



PROCUREMENT SERVICES SECTION

**CITY OF SURREY, SURREY CITY HALL
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ADDENDUM No. 2

REQUEST FOR QUOTATIONS No.: 1220-040-2022-104

**TITLE: CIVIC GROUNDS MAINTENANCE LITTER AND
DEBRIS REMOVAL**

ADDENDUM ISSUE DATE: DECEMBER 20, 2022

**DATE: PREFER TO RECEIVE QUOTATIONS ON OR
BEFORE JANUARY 5, 2023.**

INFORMATION FOR CONTRACTORS

Contractors are advised that Addendum No. 2 to RFQ 1220-040-2022-104 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Contractors for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractors or any sub-contractor not being familiar with this addendum.

QUESTIONS/ANSWERS

Q.1 The app that you require to be used – does the City already have an app they are using or are you looking for the supplier to provide one?

A.1 The City currently uses Survey 123 but will be transitioning to Microsoft Power Apps. The supplier will be required to download the app and their staff will need a smart phone, ipad etc. to record and submit their service details.

Q.2 For references – the company was incorporated earlier this year but we have years of experience – can we use a reference from a different organization?

A.2 Any person or firm submitting a Quotation for part or all of the work/services should be experienced in the type of work/service required by the solicitation document and is required to provide a list of references proving previous projects completed of similar size and complexity.

All Addenda will become part of the Contract Documents.

- END OF ADDENDUM -