



PROCUREMENT SERVICES SECTION

CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 1

REQUEST FOR QUOTATIONS NO.: 1220-040-2022-032

TITLE: HERBICIDE APPLICATIONS SERVICES

ADDENDUM ISSUE DATE: MARCH 21, 2022

DATE: PREFER TO RECEIVE SUBMISSION ON OR BEFORE MARCH 24, 2022

INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 1 to RFQ 1220-040-2022-032 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages.

1. QUESTIONS/ANSWERS

Q1. How many hours are expected to be spent on this project during the Term of the Agreement?

A1. The hours expected (weather permitting), are as follows:

- Late April: 1 crew, 35-40 hours a week
- May – August: 2 crews, 35-40 hours a week
- September – October: 1 crew, 35-40 hours a week

Q2. Are the personnel involved in the project required to be dedicated to this project full time for the entire period, or is it more on an as-needed basis?

A2. Further to response to Q1 above, the City prefers that the personnel be dedicated full time, weather permitting, during the Term of the Agreement.

Q3. Are we expected to perform the scouting and monitoring of the invasive plants or is a weed inventory provided to us?

A3. The Contractor is not expected to do scouting or monitoring. An inventory of sites will be provided to the successful Contractor.

Q4. In the Form of Quotation, there is a section for Time Schedule. The RFQ indicates that a schedule will be provided to us upon award of the contract though. What information is expected in this field?

A4. As a schedule of work will be provided by the City. The Time Schedule attached to the Form of Quotation does not need to be completed.

Q5. In the Form of Quotation, how should we include the cost of herbicide in the rate for the truck and employee? Are you able to give us an estimate for how much pesticide was used in year's previous for this service?

A5. The pesticide used in the previous years was approximately 50 kg of glyphosate product. The cost for the herbicide should be incorporated into truck and employee rate.

Q6. Similarly, are you able to give us an estimate for how many locations are to be treated so I can know about how much signage material will be needed?

A6. There are approximately 1300 sites.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -