



## PROCUREMENT SERVICES

CITY OF SURREY, SURREY CITY HALL  
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### ADDENDUM No. 1

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REQUEST FOR PROPOSAL No.: 1220-030-2022-003

TITLE: IT PROJECT MANAGEMENT SERVICES

ADDENDUM ISSUE DATE: JANUARY 26, 2022

CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME (THE “CLOSING TIME”):

TIME: 3:00 P.M. (LOCAL TIME)

DATE: JANUARY 31, 2022

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### INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 1 to 1220-030-2022-003 is hereby issued by the City. This addendum shall form part of the contract documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponents or any sub-contractor not being familiar with this addendum. This Addendum No. 1 contains one (1) page.

### QUESTION AND ANSWER:

- Q1. Please confirm you're anticipating a need for the successful Consultant to deliver project management services onsite in Surrey on a weekly basis.**
- A1. The Consultant will primarily work remotely but will be expected to be onsite (City Hall or Police Detachments) on ad hoc basis to attend important meetings or perform site visits (approximately one day every two weeks).**

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All Addenda will become part of the Contract Documents.

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- END OF ADDENDUM -