



PROCUREMENT SERVICES

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ADDENDUM No. 2

REQUEST FOR APPLICATION FOR STANDING OFFER AGREEMENTS No.:	1220-060-2022-006
TITLE:	On Demand Property Cleanup
ADDENDUM ISSUE DATE:	November 17th, 2022
DATE	PREFER TO RECEIVE SUBMISSION ON OR BEFORE NOVEMBER 21st, 2022.

INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 1 to 1220-060-2022-006 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 2 contains two (2) pages.

REVISIONS TO SCHEDULE A:

Schedule A Specifications of Goods and Scope of Services is to be deleted in its entirety and replaced with the following.

**“SCHEDULE A
SPECIFICATIONS OF GOODS AND SCOPE OF SERVICES**

The City is seeking experienced and qualified contractors with proven ability to perform On-Demand Property Cleanup Services for a wide variety of small to large-scale properties, both private and public, at various locations within the City on an “as and when” required basis. The Goods and Services include without limitation the supply and delivery of material, the provision of skilled labour, and equipment to provide the Goods and perform the Services and other requirements of this RFA-SOA in the City.

1. Project Background

Corporate Services, Bylaw Division performs cleanups on properties not in compliance with various City Bylaws, where the Bylaw allows the City to recover costs from the property owner. The City's engineering department also performs cleanups on an ad hoc basis as required.

2. Project Objectives

Corporate Services, Bylaw Division, and Engineering would like to have a contractor(s) available to perform property clean ups as needed. The nature of the requests require timely responses by the contractor(s) to the request (within 3 business days).

3. Project Scope and Effort

This is ongoing work that does not have a start/stop date like a project. The size and scale of the clean up varies depending on the violations on the property. Clean up of property may include the removal of garbage, debris and other items (potentially large items such as abandoned furniture or vehicles), as well as cutting grass, weeds and overgrown bushes to an acceptable (as directed by the Bylaw Enforcement Officer or the City's Engineering Department). There may also be times where hazardous materials (i.e. asbestos) are present and need to be disposed of in an approved manner.

The number of property clean ups can vary each year. Historical cleanups are from the previous three calendar years is listed below.

2019: 95

2020: 47

2021: 35

Engineering cleanups are entirely on an ad hoc basis and can vary considerably in scope depending on the situation.

3. Insurance Requirements

Please refer to Section 38 of the draft agreement for the Contractor(s) insurance requirements.

4. Term

The initial Term is one (1) year with the option to extend the Term for a period of time not to exceed four (4) additional one (1) year periods. Refer to Section 10 of the draft agreement for renewal terms."

REVISED CLOSING DATE

The City would prefer to receive Quotations on or before November 21st, 2022.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -