



PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 2

REQUEST FOR QUOTATIONS No.:	1220-040-2021-071
TITLE:	Rental and Service of Waste Bins & Portable Toilets
ADDENDUM ISSUE DATE:	January 25 th , 2022
REVISED CLOSING DATE:	PREFER TO RECEIVE SUBMISSION ON OR BEFORE JANUARY 31 st , 2022.

INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 2 to 1220-040-2021-071 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 2 contains two (2) pages.

REVISED CLOSING DATE:

The City would prefer to receive quotations on or before January 31st, 2022.

QUESTIONS AND ANSWERS:

- Q1.** Are there specific time parameters for servicing of the toilets and waste disposal bins?
- What dates would servicing be required for each event?
- What times would servicing be required for each event?
- A1.** **These dates and times are yet to be determined.**
- Q2.** How many services would be required per day?
- A2.** **Each event is different. Below is an estimation of services per day per event for toilet servicing. Multiply this number by the number of toilets ordered.**

Party for the Planet – End of event clean. No additional pumps required.
Canada Day – 1 Additional pump required
Fusion Festival – 2 Additional Pumps needed.

Tree Lighting Festival – End of event clean. No additional pumps required.

- Q3.** Does the cost per unit for line item 1-4 include the servicing fee for the end of the event when the unit is removed, or would that fee be separated out with the Service Pump fee on line 6?
- A3.** **The cost per unit should include the servicing fee for the end of the event when the unit is removed.**
- Q4.** Are we able to add a line for the trailer Service Pump as that would be a different cost than a standard unit due to the size of the tanks?
- A4.** **Please note separate costs under “Other Fees” and describe these fees in detail.**
- Q5.** Who is responsible for providing the monitoring of the bins and toilets to ensure cleanliness?
- A5.** **Contractors that have been hired to manage the bin and the portable toilets. If you offer such service, we would be interested in knowing what the cost would be per hour or per event.**
- Q6.** If staffing deems a unit unusable and requiring service, who is authorized to submit this request?
- A6.** **A contact name will be given closer to the event. It will be either a City of Surrey Staff person or a staff member of our production company (which is yet to be determined).**

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -