



PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 1

REQUEST FOR PROPOSAL No.: 1220-030-2021-012

TITLE: PARKING MOBILE PAYMENT APP

ADDENDUM ISSUE DATE: MARCH 01, 2021

CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME (THE “CLOSING TIME”):

TIME: 3:00 P.M. (LOCAL TIME)

DATE: MARCH 18, 2021

INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 1 to 1220-030-2021-012 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages.

QUESTIONS AND ANSWERS:

- Q1. What is the existing pay station type (pay by plate or pay by space) and vendor? Approximately how many?
- A1. It is pay by plate and there are 40 of Siemens/Prisma, 25 of DPT Lukes, and 4 of McKay Tango.
- Q2. How many parking spaces are there currently? Broken down by on-street and off-street.
- A2. There are 2,210 and approximately 50/50 split.
- Q3. What was last year and/or 2019 Parking Revenue, broken down by source type.
- A3. Approximately \$2.5 Million, with approximately 20% mobile payment.

- Q4. What is the current parking transaction fee the City and/or End User pays for the existing mobile payment service?**
- A4. The City does not disclose this information.**
- Q5. How many vendors do you intend to select?**
- A5. The City may choose a single Contractor with exclusive rights for provision of mobile payment or multiple Contractors. Please see Schedule of Rates of Schedule C-5 – Proponent’s Financial Proposal.**
- Q6. How long is the initial term of the contract?**
- A6. Two years with up to four one-year extension terms.**
- Q7. In order to meet the file size upload of 10MB, would it be acceptable to send the Financial Proposal separately?**
- A7. Yes, please see section 2. 1 Closing Time and Address for Proposal Delivery.**
- Q8. Is the City of Surrey Business License number required with the submission of the proposal, or after the intent to award?**
- A8. A City of Surrey Business License may be submitted after the award. Please see Schedule C-1 – Statement of Departures section 2.**

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -