



REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

Title: PRE-QUALIFICATION FOR CONTRACTORS FOR DYKE, IN-
STREAM, STORMWATER DETENTION AND RELATED WORKS

Reference No.: 1220-050-2020-013

FOR PROFESSIONAL SERVICES

(Construction Services)
Issue Date: October 28, 2020

**REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS
PRE-QUALIFICATION OF FOR CONTRACTORS FOR DYKE, IN-STREAM, STORMWATER
DETENTION AND RELATED WORKS**

TABLE OF CONTENTS

1. INTRODUCTION.....	3
1.1 Purpose	3
1.2 Definitions.....	3
2. INSTRUCTIONS TO RESPONDENTS.....	4
2.1 Address for Submission Delivery	4
2.2 Date.....	4
2.3 Inquiries	4
2.4 Addenda	5
2.5 Status Inquiries	5
3. SUBMISSION FORM AND CONTENT	5
3.1 Form of Statements of Qualifications	5
3.2 Signature	6
4. EVALUATION AND SELECTION	6
4.1 Evaluation Team.....	6
4.2 Evaluation Criteria.....	7
4.3 Litigation	8
4.4 Additional Information	8
4.5 Interviews	8
5. GENERAL CONDITIONS	8
5.1 No City Obligation	8
5.2 Respondent's Expenses	9
5.3 No Agreement.....	9
5.4 Conflict of Interest.....	9
5.5 Solicitation of Council Members and City Staff.....	9
5.6 Confidentiality	9
6. CITY DISCLAIMER.....	10
7. DISCLAIMER.....	10
SCHEDULE A – SCOPE OF SERVICES.....	11
SCHEDULE B – FORM OF SUBMISSION	14
APPENDIX A – RELEVANT DYKE, IN-STREAM, STORMWATER DETENTION WORK COMPLETED IN THE PAST FIVE YEARS	20

REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

1. INTRODUCTION

1.1 Purpose

The purpose of this Request For Expressions of Interest and Statements of Qualifications (the “RFEOI/SOQ”) is to:

- (a) Invite Submissions from Respondents that describe the desire, expertise, capability of the Respondent to undertake the project described in Schedule A – scope of Services; and
- (b) To select a shortlist of Respondents, who specialize in the area of undertaking dyke, in-stream, stormwater detention, and related works, who may be invited to participate in a competitive solicitation process, when called for under the Engineering Department’s Annual Capital Program.

This contractor prequalification process represents an enhancement of the City’s contractor procurement process for contractors undertaking dyke, in-stream, stormwater detention, and related works. This process establishes two levels of procurement, which begins with developing a shortlist of Respondents who specialize in this type of work.

The City reserves the right to procure the Services by any means it deems necessary, such as procuring the project(s) by the shortlisted group, another select group, or issued to the general public. This prequalification does not guarantee an exclusive, or any right to supply these Services to the City.

The City anticipates the shortlist will be valid for a period between 2021 to 2029. Before or at the expiry of such, the City may, in its sole discretion, consider subsequent requests from Respondent(s) during the term of the shortlist. Any such requests will be subject to those Respondent(s) submitting their qualification information for review in the same manner as originally outlined in this RFEOI/SOQ. There is no assurance that the City will require any future additions to the shortlist.

Pre-qualified contractors who fail to submit a response to a solicitation request or experience performance challenges may be removed from the shortlist, as determined at the sole discretion of the City.

1.2 Definitions

In this RFEOI/SOQ the following definitions shall apply:

- (a) “**BC Bid Website**” means www.bcbid.gov.bc.ca;
- (b) “**City**” means the City of Surrey;
- (c) “**City Representative**” has the meaning set out in Section 2.4;
- (d) “**City Website**” means www.surrey.ca;

- (e) **"Date"** has the meaning set out in Section 2.2;
- (f) **"Evaluation Team"** means the team appointed by the City;
- (g) **"Preferred Respondent(s)"** means the Respondent(s) selected by the Evaluation Team;
- (h) **"Respondents"** (individually the "Respondent") means an entity that submits a Submission in response to the RFEOI/SOQ issued by the City;
- (i) **"RFEOI/SOQ"** means this Request for Expressions of Interest and Statements of Qualifications;
- (j) **"Services"** has the meaning set out in Schedule A; and
- (k) **"Submission"** means a submission submitted in response to this RFEOI/SOQ.

2. INSTRUCTIONS TO RESPONDENTS

2.1 Address for Submission Delivery

The Respondent should submit the Submission electronically in a single pdf file which must be received by the City by email at purchasing@surrey.ca

The City will confirm receipt of emails. Note that the maximum file size the City can receive is 10Mb. If sending large email attachments, Respondents should phone to confirm receipt. A Respondent bears all risk that the City's computer equipment functions properly so that the City receives the Submission.

2.2 Date

The City would prefer to receive Submissions on or before November 24, 2020.

2.3 Inquiries

All inquiries related to this RFEOI/SOQ should be directed in writing to the person named below (the "**City Representative**"). Information obtained from any person or source other than the City Representative may not be relied upon.

Name: Richard D. Oppelt, Manager, Procurement Services

Email: purchasing@surrey.ca

Reference No.: 1220-050-2020-013

Inquiries should be made no later than seven business days before the closing Date. The City reserves the right not to respond to inquiries made within seven business days

of the closing Date. Inquiries and responses will be recorded and may be distributed to all Respondents at the discretion of the City.

Respondents finding discrepancies or omissions in the RFEOI/SOQ documentation or having doubts as to the meaning or intent of any provision should immediately notify the City Representative. If the City determines that an amendment is required to this RFEOI/SOQ, the City Representative will issue an addendum in accordance with Section 2.4. No oral conversation will affect or modify the terms of this RFEOI/SOQ nor be relied upon by any Respondent.

2.4 Addenda

If the City determines that an amendment is required to this RFEOI/SOQ, the City Representative will post a written addendum on the BC Bid website at www.bcbid.gov.bc.ca (the “BC Bid Website”) and the City website at www.surrey.ca (the “City Website”) and upon posting will be deemed to form part of this RFEOI/SOQ. No amendment of any kind to the RFEOI/SOQ is effective unless it is posted in a formal written addendum on the City Website. Upon submitting a Submission, Respondents will be deemed to have received notice of all addenda that are posted on the City Website.

2.5 Status Inquiries

All inquiries related to the status of this RFEOI/SOQ, including whether or not a Respondent has been selected, should be directed to the City Website and not to the City Representative.

3. SUBMISSION FORM AND CONTENT

3.1 Form of Statements of Qualifications

Respondents should complete the form of Submission attached as Schedule B – Form of Submission, including Appendix A. Respondents are encouraged to use the forms provided and attach additional pages as necessary.

Upon submitting a response to this RFEOI/SOQ, Respondents consent to the City and their representatives checking and verifying the information provided. References may also be contacted.

3.2 Signature

The Submission should be signed by a person authorized to sign on behalf of the Respondent and include the following:

- (a) If the Respondent is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Submission should be executed by all of the authorized signatories or by one or more of them provided that a copy of the corporate resolution authorizing those persons to execute the Submission on behalf of the corporation is submitted;
- (b) If the Respondent is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venturer should be included, and each partner or joint venturer should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s) signing have signing authority for the partnership or joint venture). If a partner or joint venturer is a corporation, then such corporation should sign as indicated in subsection (a) above; or
- (c) If the Respondent is an individual, including a sole proprietorship, the name of the individual should be included.

4. EVALUATION AND SELECTION

4.1 Evaluation Team

The evaluation of Submissions will be undertaken on behalf of the City by an Evaluation Team. The Evaluation Team may consult with others including City staff members, third party consultants and references, as the Evaluation Team may in its discretion decide is required. The Evaluation Team will give a written recommendation for the selection of a Preferred Respondent or Preferred Respondents to the City. Such discussions will not in any way create a binding contract between the City and any such Respondents.

The City will make the final decision regarding any Respondent or terminate the RFEOI/SOQ process at its sole discretion. The City will then advise all Respondents and the selected Respondents in writing of the City's decision.

The City and its officials, employees, agents, consultants and advisors will not be liable to any Respondents, or any firm, corporation or individual member of a Respondent, for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any matter whatsoever, incurred by the Respondent, or any firm, corporation or individual member of a Respondent, in preparing and submitting a Submission or any other activity related to or arising out of this RFEOI/SOQ.

4.2 Evaluation Criteria

The Evaluation Team will compare and evaluate all Submissions to determine the Respondent's strength and ability to provide the Services in order to determine the Submission, or Submissions, which is/are most advantageous to the City, using the following criteria:

- Criterion 1: Respondent's, reputation, financial capacity, available resources, experience, and reputation;
- Criterion 2: Strength and relevance of demonstrated experience and capability of the proposed Respondent's key personnel (including sub-contractors) with projects of comparable size, scope and complexity;
- Criterion 3: Experience and performance on relevant dyke, in-stream, and stormwater detention and related projects completed in the past five years as provided in Appendix A;
- Criterion 4: For projects listed under Tier 1 that are part of the Disaster Mitigation and Adaptation Fund ("DMAF") Program, in order for the Respondent to be prequalified under this category the Respondent must demonstrate that 30% of the Respondents total number of employees fall within any one or more of the 7 Target Groups identified in Schedule B; and

Furthermore, for projects listed under Tier 1 that are part of the DMAF Program, in order for the Respondent to be prequalified under this category, the Respondent must be either a small, medium, or social enterprise or must confirm that 50% of the Respondents work will be subcontracted out to small, medium, or social enterprises.

Criterion 4 is required in order for the City to meet the Government of Canada's requirement for Community Employment Benefits, as these projects are jointly funded by the Government of Canada and the City.

The Evaluation Team will not be limited to the criteria referred to above, and the Evaluation Team may consider other criteria that the team identifies as relevant during the evaluation process. The Evaluation Team may apply the evaluation criteria on a comparative basis, evaluating the Submissions by comparing one Respondent's Submission to another Respondent's Submission. Specific weightings are not assigned to the individual evaluation criteria. All criteria considered will be applied evenly and fairly to all Submissions.

4.3 Litigation

In addition to any other provision of this RFEOI/SOQ, the City may, in its absolute discretion, reject a Submission if the Respondent, or any officer or director of the Respondent submitting the Submission, is or has been engaged directly or indirectly in a legal action against the City, its elected or appointed officers, representatives or employees in relation to any matter, or if the City has initiates legal action.

In determining whether or not to reject a Submission under this section, the City will consider whether the litigation is likely to affect the Respondent's ability to work with the City, its consultants and representatives and whether the City's experience with the Respondent indicates that there is a risk the City will incur increased staff and legal costs in the administration of an agreement if it is awarded to the Respondent.

4.4 Additional Information

The Evaluation Team may, at its discretion, request clarifications or additional information from a Respondent with respect to any RFEOI/SOQ, and the Evaluation Team may make such requests to only selected Respondents. The Evaluation Team may consider such clarifications or additional information in evaluating a Submission.

4.5 Interviews

The Evaluation Team may, at its discretion, invite some or all of the Respondents to appear before the Evaluation Team to provide clarifications of their Submission. In such event, the Evaluation Team will be entitled to consider the answers received in evaluating Submissions. Respondent management and technical personnel will be expected to participate in presentations, demonstrations and/or interviews, which will be made at no cost to the City.

All information and documents provided by the Respondents or gathered by the Evaluation Team during a presentation, demonstration or an interview may be considered by the Evaluation Team, which may revisit and re-evaluate the Respondent's Submission or ranking on the basis of such information and documents.

5. GENERAL CONDITIONS

5.1 No City Obligation

This RFEOI/SOQ is not a tender and does not commit the City in any way to pre-qualify a Respondent(s), and the City reserves the complete right to at any time reject all Submissions, and to terminate this RFEOI/SOQ process.

5.2 Respondent's Expenses

Respondents are solely responsible for their own expenses in preparing, and submitting a Submission, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from this RFEOI/SOQ. The City and its representatives, agents, consultants and advisors will not be liable to any Respondent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Respondent in preparing and submitting a Submission, or participating in subsequent proposal requests, negotiations for an agreement, or other activity related to or arising out of this RFEOI/SOQ.

5.3 No Agreement

By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no agreement of any kind is formed under, or arises from, this RFEOI/SOQ, and that no legal obligations arise.

5.4 Conflict of Interest

A Respondent shall disclose in its Submission any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

5.5 Solicitation of Council Members and City Staff

Respondents and their agents will not contact any member of the City Council or City staff with respect to this RFEOI/SOQ, other than the City Representative named in Section 2.4, at any time prior to the award of an agreement or the cancellation of this RFEOI/SOQ, and which could be viewed as one Respondent attempting to seek an unfair advantage over other Respondents.

5.6 Confidentiality

All Submissions become the property of the City and will not be returned to the Respondent. All Submissions will be held in confidence by the City unless otherwise required by law. Respondents should be aware the City is a "public body" defined by and subject to the *Freedom of Information and Protection of Privacy Act* of British Columbia.

6. CITY DISCLAIMER

- (a) The information in this RFEOI/SOQ and any further supporting documentation is provided for reference purposes only. It is the responsibility of interested parties to confirm the accuracy and applicability of this information. All costs related to updating or acquiring additional information shall be born solely by the Respondent. The information contained in this RFEOI/SOQ has been prepared, in part, on information provided by others, and such information is believed to be accurate and reliable. However, by its receipt of this RFEOI/SOQ, each Respondent remises, releases, and forever discharges the City and its representatives (including staff and consultants and other professional advisors) from any and all claims which such person has, have, or may hereafter have arising out of any information contained herein. Any party who intends to submit a response to this RFEOI/SOQ is specifically invited to independently verify the accuracy of the information contained herein.
- (b) The City shall not be obligated to review or accept any Submission and may reject any or all Submissions without giving reasons therefore.
- (c) All negotiations and discussions with Respondents are on a “without prejudice” basis and cannot be construed as an agreement, and/or otherwise unless expressly approved by City Council and a written agreement is signed by the City.
- (d) The City may negotiate with any one or more of the Respondents without having any duty or obligation to advise or allow any other Respondents to vary their Submission or otherwise negotiate with the City.
- (e) The City may enter into discussions to clarify issues related to any Submission. If at any time the City reasonably forms the opinion that a mutually acceptable agreement is not likely to be reached, the City may give notice terminating discussions, but is under no obligation to do so.
- (f) The City does not authorize any other person or agency to represent the Project on its behalf without the prior written approval of the City.
- (g) By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no contract of any kind is formed under, or arises from, this RFEOI/SOQ process.

7. DISCLAIMER

Notwithstanding anything contained herein, the Respondent agrees that he shall take all necessary steps to confirm the accuracy of this RFEOI/SOQ and agrees that the City shall have no liability whatsoever in respect of any losses or damages of any kind howsoever arising in relation to this RFEOI/SOQ.

SCHEDULE A – SCOPE OF SERVICES

PRE-QUALIFICATION FOR DRAINAGE CONTRACTORS FOR DYKE, IN-STREAM, STORMWATER DETENTION AND RELATED WORKS

1. PRE-QUALIFICATION SERVICE CATEGORIES

The current pre-qualification categories are summarized as follows:

Service Areas	Project Values
Tier 1 – Dyke Improvements	generally greater than \$2M
Tier 2 – Instream Works	generally \$0.5M up to \$2M
Tier 3 – Stormwater Detention Facilities	generally greater than \$0.5M

2. PROJECT DESCRIPTION

The pre-qualified drainage contractors may be invited to tender on the below listed projects for the City's Engineering Department, Design & Construction Division. The project components included under this prequalification process will be tendered under various contracts. In general, these contracts consist of dyke improvements, instream works, and construction of stormwater detention facilities. The following list is not exhaustive, and the City reserves the right to modify the projects listed below, and add projects with similar scope, nature and complexity.

Tier 1-Dyke Improvements & Related Work (DMAF Program)

Colebrook Dykes (DMAF Program)

The Colebrook floodplain and dyking system is located on the north side of Mud Bay and the Serpentine River. It extends for 7.2km from the Corporation of Delta east to King George Boulevard at the Serpentine River Sea Dam. The project is separated in three sections named the 100, 200, and 300 series; the sections of Dyke are to be raised from current dyke elevation of 2.8-3.2m to 3.9m. The work in each section is to be completed in multiple stages.

Lower Nicomekl and Serpentine Dyke Upgrades (DMAF Program)

This project will upgrade the dyking system to increase the area's resiliency to sea level rise and protect Surrey lowlands from coastal flooding. The dyke improvements are anticipated to include 9.5km of raising an existing dyke to provide uniform flood protection, along with upgrades to existing floodboxes.

Mud Bay Foreshore Enhancements (DMAF Program)

Surrey in partnership with others will implement an innovative nature-based solution called the 'living dyke' at two locations in Boundary Bay. This project involves salt marsh construction and enhancement in an intertidal area. Sediment will be added in front of legislated dykes to mitigate impacts of sea level rise on marsh habitat and to provide flood-attenuation.

Tier-2 In-Stream Improvements & Related Work

64 Avenue Hyland Creek Crossing

The Hyland Creek culvert crossing at 64 Avenue at 14913 requires replacement with a new 1200mm diameter box culvert that will also provide environmental enhancements for fish passage.

Creek Erosion Protection

A 600mm concrete pipe discharges into a creek that flows between residential lots adjacent to property 13737 - 114 Avenue. Approximately 100m of in-stream erosion protection is required to stop further erosion threatening private property.

Tier-3 Stormwater Detention Facilities & Related Work

West Clayton Pond

The West Clayton NCP servicing strategy calls for two detention facilities to be constructed in the West Clayton area before development is able to advance. Pond 1 located at 7347 - 181 Street is to be located on City owned lands adjacent to the ALR. The facility will be a wet pond with some walking trails adjacent to the site. Some of the soils in the area are considered soft possibly making the construction of the facility more challenging. Given the pond is in a park setting, the site will require landscaping and trails to be constructed to Parks standards. Fisheries creeks are adjacent to the site limiting tie-in construction of the facility when complete. Neighbouring properties to the east should have minimal disturbance during construction.

3. PREFERRED EXPERIENCE, CAPABILITY, CAPACITY AND RESOURCES

The City prefers that the Respondent is a contractor that has experience, capability and resources with projects consisting of the following:

Tier 1 – Dyke Improvements may include:

- (a) Erosion and Sediment Control and dewatering/isolation management;
- (b) Tree removal and demolition of existing infrastructure;
- (c) Headwall installation;
- (d) Floodbox replacement;
- (e) Adding additional fill to existing dyke;
- (f) Supply and install of suitable dyke fill or granular materials; and
- (g) All associated works.

Tier 2 – Instream Works may include:

- (a) Construction of fisheries watercourse with restoration;
- (b) Erosion and Sediment Control and dewatering/isolation management;
- (c) Tree removal and demolition of existing infrastructure;
- (d) Habitat restoration and landscaping works including two-year maintenance period;
- (e) Construction of one vehicle and two pedestrian bridges;
- (f) Headwall installation;
- (g) Mechanically Stabilized Earth walls; and
- (h) All associated works.

Tier 3 – Stormwater Detention Facilities may include:

- (a) Erosion and Sediment Control and dewatering/isolation management;
- (b) Tree removal and demolition of existing infrastructure;
- (c) Habitat restoration and landscaping works including two-year maintenance period;
- (d) Construction/installation of park amenities;
- (e) Excavation and slope stability work;
- (f) Headwall installation;
- (g) Installation of stormwater control structures;
- (h) Replacing/adjusting manholes and catch basins to grade; and
- (i) All associated works.

SCHEDULE B – FORM OF SUBMISSION

1. The pre-qualification categories and financial levels are defined below. Please check the fields with company experience, resources, and expertise which your company is applying for shortlist considerations.

<p>Service Areas</p> <p><input type="checkbox"/> Tier 1 – Dyke Improvements</p> <p><input type="checkbox"/> Tier 2 – Instream Works</p> <p><input type="checkbox"/> Tier 3 – Stormwater Detention Facilities</p>	<p>Project Values</p> <p>generally greater than \$1M</p> <p>generally \$0.5M up to \$2M</p> <p>generally greater than \$0.5M</p>
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2. **Company Profile**

- a). Legal Structure of Respondent

Year Established _____

Names and titles of authorized signatory(ies)

- a) Number of Years your company has been in business under its present business name?

- b) Reputation, Past Performance, and Relevant Experience:

- o Has your company within the last 5 years failed to complete a contract, or been terminated by the client?
(If yes then provide a list of assignments the company has been terminated from along with the key personnel involved) Yes. _____ No. _____
- o Has your company within the last 5 years been in a lawsuit with a client regarding contract performance, payments, or any contract related claims? *(If yes then provide a list of contracts)* Yes. _____ No. _____
- o Has your company received a compliance order from FLNROD or DFO related to in-stream work activity? Yes. _____ No. _____
- o Has your company every been assessed for liquidated damages for failure to complete a project on time? If yes how many contracts have you been assed liquidated damages in the last five years: _____ Yes. _____ No. _____
- o Has your company performed in-stream work on a fisheries' protected watercourse within the summer 'fish window' Yes. _____ No. _____

- o Has your company performed drainage by-pass pumping? If so, what was the approximate maximum bypass volume: _____ Yes. _____ No. _____
- o Has your company worked in archaeological sensitive areas which required direct supervision from an archaeologist? Yes. _____ No. _____
- c) If your company does not have an office within 100km of the City, as part of your submission please include a memo (*maximum two pages*) outlining the operational strategy of operating in the lower mainland.
- d) Provide three overall references for the company, with preference to long-term clients, as opposed, to project specific.

Name	Organization	Contact

3. **Key Personnel & Resources**

- a. Please provide the companies key personnel (Project Managers and Site Superintendents. Please include resumes separately as an appendix, and a maximum of 2 pages resume per staff member.

Name:	Title/Position:	Years with Respondent	Tier 1, 2, 3 Experience
<i>e.g. John Smith</i>	<i>Project Manager</i>	<i>15</i>	<i>Tier 1 and 2</i>

- b. Respondents should provide the following information on the background and experience of all sub-contractors proposed to undertake a portion of the Services (use the spaces provided and/or attach additional pages, if necessary):

Description of Service	Sub-Contractors Name	*Small/Medium or Large Business	Years Working with the Respondent	Contact Name and Telephone Number

**Please indicate whether the subcontractor is a small, medium, or large business. A small business contains less than 99 employees, medium less than 500 employee, and large over 500 employees.*

- c. Respondents should provide your company’s current staffing and employment data by filling out the table below:

Target Groups	How many people are employed in your company for this Target Group
Apprentices	
Indigenous People	
Women	
Persons with disabilities	
Veterans (<i>Veterans Affairs Canada definition: Any former member of the Canadian Armed Forces who successfully underwent basic training and is honourably released</i>)	
Youth (29 years old or younger)	
Recent Immigrants (less than 10 years in Canada)	
Total # of employees in business organization:	

**Note this information will only be applicable to DMAF Program projects as noted in Schedule A.*

- d. Respondent should provide the following information of the list of major equipment your company owns.

Type of Equipment	Number of Equipment Owned by the Respondent
Excavators	
Lifting Equipment (i.e. cranes)	
Loaders	
Pumps	
Rollers	
Tractors	
Trucks & Trailers	

4. **Financial Capacity**

A. Value of Work

Annual value of drainage projects for dyke improvements, instream works, and storm water detention related work completed in the last 5 years:

Year	Value (\$)
2019	
2018	
2017	
2016	
2015	

B. Insurance Reference

Name of Insurance Company: _____

Address: _____

Contact Person: _____

Phone Number: _____ Email: _____

- Include a reference letter from your companies Insurance company with respect to any claims made against your company in the last 5 years.
- Included in the reference letter have your companies Insurance company confirm they are able to provide your company with General Liability insurance coverage, in an amount not less than \$5,000,000 (CAD), Automobile Liability Insurance for a limit not less than \$3,000,000 (CAD). Refer to the City's sample insurance certificate form available on the City's web site at www.surrey.ca (search "Insurance Certificates") titled City of Surrey Certificate of Insurance Standard Form.

C. Bonding Reference

Name of Bonding Company: _____

Address: _____

Contact Person: _____

Phone Number: _____ Email: _____

- Provide a reference letter from your Bonding company confirming
 - they can provide your company with a bid bond, along with the bonding limit value;
 - they can provide your company with a performance bond, along with the bonding limit value;
 - they can provide your company with a Labour and Materials Payment Bond, along with the bonding limit value; and
 - confirmation of the current bonding value in effect.

5. Health and Safety

WorkSafe BC Registration Number: _____

Letter of Good Standing attached: Yes ____ No ____

- Does your company have an Occupational Health and Safety (OH&S) program?
Yes ____ No ____
- Has your company received a compliance order from WorkSafe BC in the last years?
Yes ____ No ____

If yes confirm the number of compliance orders received: _____

6. Value Added

What other information is not requested here but which you think the City should consider in evaluating your company?

Submitted By:

1. _____
Full Legal Name of Company
2. _____
Business Address
3. Phone No.: _____ Fax No.: _____
4. Email: _____
5. **I/We confirm** that this Submission is accurate and true to the best of my/our knowledge.

This Submission is submitted this _____ day of _____, 2020.

I/We have the authority to bind the Respondent.

(Name of Respondent)

(Name of Respondent)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

**APPENDIX A – RELEVANT DYKE, IN-STREAM, STORMWATER DETENTION WORK
COMPLETED IN THE PAST FIVE YEARS
(COMPLETE PER TIER SELECTED, ADD ADDITIONAL SHEETS AS NEEDED)**

			TIER#
Project Name			
Project Location			
Project Description & Completion Date			
Client Name & Contact		Contract Administrator Name & Contact	
Contractors Project Manager		Contractors Site Superintendent	
Contract Value (\$)		Sub-Contract Value (\$)	
			TIER#
Project Name			
Project Location			
Project Description & Completion Date			
Client Name & Contact		Contract Administrator Name & Contact	
Contractors Project Manager		Contractors Site Superintendent	
Contract Value (\$)		Sub-Contract Value (\$)	

			TIER#
Project Name			
Project Location			
Project Description & Completion Date			
Client Name & Contact		Contract Administrator Name & Contact	
Contractors Project Manager		Contractors Site Superintendent	
Contract Value (\$)		Sub-Contract Value (\$)	
			TIER#
Project Name			
Project Location			
Project Description & Completion Date			
Client Name & Contact		Contract Administrator Name & Contact	
Contractors Project Manager		Contractors Site Superintendent	
Contract Value (\$)		Sub-Contract Value (\$)	