



PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL
13450 – 104 Avenue, Surrey, B.C., V3T 1V8
Tel: 604-590-7274
E-mail: purchasing@surrey.ca

ADDENDUM No. 1

REQUEST FOR QUOTATION No.: 1220-040-2022-091

TITLE: REPLACING THEATRE SEATING AT THE SURREY ARTS CENTRE

ADDENDUM ISSUE DATE: JANUARY 24, 2023

DATE: PREFER TO RECEIVE SUBMISSION ON OR BEFORE JANUARY 31, 2023

INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 1 to 1220-040-2022-091 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors, for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages.

QUESTIONS AND ANSWERS:

- Q1. Do we need a bid bond?
- A1. Bid bond is not necessary for this project.
- Q2. Should we provide our own dumpster for waste?
- A2. Dumpster to be provided by Contractor
- Q3. As per spec section 1.2 B "including left- and right-hand tablet arms". Do we need to include tablet arm? I don't find more information about that in the spec.?
- A3. No tablet arms required.
- Q4. As per spec section 2. 2. C "allow wiring and mounting existing LED aisle lights". Do you want to re-use your lights, or do we include new ones? (I don't know if we can re-use lights so I would have to check that info with my colleagues).?

A4. The City prefers to re-use the existing lights as they perform exceptionally well compared to any other solution we have had previously. As long as the end panels can be modified according to the drawing the relocation of the lighting fixtures and wiring is not the responsibility of the Contractor and will be performed by either City staff or electrical contractor. Two other options can be explored:

1) Supply a quote for alternative aisle lighting - LED only 3200K – 3400K color temperature 0 – 10V dimming. Include all required LED drivers in the quote– include full specs on the fixture.

2) Supply unmodified end panels for modification by the City. This option would require the supply of the end panels in advance of installation. Also the City will add a suitable value of the modification to the supplied quote so the total cost of the replacement can be compared fairly to any other quotes.

Q5. Are there any insurance requirements?

A5. Please see section 12. Insurance and Damages on page 13 of the RFQ.

Q6. Are we allowed to quote just one type of seating?

A6. Contractors can provide a quote for either Schedule A-1 Mainstage Fixed Seating or Schedule A-2 Studio Telescopic Seating or both.

Q7. Are drawings available in .dwg format?

A7. The supplied drawings are scans of hard copies. The City does not possess digital copies other than the PDF provided.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -