

CH Latimer Community Pond JV Inc. (1209478 Inc.)

Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements

194 Street & 28 Avenue, Surrey, BC

APLIN & MARTIN PROJECT NO. 19-016

ADDENDUM NO. 1

March 2, 2021

Proponents are advised that Addendum No. 1 for Request for Expressions of Interest and Statements of Qualifications for the Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements is hereby issued by Aplin & Martin as noted on the following pages.

Proponents shall:

1. Sign a copy of this addendum and return to the undersigned, by email, within 24 hours.
2. Take into account the content of this Addendum in the preparation of the RFEI/SOQ.

Proponents are requested to acknowledge by either phone, or email to Aplin & Martin Consultants Ltd. the receipt of this Addendum.

ACKNOWLEDGEMENT	
Addendum No. 1 received and content noted	
<hr/>	
(Signature)	
Position:	<hr/>
Firm Name:	<hr/>

Issued by:

John Robbie, P.Eng.

Aplin & Martin Consultants Ltd.
201 - 12448 – 82 Avenue
Surrey, BC V3W 3E9

Phone: 604-597-9058
Fax: 604-597-9061

- 1. Clarification (Revised Statement of Qualification Submission Date: March 10, 2021)**
Replace "All Statements of Qualifications marked "Request For Expression of Interest / Statement of Qualifications – Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements", Reference No. 19-016, Confidential - Do Not Open", will be received at Aplin & Martin Consultants Ltd, Attention: John Robbie, P.Eng., 201 – 12448 – 82 Avenue, Surrey, BC V3W 3E9 on or before 3:00 p.m., March 5, 2021. Office hours are 8:00 a.m. to 4:30 p.m" with "All Statements of Qualifications marked "Request For Expression of Interest / Statement of Qualifications – Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements", Reference No. 19-016, Confidential - Do Not Open", will be received at Aplin & Martin Consultants Ltd, Attention: John Robbie, P.Eng., 201 – 12448 – 82 Avenue, Surrey, BC V3W 3E9 on or before 3:00 p.m., **March 10, 2021**. Office hours are 8:00 a.m. to 4:30 p.m"
- 2. Clarification (Revised paragraph on Page 2)**
First paragraph on Page 2, replace "The Work to be constructed will be completed in two separate phases under two separate contracts" with "The Work to be constructed will be completed in two separate phases under two separate lump sum price contracts"
- 3. Clarification (Revised 1. Introduction)**
Replace "The Work to be constructed will be completed in two separate phases under two separate contracts" with "The Work to be constructed will be completed in two separate phases under two separate lump sum price contracts"
- 4. Clarification (Revised 1. Introduction)**
Replace "This RFEI/SOQ submission will be used to shortlist up to four (4) contractors for both phases of the work" with "This RFEI/SOQ submission will be used to shortlist contractors for both phases of the work"
- 5. Clarification (Revised 3.1. Form of Statement of Qualifications)**
Replace "Proponents with unsettled legal disputes with the JV will not be reviewed" with "Proponents with unsettled legal disputes with the JV or City of Surrey will not be reviewed"
- 6. Clarification (Revised 5.1. Mandatory Criteria)**
Added "Minimum score to be shortlisted will be 36 out of 39 totaling from sections 5.2 and 5.3. in addition to satisfy the mandatory criteria under section 5.1 and achieving a minimum score of 6 out of 8 for each reference under section 5.3."

Replace "E. Proponent must not have had any contractual dispute proceed to litigation with the JV or any of its agents within the past 5 years." with "E. Proponent must not have had any contractual dispute proceed to litigation with the JV or City of Surrey or any of their agents within the past 5 years."

Replace "F. Minimum annual value of self performed civil work (earthworks and utility works), excluding structural work of \$55 million - attach letter from Accountant" with "F. Minimum annual value of self-performed civil work (earthworks and utility works), excluding structural work of \$40 million - attach letter from Accountant"

Added "All letters to be addressed to CH Latimer Lake Community Pond JV Inc."

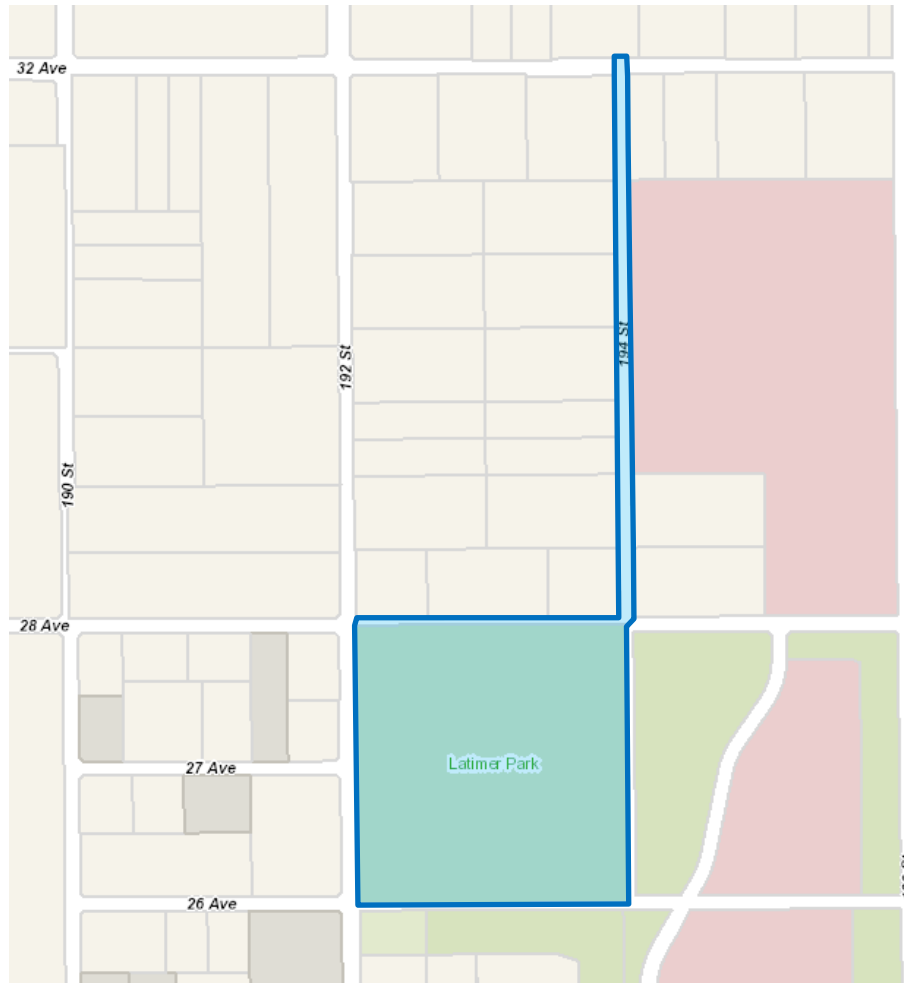
7. Clarification (Revised 5.2. Desirable Criteria)

Replace "Proponent has performed minimum 2 similar land development related / municipal utility (water, sanitary, storm) infrastructure projects, with tender values between \$8 million to \$12 million per project, over the last 5 years. Less than 2 projects (0 points); 2 projects (2 points); 3 projects (3 points), 4 or more projects (4 points)" with "Proponent has performed similar land development related / municipal utility (water, sanitary, storm) infrastructure projects, with tender values greater than \$5 million per project, over the last 5 years. 0 projects (0 points); 1 project (1 points); 2 projects (2 points), 3 or more projects (3 points)"

Deleted "Annual revenue: Less than \$80 million (1 points). More than \$80 million (2 points)"

8. Clarification (Revised 5.3. Additional Criteria)

Replace "Three reference checks will be performed. A minimum of 5 points from a possible 8 per reference is required to pass" with "Three reference checks will be performed. A minimum of 6 points from a possible 8 per reference is required to pass."



REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

Project Title: Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements.

Project Type: Land Development - For Private Developer

Developer: CH Latimer Lake Community Pond JV Inc. (1209478 Inc.)

Land Owner: City of Surrey

Civil Consultant: Aplin Martin Consultants Ltd.

Reference No: 19-016

February 18, 2021
Revision 1: March 2, 2021

CH LATIMER LAKE COMMUNITY POND JV INC. (1209478 INC.)
REQUEST FOR EXPRESSION OF INTEREST / STATEMENT OF QUALIFICATIONS (RFEI / SOQ)
LATIMER LAKE STORMWATER TRUNK INFRASTRUCTURE, WETLAND, AND PARK IMPROVEMENTS.

CH Latimer Lake Community Pond JV Inc. (JV) invites RFEI / SOQ's for pre-qualification of a General Civil Contractor to undertake the construction of the Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements. The Work to be constructed will be completed in two separate phases under two separate lump sum price contracts. The two contracts may be awarded to one or two different contractors. This RFEI/SOQ submission will be used to shortlist contractors for both phases of the work.

The extents of Phase A and Phase B are shown on the Overall Key Plan in Appendix C. The work under Phase A includes construction of a storm trunk sewer within 28 Avenue and 194 Street, siltation control, road restoration, and ultimate roadworks within 28 Avenue. The work under Phase B includes clearing, construction of storm trunk sewer within the park, Latimer Lake wetland, sanitary sewer, waterworks, earthworks, Latimer Lake landscaping and park land improvements, siltation control, and construction of a washroom building.

There are certain mandatory requirements for pre-qualification. Responses not clearly demonstrating that they meet these requirements will receive no further consideration during the qualifications review process.

RFEI / SOQ's will be evaluated based on the Proponents' qualifications and track record, recent experience with similar infrastructure projects, demonstrated ability to complete projects within the proposed schedule and budget, as well as any other factors the JV deems to be relevant to the project success.

JV intends to issue Invitations to Tender to the Pre-Qualified Proponents within one month of the RFEI / SOQ submission.

All Statements of Qualifications marked "Request For Expression of Interest / Statement of Qualifications – Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements", Reference No. **19-016**, Confidential - Do Not Open", will be received at Aplin & Martin Consultants Ltd, Attention: John Robbie, P.Eng., 201 – 12448 – 82 Avenue, Surrey, BC V3W 3E9 on or before 3:00 p.m., March 10, 2021. Office hours are 8:00 a.m. to 4:30 p.m. Alternatively, email submissions are accepted. Please email PDF submissions to jrobbie@aplinmartin.com.

All inquiries related to this RFEI / SOQ should be directed in writing to Aplin & Martin Consultants Ltd, John Robbie, P.Eng., e-mail: jrobbie@aplinmartin.com

This RFEI / SOQ is not an offer to purchase goods or services. The JV is not bound to enter into a Contract with any Qualified Proponent. Responses will be assessed in light of the qualification review criteria. The JV will be under no obligation to receive further information, whether written or oral, from any Proponent.

All participating Proponents must complete the Registration Form (Appendix B) or provide similar information.

RFEI/SOQ No. **19-016**

REQUEST FOR EXPRESSION OF INTEREST / STATEMENT OF QUALIFICATIONS

GENERAL REQUIREMENTS

1. Introduction

You are invited by the CH Latimer Lake Community Pond JV Inc. (JV) to submit a Request for Expression of Interest / Statement of Qualifications, (RFEI / SOQ), for the pre-qualification to provide construction services for the Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements. The Work to be constructed will be completed in two separate phases under two separate lump sum price contracts. The two contracts may be awarded to one or two different contractors. This RFEI/SOQ submission will be used to shortlist contractors for both phases of the work.

The extents of Phase A and Phase B are shown on the Overall Key Plan in Appendix C. The work under Phase A includes construction of a storm trunk sewer within 28 Avenue and 194 Street, siltation control, road restoration, and ultimate roadworks within 28 Avenue. The work under Phase B includes clearing, construction of storm trunk sewer within the park, Latimer Lake wetland, sanitary sewer, waterworks, earthworks, Latimer Lake landscaping and park land improvements, siltation control, and construction of a washroom building.

2. Instructions To Proponents

2.1. Closing Date and Address for Request for Expression of Interest / Statement of Qualifications Delivery

All RFEI / SOQ's to be received by the office of:

Aplin & Martin Consultants Ltd
201 – 12448 82 Avenue
Surrey, British Columbia
V3W 3E9
Attn: John Robbie, P.Eng.
Email: jrobbie@aplinmartin.com

All RFEI / SOQ's on or before 3:00 PM on the following date (the "Closing Date"):

Date: March 10, 2021
Office Hours: 8:30 a.m. - 4:30 p.m.

2.2. Inquiries

All inquiries related to this request for RFEI / SOQ should be directed in writing to the person named below (the "**JV Representative**"). Information obtained from any person or source other than the JV Representative may not be relied upon.

John Robbie, P.Eng.
Aplin & Martin Consultants Ltd
201 – 12448 82 Avenue
Surrey, British Columbia
V3W 3E9
Email: jrobbie@aplinmartin.com

Inquiries should be made no later than four (4) days before the Closing Date. The JV reserves the right not to respond to inquiries made within four (4) days of the Closing Date. Responses will be issued as Addendum on BCBid.

3. Request for Expressions of Interest and Statements of Qualifications Form and Content

3.1. Form of Statement of Qualifications

Each submission to include the JV standard "Request for Expressions of Interest and Statements of Qualifications" form.

All RFEI / SOQ's received in accordance with the foregoing will be reviewed, and the pre-qualification of proponents shall be solely at the discretion of the JV. Proponents with unsettled legal disputes with the JV or City of Surrey will not be reviewed. The Proponents submitting for pre-qualification will be notified if they have been shortlisted.

The submission may be supplemented by additional information as the Proponent sees fit. The submission should confirm the expertise, staff, and performance capabilities of the Proponent. Adequate General Commercial Liability insurance, Labor and Materials Bond, and Performance Bond will be required for this project. The submission should outline demonstrated expertise and experience in the areas described in the scope of work complete with current and past project locations and complete references for those projects.

The JV reserves the right to review similar works completed by the Proponent and contact sources that may or may not appear in your references or submission.

4. General Conditions

4.1. No JV Obligation

This RFEI / SOQ is not a tender and does not commit the JV in any way to pre-qualify a preferred proponent(s), or to proceed to negotiations for an agreement, or to award any agreement. The JV reserves the complete right to, at any time, reject all Statements of Qualifications, and to terminate this RFEI / SOQ process.

4.2. Proponent's Expenses

Proponents are solely responsible for their own expenses in preparing and submitting a Statement of Qualifications. The JV and its representatives, agents, consultants and advisors will not be liable

to any Proponent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Proponent in preparing and submitting a Statement of Qualifications, or participating in subsequent proposal requests, negotiations for an agreement, or other activity related to or arising out of this RFEI / SOQ.

4.3. No Agreement

By submitting a RFEI / SOQ and participating in the process as outlined in this request, Proponents expressly agree that no agreement of any kind is formed under, or arises from this RFEI / SOQ.

4.4. Conflict of Interest

A Proponent shall disclose in its RFEI / SOQ any actual or potential conflicts of interest and existing business relationships it may have with the JV, its elected or appointed officials or employees. The JV may rely on such disclosure.

4.5. Solicitation of JV Staff

Proponents and their agents will not contact any member of the JV staff with respect to this RFEI / SOQ, other than the JV Representative, at any time prior to the award of an agreement or the cancellation of this request for RFEI / SOQ.

4.6. Confidentiality

All RFEI / SOQ's become the property of the JV and will not be returned to the Proponent. All RFEI / SOQ's will be held in confidence by the JV unless otherwise required by law.

5. **Evaluation Criteria**

Proponents should ensure that they fully respond to all criteria in order to receive full consideration during evaluation. Responses meeting mandatory requirements will be further assessed and scored against the desirable criteria. Proponent shall provide information in the same sequence as listed to assist in evaluation process.

5.1. Mandatory Criteria

The following are mandatory requirements. Responses not clearly demonstrating that they have satisfied these criteria will receive no further consideration during the qualifications review process. Minimum score to be shortlisted will be 36 out of 39 totaling from sections 5.2 and 5.3. in addition to satisfy the mandatory criteria under section 5.1 and achieving a minimum score of 6 out of 8 for each reference under section 5.3

Mandatory Criteria
A. The Response must be received at the closing location by the specified closing date and time.
B. The Response must be in English and must not be sent by facsimile. At least (1) copy of the Response must be submitted.

C. Response must include a cover letter substantially similar to the cover letter set out in Appendix A and the cover letter must be signed, by a person authorized to sign on behalf of the Proponent and to bind the Proponent to the statements made in the Response to this RFEI / SOQ.
D. Proponent must not have been issued "Default Notice" or similar termination by Owner as described in CCDC General Condition 7.1 - "Owner's right to perform the work, terminate the Contractor's right to continue with the work or terminate the contract" within past 3 years for any public sector or private client.
E. Proponent must not have had any contractual dispute proceed to litigation with the JV or City of Surrey or any of their agents within the past 5 years.
F. Minimum annual value of self-performed civil work (earthworks and utility works), excluding structural work of \$40 million - attach letter from Accountant
G. Minimum General Commercial Liability insurance of \$5 million - attach insurance policy
H. Minimum \$10 million for Labor and Materials Bond and Performance Bond capacity - attach letter from bonding company.
I. Proponent is financially stable and in good standing with their financial institution - attach letter from principal financial institute.

All letters to be addressed to CH Latimer Lake Community Pond JV Inc.

5.2. Desirable Criteria on Proponent's Corporate Profile and Experience

The following desirable criteria will be evaluated on a point-based system.

Corporate Profile and Experience	
Profile	Max. Score
Proponent has been in business three or more years but less than ten years (1 point). Company has been in business ten or more years (2 points). Attach proof of Incorporation.	2
Proposed minimum number of workers who will be working on this project directly to complete this project, excluding office staff and sub-contractor. (more than 15 employees = 3 points; 10 -15 employees = 2 points; and less than 10 employees = 1 point).	3
Does the Proponent hold a Certificate of Recognition from WorkSafe BC? (yes = 1 point; no = 0 point)	1
The Project Manager* assigned to the project has more than 10 years of experience (2 Points), between 5 to 10 years of experience (1 point), less than 5 years of experience (0 points). Attach resume of Project Manager.	2
The Superintendent* assigned to the project has more than 10 years of experience (2 Points), between 5 to 10 years of experience (1 point), less than 5 years of experience (0 points). Attach resume of Superintendent.	2

Proponent has performed similar land development related / municipal utility (water, sanitary, storm) infrastructure projects, with tender values greater than \$5 million per project, over the last 5 years. 0 projects (0 points); 1 project (1 point); 2 projects (2 points), 3 or more projects (3 points)	3
Number of wetland / detention ponds constructed in the Lower Mainland in the last 5 years, 2 or less (1 point) more than 2 (2 points)	2

*The listed project manager and superintendent must be available for work full time for the contract duration.

5.3. Additional Criteria on Proponent's Reference Check

The following criteria will be evaluated on a point-based system. **Three reference checks will be performed. A minimum of 6 points from a possible 8 per reference is required to pass.**

Reference Check Criteria					
Criteria	Response	Points	Reference No. 1	Reference No. 2	Reference No. 3
Maintained schedule as stated in contract.	No (quite late)	0			
	Close	1			
	Yes	2			
Worked cooperatively with owners and the general public.	No	0			
	Somewhat	1			
	Yes	2			
Quality of work	Poor:	0			
	Fair:	1			
	Good:	2			
Was responsive to enquiries and demonstrated ability to problem solve	No	0			
	Somewhat	1			
	Yes	2			

**REQUEST FOR EXPRESSIONS OF INTEREST
AND STATEMENTS OF QUALIFICATIONS**

SUBMITTED TO: CH LATIMER LAKE COMMUNITY POND JV INC. – c/o APLIN &

MARTIN CONSULTANTS LTD.

ADDRESS: 201 - 12448 – 82 Avenue, Surrey BC V3W 3E9

SUBMITTED BY: _____

NAME: _____

ADDRESS: _____

NAME OF PROJECT: LATIMER LAKE STORMWATER TRUNK INFRASTRUCTURE, WETLAND,
AND PARK IMPROVEMENTS.

REFERENCE NO.: 19-016

PROPONENT'S REQUEST FOR EXPRESSION OF INTEREST / STATEMENT OF QUALIFICATIONS

A completed Request for Expression of Interest / Statement of Qualifications is required in advance of an Invitation to Tender in order to establish whether the Proponent possesses the capacity, skill and experience necessary for the faithful performance of the work. Proponent may supplement information requested with additional sheets if required.

REFERENCE NO. 19-016

PROJECT TITLE AND LOCATION: Latimer Lake Stormwater Trunk Infrastructure, Wetland, and Park Improvements, Located in Surrey, BC.

1. Proponent Identification

1.1 Full Legal Name of Proponent: _____

1.2 Address: _____

Phone No.: _____

Fax No.: _____

Email: _____

1.3 Corporation Partnership / Joint Venture Individual

1.4 If Corporation / Partnership / Joint Venture, year incorporated / organized: _____

1.5 Names and addresses of authorized signatories:

_____	_____
_____	_____
_____	_____

2. Mandatory Criteria
Initial in the box beside each item to confirm meeting the Mandatory Criteria

Mandatory Criteria	Initial
A. The Response must be received at the closing location by the specified closing date and time.	
B. The Response must be in English and must not be sent by facsimile. At least (1) copy of the Response must be submitted.	
C. Response must include a cover letter substantially similar to the cover letter set out in Appendix A and the cover letter must be signed, by a person authorized to sign on behalf of the Proponent and to bind the Proponent to the statements made in the Response to this RFEI / SOQ.	
D. Proponent must not have been issued "Default Notice" or similar termination by Owner as described in CCDC General Condition 7.1 - "Owner's right to perform the work, terminate the Contractor's right to continue with the work or terminate the contract" within past 3 years for any public sector or private client.	
E. Proponent must not have had any contractual dispute proceed to litigation with the JV or City of Surrey or any of their agents within the past 5 years.	
F. Minimum annual value of self performed civil work (earthworks and utility works), excluding structural work of \$40 million - attach letter from Accountant	
G. Minimum General Commercial Liability insurance of \$5 million - attach insurance policy	
H. Minimum \$10 million for Labor and Materials Bond and Performance Bond capacity - attach letter from bonding company.	
I. Proponent is financially stable and in good standing with their financial institution - attach letter from principal financial institute.	

All letters to be addressed to CH Latimer Lake Community Pond JV Inc.

3. Additional Criteria

1. How many years has your company been in business? _____
2. Please indicate the number of workers who will be working on the project directly. _____
3. Does the Proponent hold a Certificate of Recognition from WorkSafe BC? ____

4. Please provide the Project Manager who will be working on this project and attach his / her resume.

Name	Years of Experience

5. Please provide the Superintendent who will be working on this project and attach his / her resume.

Name	Years of Experience

6. Please list the land development related / municipal (water, sanitary, storm) infrastructure projects, with tender values greater than \$5 million per project, over the last 5 years.

Year Completed	Owner	Project Name	Project Duration (Months)	Project Value (\$ million)

7. Number of wetland / detention ponds constructed in the Lower Mainland in the last 5 years, 2 or less (1 point) more than 2 (2 points)

Owner	Location	Value

8. Please provide three (3) references.

Developer or Municipality and Project Name	Name	Contact Number

4. Additional Information

There are no specific points for this section. Provide information that may assist in proper evaluation. Use separate sheets if necessary.

What other information is not requested here but which you think the review committee should consider in evaluating your company?

Comments: _____

Signed on this _____ date of _____ 20__
at _____
in the province of British Columbia.

Signature(s) of Authorized Representative(s):

Name(s) of Authorized Representative(s):

APPENDIX A
Response Covering Letter

Letterhead or Proponent's name and address

Date:

Aplin & Martin Consultants Ltd.
201 – 12448 – 82 Avenue
Surrey BC V3W 3E9

Email: jrobbie@aplinmartin.com

Attention: John Robbie, P.Eng.

Subject: REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS
LATIMER LAKE STORMWATER TRUNK INFRASTRUCTURE, WETLAND, AND PARK
IMPROVEMENTS.

The enclosed Response is submitted in response to the above-referenced RFEI / SOQ.

We have carefully read and examined the RFEI / SOQ and have conducted such other investigations as were prudent and reasonable in preparing the Response. We are authorized to submit this Response on behalf of the Proponent.

Yours truly,

Signature

Name: _____

Title: _____

Telephone Number: _____

Email Address: _____

Legal Name of Proponent: _____

Date: _____

APPENDIX B
Registration / Intent to Respond to RFEI / SOQ
CH LATIMER LAKE COMMUNITY POND JV INC.
LATIMER LAKE STORMWATER TRUNK INFRASTRUCTURE, WETLAND, AND PARK IMPROVEMENTS
Reference No. 19-016

For any further distributed information about this RFEI / SOQ, please return this form by email as soon as possible to:

Attention: John Robbie, P.Eng.
Aplin & Martin Consultants Ltd.
201 – 12448 – 82 Avenue
Surrey BC V3W 3E9

Phone: 604-597-9058
Email: jrobbie@aplinmartin.com

Company: _____

Street Address: _____

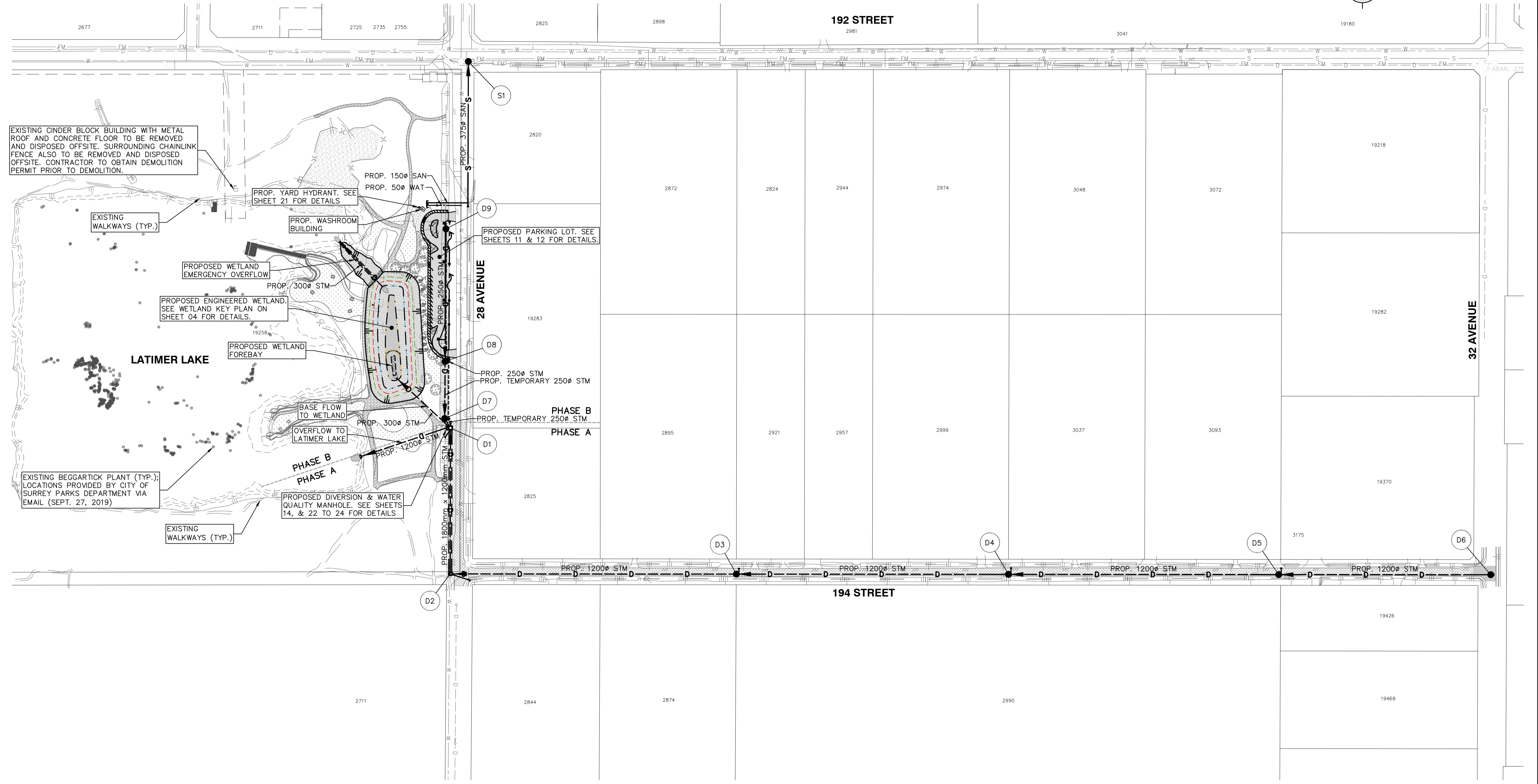
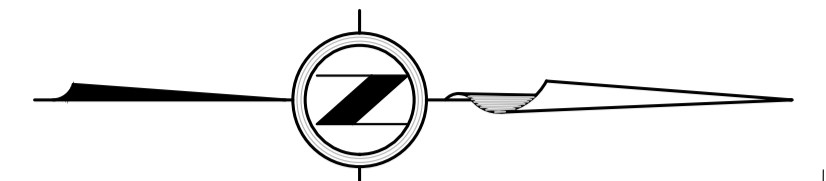
Postal Code: _____

Phone: _____

Contact Person: _____

Email Address: _____

APPENDIX C
Overall Key Plan



APLIN MARTIN
 ENGINEERING ARCHITECTURE PLANNING SURVEYING

201 - 12448 82 Avenue, Surrey, B.C. Canada V3W 3E9
 Tel: (604) 597-9058, Fax: (604) 597-9061, Email: general@aplinmartin.com

CLIENT: **CH LATIMER COMMUNITY POND JV INC. (1209478 INC.)**
 SUITE 1500 13450 102 AVENUE, SURREY, BC V3T 5X3

PROJECT: **LATIMER LAKE STORMWATER TRUNK INFRASTRUCTURE, WETLAND, AND PARK IMPROVEMENTS**
 194 STREET & 28 AVENUE

The location of existing underground utilities are shown in an approximate way only & have not been independently verified by the owner or its representative. The contractor shall determine the exact location of all existing utilities before commencing work, and agrees to be fully responsible for any and all damages which might be occasioned by the contractor's failure to exactly locate and preserve any and all underground utilities.

TITLE: **KEY PLAN - OVERALL**

PROJECT NO. **7819-0219-00**

DRAWING NO. **19-016 - 03**

SCALE: **HORZ. 1:1500**
VERT. N/A

A & M DRAWING NO. **19-016 - 03**

DESIGN: KO CHECK: GSP
 DRAWN: PM APPR: JR

A & M FILE: **19-016**

DRAWING DATE: **MARCH, 2019**

SHEET NO. **03 of 36** REV. **10**