



REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

Title: **CONTRACTOR PRE-QUALIFICATION FOR THE NICOMEKL RIVER
BRIDGE REPLACEMENT AT KING GEORGE BOULEVARD AND
ASSOCIATED ROADWORKS**

Reference No.: 1220-050-2021-010

(Construction Services)
Issue Date: April 27, 2021

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STATEMENTS OF QUALIFICATIONS**

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TABLE OF CONTENTS

1. INTRODUCTION	03
1.1 Definitions.....	03
1.2 Purpose.....	03
1.3 Objectives.....	04
1.4 The Benefits of the Prequalification Process to the City.....	04
1.5 No Guarantee of Volume of Work or Exclusivity of Agreement	04
2. INSTRUCTIONS TO RESPONDENTS	05
2.1 Address For Submission Delivery	05
2.2 Date.....	05
2.3 Inquiries.....	05
2.4 Addenda	05
2.5 Status Inquiries.....	06
3. RFEI/SOQ SUBMISSION FORM AND CONTENTS	06
3.1 Form of Submission.....	06
3.2 Signature	06
4. EVALUATION AND SELECTION.....	07
4.1 Evaluation Team.....	07
4.2 Evaluation Criteria	07
4.3 Litigation	08
4.4 Additional Information.....	08
4.5 Interviews	08
5. GENERAL CONDITIONS	09
5.1 No City Obligation.....	09
5.2 Respondent's Expenses	09
5.3 No Contract	09
5.4 Conflict of Interest.....	09
5.5 Solicitation of Council Members and City Staff.....	09
5.6 Confidentiality	09
5. CITY DISCLAIMER	10
6. DISCLAIMER	10
SCHEDULE A – SCOPE OF SERVICES.....	11
SCHEDULE B –FORM OF SUBMISSION.....	14

REQUEST FOR EXPRESSIONS OF INTEREST AND STATEMENTS OF QUALIFICATIONS

1. INTRODUCTION

1.1 Definitions

In this RFEOI/SOQ the following definitions shall apply:

“**BC Bid Website**” means www.bcbid.gov.bc.ca;

“**City**” means the City of Surrey;

“**City Representative**” has the meaning set out in section 2.4;

“**City Website**” means www.surrey.ca;

“**Date**” has the meaning set out in section 2.3;

“**Evaluation Team**” means the team appointed by the City;

“**Preferred Respondent(s)**” means the Respondent(s) selected by the Evaluation Team;

“**Respondent**” means an entity that submits a Submission;

“**RFEOI/SOQ**” means this Request for Expressions of Interest and Statements of Qualifications;

“**Services**” has the meaning set out in Schedule A; and

“**Submission**” means a submission submitted in response to this RFEOI/SOQ.

1.2 PURPOSE

The purpose of this request for expressions of interest / statements of qualifications (the “**RFEOI/SOQ**”) is to:

- (a) invite Submissions from Respondents that describe the desire, relevant expertise, capability, reputation and resources of the Respondent to undertake the services as described in Schedule A – Scope of Services. The actual work requirements may vary and will be as established in a tender document; and
- (b) select a shortlist of Respondents, who specialize in the area of bridge construction and replacement, who may be invited to participate in the next stage of the competitive selection process, when called.

This prequalification process represents a significant enhancement of the City’s contractor procurement process for bridge contractors. This process establishes two levels of procurement capability, which begins with prequalification.

Respondents able to demonstrate a sound business structure, financial capability, resources, management systems, recent experience and good performance history may be eligible for prequalification. Preferred Respondents are eligible to tender to the project. The tender will follow the MMCD unit price tender format, and the project will follow MMCD standards for civil works and structural elements will be in accordance with the following documents:

- Ministry of Transportation and Infrastructure (Ministry) Bridge Standard and Procedures Manual, Volume 1 Supplement to the Canadian Highway Bridge Design Code S6-14;
- Canadian Highway Bridge Design Code S6-14;
- AASHTO “Standard Specifications for Highway Bridges” (Latest version); and,
- Ministry Standard Specifications for Highway Construction (2020).

The City reserves the right, at its sole discretion to determine if a project is to be tendered on by the shortlisted group, another select group, or issued for public tender. The City reserves the right to procure the construction services by any means it deems necessary. This prequalification does not guarantee an exclusive, or any right to supply these Services to the City.

The City may, in its sole discretion, consider subsequent requests for inclusion or modify the List during at any time. Any such requests will be subject to those Respondents submitting their qualification information for review in the same manner as originally outlined in this RFEOI/SOQ. There is no assurance that the City will require any future additions to the List or will accept any requests for inclusion.

1.3 Objectives

The City is seeking to satisfy the following objectives in issuing this RFEOI/SOQ.

- facilitate the selection and invitation of prequalified contractors from a list to tender for the Nicomekl river bridge replacement works; and
- deliver improved project outcomes for the City.

1.4 The benefits of the Prequalification Process to the City

- Results in significantly reduced tender assessment times and simplified contract administration because prequalified tenderers have already demonstrated an understanding of and compliance with the City’s construction industry benchmarks, with management procedures and systems requirements; and
- In line with the City’s direction to do business with the best of the private sector.

1.5 No Guarantee of Volume of Work or Exclusivity of Agreement

The information contained in the RFEOI/SOQ constitutes an estimate and is supplied solely as a guideline to Respondents. Such information is not guaranteed, represented, or warranted to be accurate, nor is it necessarily comprehensive or exhaustive.

Nothing in this RFEOI/SOQ is intended to relieve the Respondent from forming their own opinions and conclusions with respect to the matters addressed in this RFEOI/SOQ. Quantities described (if any) are estimates only and may not be relied on by the Respondents.

Nothing in this RFEOI/SOQ is intended to construe an exclusive arrangement with a Respondent for the provision of the goods and services. The City may contract with others for the same or similar goods and services as generally described in this RFEOI/SOQ.

2. INSTRUCTIONS TO RESPONDENTS

2.1 Address for Submission Delivery

The Respondent should submit the Submission **electronically** in a single pdf file which must be received by the City by email at: purchasing@surrey.ca

The City will confirm receipt of emails. Submissions that cannot be opened or viewed may be rejected. A Respondent bears all risk that the City's receiving computer equipment functions properly so that the City receives the Submission.

Note: The maximum file size the City can receive is 10Mb. If sending large email attachments, Respondents should phone [604-590-7274] to confirm receipt.

2.2 Date

The City would prefer to receive Submissions on or before **May 14, 2021** (the "**Date**").

2.3 Inquiries

All inquiries related to this RFEOI/SOQ should be directed in writing to the person named below (the "**City Representative**"). Information obtained from any person or source other than the City Representative may not be relied upon.

Name: Richard D. Oppelt, Manager, Procurement Services

Email: purchasing@surrey.ca

Reference No.: 1220-050-2021-010

2.4 Addenda

If the City determines that an amendment is required to this RFEOI/SOQ, the City Representative will issue a written addendum by posting it on the BC Bid Website at www.bcbid.gov.bc.ca (the "BC Bid Website") and the City Website at www.surrey.ca (the "City Website") that will form part of this RFEOI/SOQ. It is the responsibility of Respondents to check the BC Bid Website and the City Website for addenda. The only way this RFEOI/SOQ may be added to, or amended in any way, is by a formal written addendum. No other communication, whether written or oral, from any person will affect

or modify the terms of this RFEOI/SOQ or may be relied upon by any Respondent. By delivery of a Submission, Respondent is deemed to have received, accepted and understood the entire RFEOI/SOQ including, any and all addenda.

2.5 Status Inquiries

All inquiries related to the status of this RFEOI/SOQ, including whether or not a Respondent has been selected, should be directed to the City Website and not to the City Representative.

3. RFEOI/SOQ SUBMISSION FORM AND CONTENTS

3.1 Form of Submission

Respondents should complete the form of Submission attached as Schedule B – Form of Submission, including Appendix A. Respondents are encouraged to respond to the items listed in Schedule B in the order listed. Respondents are encouraged to use the forms provided and attach additional pages as necessary.

Upon submitting a response to this RFEOI/SOQ, Respondents consent to the City and their representatives checking and verifying the information provided. References may also be contacted.

3.2 Signature

The Submission should be signed by a person authorized to sign on behalf of the Respondent and include the following:

- (a) If the Respondent is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Submission should be executed by all of the authorized signatories or by one or more of them provided that a copy of the corporate resolution authorizing those persons to execute the Submission on behalf of the corporation is submitted;
- (b) If the Respondent is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venture should be included, and each partner or joint venture should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s) signing have signing authority for the partnership or joint venture). If a partner or joint venture is a corporation then such corporation should sign as indicated in subsection (a) above; or
- (c) If the Respondent is an individual, including a sole proprietorship, the name of the individual should be included.

4. EVALUATION AND SELECTION

4.1 Evaluation Team

The evaluation of Submissions will be undertaken on behalf of the City by an Evaluation Team. The Evaluation Team may consult with others including City staff members, third party consultants and references, as the Evaluation Team may in its discretion decide is required. The Evaluation Team will give a written recommendation for the selection of a Preferred Respondent or Preferred Respondents to the City. Such discussions will not in any way create a binding contract between the City and any such Respondents.

The City will make the final decision regarding any Respondent or terminate the RFEOI/SOQ process at its sole discretion. The City will then advise all Respondents and the selected Respondents in writing of the City's decision.

The City and its officials, employees, agents, consultants and advisors will not be liable to any Respondents, or any firm, corporation or individual member of a Respondent, for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any matter whatsoever, incurred by the Respondent, or any firm, corporation or individual member of a Respondent, in preparing and submitting a Submission or any other activity related to or arising out of this RFEOI/SOQ.

4.2 Evaluation Criteria

The Evaluation Team will compare and evaluate all Submissions to determine the Respondent's strength and ability to provide the Services to the City, generally using the following criteria as shown in Schedule B -Form of Submission:

- Criterion 1: Respondent's reputation, capacity, availability of resources, competencies, and financial capability;
- Criterion 2: Strength and relevance of demonstrated experience, qualifications and capability of the proposed Respondent's key personnel (including sub-contractors) with projects of comparable size, scope and complexity showing proven results;
- Criterion 3: Relevant bridge replacement projects completed in the past five years and currently underway as of Submission Date. Please fill out Schedule B – Appendix A (data sheet); and
- Criterion 4: The Respondent must demonstrate that 30% of the Respondents total number of employees fall within any one or more of the 7 Target Groups identified in Schedule B; and that the Respondent must be either a small, medium, or social enterprise or must confirm that 50% of the Respondents work will be subcontracted out to small, medium, or social enterprises.

The Evaluation Team will not be limited to the criteria referred to above, and the Evaluation Team may consider other criteria that the team identifies as relevant during the evaluation process. The Evaluation Team may apply the evaluation criteria on a comparative basis, evaluating the Submissions by comparing one Respondent's

Submission to another Respondent's Submission. All criteria considered will be applied evenly and fairly to all Submissions.

All contractors, by submitting a Submission for pre-qualifications, are consenting to allow the City and their representatives to check and verify the information provided. Reference checks will be kept confidential and will not be reviewed by or discussed with the other contractors applying for pre-qualifications.

4.3 Litigation

In addition to any other provision of this RFEOI/SOQ, the City may, in its absolute discretion, reject a Submission if the Respondent, or any officer or director of the Respondent submitting the Submission, is or has been engaged directly or indirectly in a legal action against the City, its elected or appointed officers, representatives or employees in relation to any matter, or if the City has initiated legal action against any officers or directors of the Respondent.

In determining whether or not to reject a Submission under this section, the City will consider whether the litigation is likely to affect the Respondent's ability to work with the City, its consultants and representatives and whether the City's experience with the Respondent indicates that there is a risk the City will incur increased staff and legal costs in the administration of an agreement if it is awarded to the Respondent.

4.4 Additional Information

The Evaluation Team may, at its discretion, request clarifications or additional information from a Respondent with respect to any RFEOI/SOQ, and the Evaluation Team may make such requests to only selected Respondents. The Evaluation Team may consider such clarifications or additional information in evaluating a Submission.

4.5 Interviews

The Evaluation Team may, at its discretion, invite some or all of the Respondents to appear before the Evaluation Team to provide clarifications of their Submission. In such event, the Evaluation Team will be entitled to consider the answers received in evaluating Submissions. Respondent management and technical personnel will be expected to participate in presentations, demonstrations and/or interviews, which will be made at no cost to the City.

All information and documents provided by the Respondents or gathered by the Evaluation Team during a presentation, demonstration or an interview may be considered by the Evaluation Team, which may revisit and re-evaluate the Respondent's Submission or ranking on the basis of such information and documents.

5. GENERAL CONDITIONS

5.1 No City Obligation

This RFEOI/SOQ is not a tender and does not commit the City in any way to pre-qualify a Preferred Respondent(s), or to proceed to negotiations for an agreement, or to award any agreement, and the City reserves the complete right to at any time reject all Submissions, and to terminate this RFEOI/SOQ process.

5.2 Respondent's Expenses

Respondents are solely responsible for their own expenses in preparing, and submitting a Submission, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from this RFEOI/SOQ. The City and its representatives, agents, consultants and advisors will not be liable to any Respondent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Respondent in preparing and submitting a Submission, or participating in subsequent proposal requests, negotiations for an agreement, or other activity related to or arising out of this RFEOI/SOQ.

5.3 No Contract

By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no contract of any kind is formed under, or arises from, this RFEOI/SOQ, prior to the signing of a formal written agreement. The Respondent may cancel or revoke its Submission at any time, until acceptance by the City.

5.4 Conflict of Interest

A Respondent shall disclose in its Submission any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

5.5 Solicitation of Council Members and City Staff

Respondents and their agents will not contact any member of the City Council or City staff with respect to this RFEOI/SOQ, other than the City Representative named in section 2.3, at any time prior to the award of an agreement or the cancellation of this RFEOI/SOQ.

5.6 Confidentiality

All Submissions become the property of the City and will not be returned to the Respondent. All Submissions will be held in confidence by the City unless otherwise required by law. Respondents should be aware the City is a "public body" defined by and subject to the *Freedom of Information and Protection of Privacy Act* of British Columbia.

6. CITY DISCLAIMER

- (a) The information in this RFEOI/SOQ and any further supporting documentation is provided for reference purposes only. It is the responsibility of interested parties to confirm the accuracy and applicability of this information. All costs related to updating or acquiring additional information shall be born solely by the Respondent. The information contained in this RFEOI/SOQ has been prepared, in part, on information provided by others, and such information is believed to be accurate and reliable. However, by its receipt of this RFEOI/SOQ, each Respondent remises, releases, and forever discharges the City and its representatives (including staff and consultants and other professional advisors) from any and all claims which such person has, have, or may hereafter have arising out of any information contained herein. Any party who intends to submit a response to this RFEOI/SOQ is specifically invited to independently verify the accuracy of the information contained herein.
- (b) The City shall not be obligated to review or accept any Submission and may reject any or all Submissions without giving reasons therefore.
- (c) All negotiations and discussions with Respondents are on a “without prejudice” basis and cannot be construed as an agreement, and/or otherwise unless expressly approved by City Council and a written agreement is signed by the City.
- (d) The City may negotiate with any one or more of the Respondents without having any duty or obligation to advise or allow any other Respondents to vary their Submission or otherwise negotiate with the City.
- (e) The City may enter into discussions to clarify issues related to any Submission. If at any time the City reasonably forms the opinion that a mutually acceptable agreement is not likely to be reached, the City may give notice terminating discussions, but is under no obligation to do so.
- (f) The City does not authorize any other person or agency to represent the Project on its behalf without the prior written approval of the City.
- (g) By submitting a Submission and participating in the process as outlined in this RFEOI/SOQ, Respondents expressly agree that no contract of any kind is formed under, or arises from, this RFEOI/SOQ process.

7. DISCLAIMER

Notwithstanding anything contained herein, the Respondent agrees that he shall take all necessary steps to confirm the accuracy of this RFEOI/SOQ and agrees that the City shall have no liability whatsoever in respect of any losses or damages of any kind howsoever arising in relation to this RFEOI/SOQ.

SCHEDULE A – SCOPE OF SERVICES

Project Title: PRE-QUALIFICATION FOR THE NICOMEKL RIVER BRIDGE REPLACEMENT AT KING GEORGE BOULEVARD AND ASSOCIATED ROADWORKS

Project Reference No.: 1220-050-2021-010

1. BACKGROUND AND PROJECT DESCRIPTION

The Nicomekl River Bridge provides a key regional connection and is a critical link for the region and Surrey, as it is one of the main links connecting North Surrey with South Surrey. Given the regional significance of this corridor and bridge crossing, the Nicomekl Bridge Replacement is identified within the Engineering Department's 10-Year Servicing Plan.

The existing Nicomekl river bridge crossing consists of a timber trestle supporting a single lane in each direction, while a separate "Bailey" bridge provides an additional northbound lane. Both structures are at the end of their service life. Recent inspections completed for the Bailey bridge suggests that the structure requires an immediate replacement.

The replacement bridge will have a span length of approximately 65m and its cross-section consists of two lanes northbound, two lanes southbound with a separated bike lane and sidewalk on both sides. Construction is planned to commence later in 2021.

Other improvements along King George Boulevard from the Park and Ride intersection to Crescent road generally consist of the following:

- Improved neighbourhood access and circulation to Nicomekl Road from King George Boulevard;
- Inclusion of cycling and pedestrian facilities;
- Improved pedestrian connectivity to the Nicomekl Riverfront Park through the inclusion of a pedestrian connection across King George Boulevard; and
- Improved seismic and coastal flooding resiliency.

These improvements will serve to reduce congestion and delays, along with meeting growing capacity needs and providing multi-modal infrastructure for all road users.

2. PREFERRED EXPERIENCE, CAPABILITY, CAPACITY AND RESOURCES

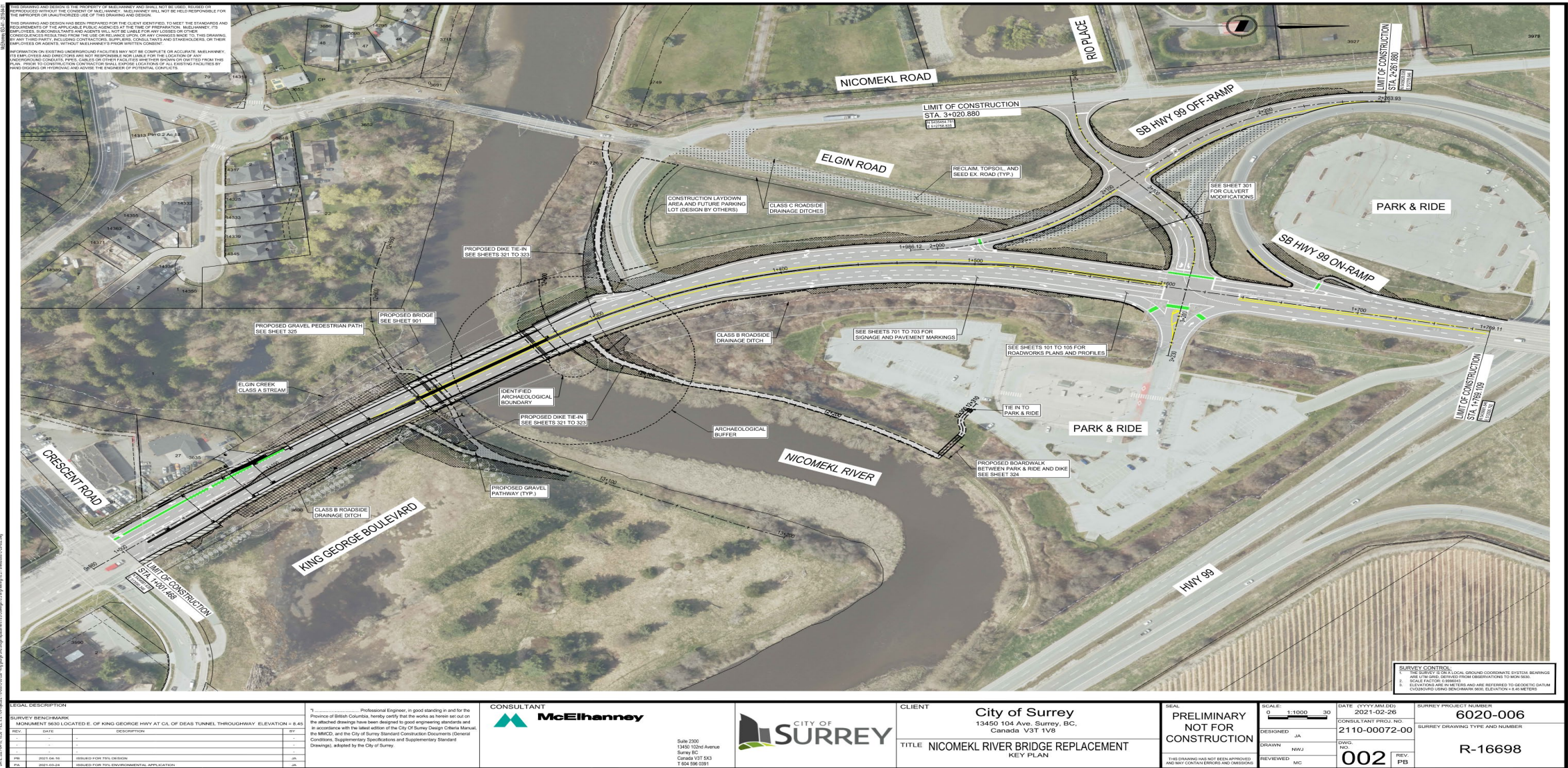
The City prefers that the Respondent is a bridge contractor that has a sound business structure, financial capability, resources, management systems, recent experience and good performance history with projects consisting of the following:

The work generally includes traffic control, detours, demolition and disposal offsite of the existing bridge, installation of piles and ground improvements, new abutments and girders, concrete decking, road widening, 3rd party utility relocations, dyking, manholes and catchbasin installations, storm sewer, erosion and sediment control, topsoil, retaining walls, planting and all other surface restoration work. Please refer to the figure provided below.

3. ANTICIPATED TIMELINE

Activity	Date
Tender Advertisement	June 2021
Council Award	July 2021
Construction	Summer 2021-Fall 2022

4. **SCOPE OF WORK OVERVIEW:** Shown below is general scope of work. Please note that actual scope during the competitive procurement process may be different from what is shown in the figure below.



REV.	DATE	DESCRIPTION	BY
1	2021-02-26	ISSUED FOR PRELIMINARY CONSTRUCTION	JA
2	2021-03-24	ISSUED FOR PRELIMINARY CONSTRUCTION	JA

I, **McElhanney**, Professional Engineer, in good standing in and for the Province of British Columbia, hereby certify that the works as herein set out on the attached drawings have been designed to good engineering standards and in accordance with the latest edition of the City of Surrey Design Criteria Manual, the MRCO, and the City of Surrey Standard Construction Documents (General Conditions, Supplementary Specifications and Supplementary Standard Drawings), as used by the City of Surrey.

CONSULTANT
McElhanney
 Suite 2300
 13450 104 Avenue
 Surrey BC
 Canada V3T 1V8
 T 604 598 0391

CITY OF SURREY

CLIENT
City of Surrey
 13450 104 Ave. Surrey, BC,
 Canada V3T 1V8
TITLE **NICOMEKL RIVER BRIDGE REPLACEMENT**
KEY PLAN

SEAL
PRELIMINARY
NOT FOR
CONSTRUCTION

SCALE: 1:1000
DATE: 2021-02-26
CONSULTANT PROJ. NO.: 2110-00072-00
DWG. NO.: 002
REV.: PB

SURREY PROJECT NUMBER: 6020-006
SURREY DRAWING TYPE AND NUMBER: R-16698

DESTROY ALL PRINTS BEARING PREVIOUS NUMBER



SCHEDULE B – FORM OF SUBMISSION

RESPONDENT’S REQUEST FOR EXPRESSIONS OF INTEREST

AND

STATEMENTS OF QUALIFICATIONS

Type of Pre-Qualification: Bridge Contractor

This Request For Expressions of Interest and Statements of Qualifications (the “**RFEOI/SOQQ**”) will enable the City of Surrey (the “**City**”) to determine your relevant experience, capacity, resources, and financial capability for eligibility to submit tenders for **the Nicomekl River bridge replacement at King George Boulevard and associated roadworks.**

Materially incomplete RFEOI/SOQ submissions may be deemed to fail the qualification process. Respondents may supplement information requested with additional sheets if required. All information provided should be relevant to the prequalification.

RFEOI/SOQ PROJECT TITLE: PRE-QUALIFICATION FOR THE NICOMEKL RIVER BRIDGE REPLACEMENT AT KING GEORGE BOULEVARD AND ASSOCIATED ROADWORKS

RFEOI/SOQ Reference No.: 1220-050-2021-010

Submitted To:

City Representative: Richard D. Oppelt, Manager, Procurement Services

Email for PDF Files: purchasing@surrey.ca

SECTION A. GENERAL INFORMATION

This document is intended to provide information on the capacity, skill, and experience of the Respondent. Respondents may supplement information requested with additional sheets if required.

1. _____
Full Legal Name of Respondent
2. _____
Business Address
3. Phone No.: _____
4. Email _____ Website _____
Address: _____ Address: _____
5. Contact for prequalification inquiries (full name, position and email address):

SECTION B. COMPANY PROFILE

- 8. How many years has your organization been in business as a contractor? _____
- 9. How many years has your organization been in business under its present business name? _____
- 10. Form of Business Organization
Corporation _____ Partnership _____ Sole Proprietorship _____
- 11. If Corporation/Partnership, year incorporated/established: _____
- 12. If the Respondent is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number _____.
- 13. Names and titles of authorized signatory(ies):

Name	Title

- 14. If your company does not have an office within 100km of the City, as part of your submission please include a memo (*maximum two pages*) outlining the operational strategy of operating in the lower mainland.
- 15. Provide three overall references for the company, with preference to long-term clients, as opposed, to project specific.

Name	Organization	Contact

SECTION C. RESPONDENT'S FINANCIAL CAPACITY

Insurance Reference:

- 16. Name of Insurance Company: _____
- 17. Address: _____
- 18. Contact Person: _____
- 19. Telephone/Fax Numbers: Phone: _____ Fax: _____
- 20. Are you able to provide General Liability Insurance, on an occurrence basis, in the amount of not less than \$5,000,000 (CAD) with an insurer licensed in British Columbia for bodily injury, (including death) and damage to property including loss of use thereof? Yes No
- 21. Are you able to provide Automobile Liability Insurance for a limit of not less than \$3,000,000 (CAD) for all owned, leased or rented licensed vehicles used in the performance of Work and shall include third party liability? Yes No

22. Are you able to provide All Risk Course of Construction (Builder's Risk) Insurance for the value of the work performed and the full value of products specified by the City, if any, for incorporation into contract works? Yes No
23. Are you able to provide Contractor's Equipment Insurance covering at least the actual cash value of owned or leased construction machinery and equipment used in the performance of the Work and shall include a waiver of rights of subrogation against the Owner and the Consultant? Yes No

**Refer to the City's sample insurance certificate form available on the City's web site at www.surrey.ca (search "Insurance Certificates") titled City of Surrey Certificate of Insurance Standard Form.*

Bonding Reference:

24. Name of Bonding Company: _____
25. Address: _____
26. Contact Person: _____
27. Telephone/Fax Numbers: Phone: _____ Fax: _____
28. Email of Surety Reference: _____
29. Can your firm provide a Bid Bond? Yes No BONDING LIMIT: \$ _____
30. Can your firm provide a Performance Bond? Yes No BONDING LIMIT: \$ _____
31. Can your firm provide a Labour & Material Payment Bond? Yes No
BONDING LIMIT: \$ _____
32. Current Bonding In Effect: \$ _____
33. Indicate the dollar volume of work for which you presently have contracts, but have not started or completed to date: \$ _____.

SECTION D. RESPONDENT'S EXPERIENCE, REPUTATION AND RESOURCES

34. Respondents should provide details, in order of date, of bridge replacement projects completed in the past five years and/or currently underway as of Submission date – Schedule B – Appendix A (data sheet).
35. Management, Personnel and target groups: Please provide the key personnel (Project Managers and Site Superintendents. Please include resumes separately as an appendix, and a maximum of 2 pages resume per staff member showing qualifications and relevant experience of senior management and key technical staff:

Name:	Title/Position:	Years with Respondent	Experience
<i>e.g. John Smith</i>	<i>Project Manager</i>	<i>15</i>	<i>Foundation works, instream works</i>

Respondents should provide your company's current staffing and employment data by filling out the table below.

Target Groups	*How many employees are expected to work on this project for this Target Group
Apprentices	
Indigenous People	
Women	
Persons with disabilities	
Veterans (<i>Veterans Affairs Canada definition: Any former member of the Canadian Armed Forces who successfully underwent basic training and is honourably released</i>)	
Youth (29 years old or younger)	
Recent Immigrants (less than 10 years in Canada)	
Total # of employees in business organization:	

** The Respondent must demonstrate that 30% of the Respondents total number of employees fall within any one or more of the 7 Target and that the Respondent must be either a small, medium, or social enterprise or must confirm that 50% of the Respondents work will be subcontracted out to small, medium, or social enterprises.*

36. **Subcontractors:** Respondents should provide the following information on the background and experience of all preferred sub-contractors (including consultants and material suppliers) proposed to undertake a portion of the Services (use the spaces provided and/or attach additional pages or add rows, if necessary. If using own forces then simply type "own forces"):

DESCRIPTION OF SUBCONTRACT SERVICES	SUB-CONTRACTORS NAME	*SMALL/MEDIUM OR LARGE BUSINESS	YEARS OF WORKING WITH SUBCONTRACTOR	CONTACT NAME, TELEPHONE NUMBER AND EMAIL
Paving				
Utilities				
Instream Works				
Piling				
Bridge Structure				
Bridge Civil				
Electrical				
Dyking Works				
Retaining Walls				

**Please indicate whether the subcontractor is a small, medium, or large business. A small business contains less than 99 employees, medium less than 500 employee, and large over 500 employees.*

Do you evaluate the ability of subcontractors to comply with applicable Health, Safety and Environment requirements as part of the selection process? Yes No

Do you include subcontractors in:

- Audits? Yes No
- Health, Safety and Environment Meetings? Yes No
- Health, Safety and Environment Orientation? Yes No
- Inspections? Yes No
- Do your subcontractors have a written Health, Safety and Environment Management Program or System? Yes No
- Do you use Health, Safety and Environment performance criteria in the selection of subcontractors? Yes No

37. Respondents should provide details of your approach to selecting subcontractors, material suppliers addressing in particular:

- The subcontractors and suppliers you have successfully used on previous related works projects that could be used in the future on various procurement opportunities that may arise within the time period of this RFEI/SOQ; and
- Your approach to achieve competitive pricing and excellent quality:

Comments:

38. Management of consultants, subcontractors and material supplier(s). Respondents should provide details of the approach to the management of its consultants, subcontractors and material suppliers:

Comments:

39. Respondent should describe the availability of staff to work on this project including your capacity to undertake project, in terms of maximum available crew size (Estimated):

Comments:

o Has your company within the last 5 years failed to complete a contract, or been terminated by the client?

Yes. ____ No. ____

(If yes then provide a list of assignments the company has been terminated from along with the key personnel involved)

o Has your company within the last 5 years been in a lawsuit with a client regarding contract performance, payments, or any contract related claims? *(If yes then provide a list of contracts)*

Yes. ____ No. ____

o Has your company received a compliance order from FLNROD or DFO related to in-stream work activity?

Yes. ____ No. ____

o Has your company every been assessed for liquidated damages for failure to complete a project on time? If yes how many contracts have you been assed liquidated damages in the last five years: _ _

Yes._____ No.____

o Has your company performed in-stream work on a fisheries' protected watercourse within the summer 'fish window'

Yes._____ No.____

o Has your company worked in archaeological sensitive areas which required direct supervision from an archaeologist?

Yes._____ No.____

SECTION E. RESPONDENT'S TECHNICAL RESPONSE

40. Workers' Compensation Board Information:

Workers' Compensation Registration Number: _____

Letter of Good Standing attached: Yes No

41. Equipment and Materials:

Do you maintain a list of the major equipment (e.g., cranes, forklifts) your company has available for work at this site, and the method of establishing the competencies to operate this equipment?

Yes No. Respondent should provide a representative list of major equipment and size.

Type of Equipment	Number of Equipment Owned by the Respondent
Excavators	
Lifting Equipment (i.e. cranes)	
Loaders	
Pumps	
Rollers	
Tractors	
Trucks & Trailers	

Do you conduct inspections on operating equipment (e.g., cranes, forklifts) in compliance with the regulatory requirements? Yes No

Do you have a system for establishing the applicable Health, Safety and Environmental specifications for the acquisition of materials and equipment? Yes No

Do you maintain operating equipment in compliance with the manufacturer's and any local legislative requirements? Yes No

Do you maintain the applicable inspection and maintenance certification records for operating equipment? Yes No

(j) Quality Control and Quality Assurance Procedures for reclaimed asphalt pavement (RAP). Respondent should provide a description of their Quality Control/Quality Assurance (QC/QA) control documentation regarding the use of RAP materials in the production of hot mix asphalt:

Comments:

42. Quality Control Program: Respondents should provide a description of their quality control program; how it works, personnel who provide it, standards by which the effectiveness of the program can be measured, record of results on previous projects, etc.

Comments:

43. Health and Safety: Utilization of Occupational Health and Safety (OH&S) – Respondents should provide evidence of a current program in place, a sample or example OH&S program with a general construction safety program for all workers.

Do you have specific Health and Safety Training Program for supervisors? Yes No

Have your employees received the required Health and Safety training and retraining?

Yes No

Corporate OH&S policy attached (please tick to confirm).

Has your company received any awards for health and safety performance achievement?

Yes No

If Yes, please list.

44. Utilization of Waste Management & Reduction Policy and Plan: Respondents should provide evidence of a system in place, a sample or example Waste Management & Reduction Plan.
 Corporate Waste Management & Reduction policy attached (please tick to confirm).
 Corporate Waste Management & Reduction Plan attached (please tick to confirm).

45. Utilization of Traffic Management: Respondents should provide evidence of a system in place, a sample or example traffic management policy and appropriate procedures.
 Corporate Traffic Management policy attached (please tick to confirm).
 Corporate Traffic Management Plan attached (please tick to confirm).

46. Contracts:

(a) Has your firm or any predecessor firm defaulted on a contract or had work terminated for non-performance within the last five (5) years? Yes No If "Yes", Respondent should briefly describe the project, owner, date and the circumstances/reason(s):

Comments:

(b) Respondent should identify projects where there were any outstanding deficiencies. List any contractor charge backs or liquidated damages assessed for failure to complete on time:

Comments:

(c) Respondent should briefly describe any work that was rejected by an owner or that was not paid for or had to be removed and replaced.

Comments:

(d) Respondent should briefly describe any work that conditionally accepted by an owner but with a contractor charge back or partial payment:

Comments:

47. Scheduling:

(a) Does your firm use the critical path method?

Yes No

(b) Does your firm use computerized scheduling?

Yes No

(c) If so, what software is used?

Comments:

48. Respondent should list the categories of work that your organization normally performs with its own forces.

Comments:

49. Customer Service: Respondents should briefly describe your company's standards and associated process with respect to response time regarding resolution of service issues. This includes but is not limited to technical support, warranty claims, non-conformance, and order placement issues.

Comments:

50. Technical Support Service: Respondents should provide an overview of technical support services available from your company, such as product assessment, identification of specification changes, and troubleshooting problems.

Comments:

51. What other information is not requested here but which you think the City should consider in evaluating your company?.

Comments:

52. Provide a comprehensive narrative on how you would undertake the implementation of this project and describe items for the City to consider before tendering this package that may result in potential cost savings, schedule improvement and other project efficiencies. Items can include but not limited to: traffic control; staging; utility relocations; staging; laydown areas; procurement; value-added; innovative or novel approach; technology; materials etc.

Comments:

I/We confirm that this Submission is accurate and true to best of my/our knowledge.

This Submission is submitted this _____ day of _____, 2021

I/We have the authority to bind the Respondent.

(Name of Respondent)

(Name of Respondent)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

Last Modified: November 04, 2016
RDO

APPENDIX A

RESPONDENT'S RELEVANT BRIDGE REPLACEMENT AND RELATED PROJECTS COMPLETED AND ARE UNDERWAY AS OF SUBMISSION DATE IN THE PAST FIVE YEARS:

Attach additional pages, if necessary as follows (as applicable):

Ref. #1. Project Title and Date: _____ **Date:** _____

Project Description: _____

Location of Project: _____

Original Contract Value: \$ _____ Final Contract Value: \$ _____

Project Manager: _____ Superintendent: _____

Subcontract Value: \$ _____

Original Planned Completion Date: _____ Actual Completion Date: _____

Name of Contract Owner: _____

Refer To: _____

Telephone/Fax Numbers: **Phone:** _____ **Fax:** _____

Name of Consultant: _____

Refer To: _____

Telephone/Fax Numbers: **Phone:** _____ **Fax:** _____

Ref. #2. Project Title and Date: _____ **Date:** _____

Project Description: _____

Location of Project: _____

Original Contract Value: \$ _____ Final Contract Value: \$ _____

Project Manager: _____ Superintendent: _____

Subcontract Value: \$ _____

Original Planned Completion Date: _____ Actual Completion Date: _____

Name of Contract Owner: _____

Refer To: _____

Telephone/Fax Numbers: **Phone:** _____ **Fax:** _____

Name of Consultant: _____

Refer To: _____

Telephone/Fax Numbers: **Phone:** _____ **Fax:** _____

Ref. #3. Project Title and Date: _____ **Date:** _____

Project Description: _____

Location of Project: _____

Original Contract Value: \$ _____ Final Contract Value: \$ _____

Project Manager: _____ Superintendent: _____

Subcontract Value: \$ _____

Original Planned Completion Date: _____ Actual Completion Date: _____

Name of Contract Owner: _____

Refer To: _____

Telephone/Fax Numbers: **Phone:** _____ **Fax:** _____

Name of Consultant: _____

Refer To: _____

Telephone/Fax Numbers: **Phone:** _____ **Fax:** _____