the B.C. Traffic Control Manual for Work on Roadways. Information is available for all permits at the Engineering Counter at City Hall. A traffic control plan may be required.

When working within Provincial Highways, a permit from the Ministry of Transportation is also required.

Contractors must be skilled with all aspects of construction when working within the City's road right of way and must provide the City confirmation in three key areas: Insurance, WorkSafeBC Registration and a City of Surrey Business License.

Contractors are required to provide a \$5,000,000 insurance certificate which names the City of Surrey as an additional insured, as proof of valid insurance prior to the start of construction. The Certificate of Insurance is obtained from your insurance broker. The Certificate is available on the City's website using the Search utility on the home page.

The Contractor is also required to provide the City confirmation of current registration in good standing with WorkSafeBC. Confirmation that for purposes of the Occupational Health and Safety Regulation of the Province of British Columbia, B.C. Regulation 296/97, the Contractor shall be the "prime contractor" for the work and shall comply with all requirements of the aforesaid regulation, and shall provide a copy of his Safety Program as accepted by WorkSafeBC.

## Further Information

For further information or to obtain permits please contact:

City of Surrey – Engineering Department - Engineering Counter  
14245 – 56 Avenue, Surrey, BC V3X 3A2  
Telephone: 604-591-4340 Fax: 604-591-8693  
engineering@surrey.ca

This guideline is intended to provide general information only. City bylaws and policies shall take precedence.

July 2006

