



PROCUREMENT SERVICES SECTION
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ADDENDUM #1

**REQUEST FOR EXPRESSIONS OF INTEREST
AND STATEMENTS OF QUALIFICATIONS 1220-051-2022-002
(RFEOI/SOQ) No. :**

**TITLE: PROFESSIONAL SERVICES FOR
POLICE TRAINING FACILITY – DESIGN
SERVICES**

ADDENDUM ISSUE DATE: August 19th, 2022

**REVISED DATE: Prefer to receive Submissions on or
before September 6, 2022**

INFORMATION FOR RESPONDENTS

This Addendum is issued to provide additional information to the RFEOI/SOQ for the above-named project, to the extent referenced and shall become thereof. No consideration will be allowed for extras due to the Respondent not being familiar with this Addendum. This Addendum No. 1 contains three (3) pages in total.

REVISED DATE:

The City would prefer to receive Submissions on or before September 6, 2022.

QUESTIONS AND ANSWERS:

Q.1. Given that the submission falls before a long weekend, and many consultants are away, would a one-week extension be possible for this RFEOI?

A.1. See above Revised Date section.

Q.2. In Schedule A, Item #3 ('Existing Property and Building Details' on p11 of 24) it is stated that "the building requires significant maintenance and remediation" work. Will this include a seismic upgrade based on a major renovation, as well as upgrades to civil and/or post-disaster elements?

A.2. Fundamental seismic upgrade is not on the agenda for this project. Post-disaster requirements are not an anticipated need for this facility. Civil requirements have not been established and will be based on a) condition assessment needs and b) new development and site service agreement requirements.

Q.3. In Schedule A, item #6 ('Project Phasing' on p14 of 24) it is noted that the current phase 1 remedial work is to facilitate the temporary use of the space for a simulation village. Is it part of this RFQ's scope of work to make this simulation village permanent?

A.3. Yes, the Sim Village will become a permanent installation as part of the Project through next stages of this competitive solicitation process. A new mezzanine structure has been suggested to facilitate stacking half of the Sim Village on a second level for floor space efficiency.

Q.4. In regards to the above-noted RFP, can you please confirm for Item 22. Proposed Sub-Consultants/Team, in the Form of Quotation, are we able to name more than one consultant for the same discipline (i.e. multiple structure, mechanical, electrical consultants etc.) or should we just list one?

A.4. Respondents are to provide information suitable for evaluation. If more than one consulting source is named per discipline, it should be explained how the resources will be split or later determined.

Q.5. Can the City please confirm that the scope of work is to provide a building condition assessment, to provide base building upgrades, and accommodate a 50m shooting range facility through these upgrades by 2023? And the rest of the program spaces will be master planned (in the same scope) to be built out over a 10-year period?

A.5. Per Section 6 in Schedule A, the current suggestion is to provide building condition assessment and design services for base building upgrades (at least) in 2023. Leadership would prefer if work and permits can be expedited for installation of 50m range for as soon as possible.

In addition to services delivering base-building upgrade/tenant improvements, expected services will include for master planning, schematic design and design development necessary for the complete build-out, whether conveyed in phases to suit funding and Zoning/Development permit requirements, or by one single phase and roll out (to be announced).

The minimum 10-year outlook is merely a growth projection.

Q.6. Regarding Item 20, Financial References, in the Form of Submission (Schedule B), in order for us to provide accurate references for this item, can the City please clarify what it is seeking in terms of the nature and objective of these references?

A.6. At minimum, Respondents should provide their main banking institutions contact information for the City to contact to verify financial stability.

Q.7. May we submit resumes for our proposed key personnel as an appendix, or is information for personnel limited to the table under item #21 in Schedule B?

A.7. See A.9. Submissions are not limited to the provided Schedule B form.

Q.8. May we add project photos as appropriate as part of our Schedule B document?

A.8. See A.9. Submissions are not limited to the provided Schedule B form.

Q.9. For our three reference projects as part of Schedule A, are we required to complete the form exactly as provided (since it is watermarked as 'Sample')? Or may we submit our own project pages with graphics and images, so long as it contains all fields/items as required by this form?

A.9. Respondents should make their Submission in the form provided in Schedule B. Respondents may add additional lines to the existing form and/or add additional pages as necessary.

Submissions are not limited to the Schedule B form. If Respondents choose to use their own form, they should ensure all information requested in the Schedule B is addressed and presented in a way that the Evaluation Team may easily review the Submission.

– END OF ADDENDUM –