

Name and Address	Contact Name and Title	Contact Telephone and Email address

Security Clearances/Background Checks:

25. Describe your process for performing/updating background checks/security clearances for personnel and sub-contractors):

Comments:

26. **Conflict of Interest:** – *check as applicable*

To the best of our knowledge, upon undertaking appropriate investigation and due diligence, we are not aware of any employees or persons who may be involved in this project, being “Associates”¹ of the City, City of Surrey, employees or officers.

We are aware of conflict(s) of interest or potential conflict(s) of interest, as follows:(*Note: Identify parties and their role in the project, confirm their relationship based on the definition of “Associate”, and described the proposed solution to manage, minimize or eliminate any perceived or actual conflict(s).*)

27. **Other Information:** Respondent’s insights, comments and recommendations:

Comments:

This Submission is submitted this _____ day of _____, 2024.

I/We have the authority to bind the Respondent.

(Name of Respondent)

(Name of Respondent)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

¹ "Associate" means (a) a spouse, (b) a parent, sibling, son or daughter, or the spouse of any one of them, (c) a relative who lives in the person's home, (d) a company in which a person owns shares carrying more than 10% of the voting rights attached to all shares of the corporation, (e) a person's business partner, or (f) a trust or estate of which a person is one of the main beneficiaries or for which the person serves as a trustee.

