



PROCUREMENT SERVICES

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ADDENDUM #1

REQUEST FOR APPLICATIONS FOR STANDING
OFFER AGREEMENT (RFA-SOA) No.:

1220-060-2023-005

TITLE:

Supply and Delivery of Tires, Tubes and
Related Services

ADDENDUM ISSUE DATE:

January 30, 2024

(REVISED) DATE:

prefer to receive Applications on or before
February 27, 2024.

INFORMATION FOR APPLICANTS

This Addendum is issued to provide additional information to the RFA-SOA for the above-named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Applicant not being familiar with this Addendum.

Q.1 Given the breadth/scope of the RFA-SOA, may we please request an extension to March 5, 2024?

A.1 **The City is prepared to extend the preferred date to receive Applications to February 27, 2024.**

Q.2 How many applicants will be awarded the RFA-SOA?

A.2 **The City reserves the right in its discretion to determine the number of awards, based on the best interests of the City to satisfy expected demand. Refer to Section 17 [Multiple Preferred Applicants] of the RFA-SOA.**

Q.3 Will successful applicants be awarded/assigned certain products and services of the RFA-SOA, or will successful applicants be assigned the entirety of the RFA-SOA?

A.3 **See Answer A.2 above.**

Q.4 What is the scoring mechanism/criteria being used to rank applicants?

A.4 **The application having the lowest price will not necessarily be accepted. The City intends to select one or more Applicants capable of efficiently and cost-effectively meeting the requirements of this RFA-SOA.**

Q.5 What is the process for legal review/negotiations? May we amend components of the RFA-SOA that will align better with the supply and delivery of tires, tubes, and related services?

A.5 The nature and extent of an Applicant's departures may be taken into account by the City. The City may consider and may choose to accept some, none, or all specifications/requirements and contract modifications that the Applicant has submitted in it's Application.

Such changes will be reviewed by the City's Legal Services for acceptance.

Q.6 Currently the City is storing certain products on site, however, the RFA-SOA states that applicants will need to store products at their place of business. Will the City continue to hold products on site, or will applicants be expected to store all products?

A.6 Retreaded tires and 445R22.5 will generally be stored at the Fleet Operation Centre. For Fire Department tires, they will generally be stored at the service supplier's facilities.

- END OF ADDENDUM -

All Addenda will become part of the RFA-SOA Documents.
