



REQUEST FOR QUOTATIONS

Title: Supply and Delivery of Pavement Marking Supplies

Reference No.: 1220-040-2024-006

FOR THE SUPPLY OF GOODS

(General Services)

Issue Date: January 11, 2024

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REQUEST FOR QUOTATIONS

1. INTRODUCTION

The City of Surrey (the “**City**”) invites contractors to provide a quotation on the form attached as Schedule B to Attachment 1 (the “**Quotation**”) for the supply and delivery of the goods described in Schedule A to Attachment 1 (the “**Goods**”). The description of the Goods sets out the minimum requirements of the City. A person that submits a Quotation (the “**Contractor**”) should prepare a Quotation that meets the minimum requirements, and may as it may choose, in addition, also include goods, services or terms that exceed the minimum requirements.

2. NATURE OF A STANDING OFFER AGREEMENT

It is understood and agreed by the Contractor that should its Quotation be selected by the City, it will result in a standing offer agreement, a draft of which is attached as Attachment 1 – Standing Offer Agreement – Goods (“**Standing Offer Agreement**”) and the Goods will be ordered solely on an “as and when required” basis. Upon executing the Standing Offer Agreement, the Contractor agrees to provide any Goods ordered on the terms set out in the Standing Offer Agreement. The Standing Offer Agreement does not guarantee the quantity of Goods that will be ordered or that any orders will be placed with the Contractor. The aggregate value of the Goods which may be ordered is conditional upon the needs of the City. No compensation will be accrued, owed or paid to any Contractor if Goods are not ordered. The Standing Offer Agreement does not limit or preclude the right of the City to purchase identical or similar goods from any other source.

3. ADDRESS FOR DELIVERY

The Contractor should submit the Quotation **electronically** in a single pdf file which must be delivered to the City by email at: purchasing@surrey.ca

Confirmation of receipt of emails will be issued. Quotations that cannot be opened or viewed may be rejected. A Contractor bears all risk that the City’s receiving equipment functions properly so that the City receives the Quotation.

Note: The maximum file size the City can receive is 10Mb. If sending large email attachments, Contractors should phone [604-590-7274] to confirm receipt.

4. DATE

The City would prefer to receive Quotations on or before **February 1, 2024** (the “**Date**”).

5. INQUIRIES

All inquiries related to this Request for Quotations (the “RFQ”) should be directed in writing to the person named below (the “**City Representative**”). Information obtained from any person or source other than the City Representative may not be relied upon.

Name: Sunny Kaila, Manager, Procurement Services

Email: purchasing@surrey.ca

Reference: 1220-040-2024-006

Inquiries should be made no later than 7 business days before the Date set out in Section 4. The City reserves the right not to respond to inquiries made within 7 business days of the Date set out in Section 4. Inquiries and responses will be recorded and may be distributed to all Contractors at the discretion of the City.

Contractors finding discrepancies or omissions in the Agreement or RFQ, or having doubts as to the meaning or intent of any provision, should immediately notify the City Representative. If the City determines that an amendment is required to this RFQ, the City Representative will issue an addendum in accordance with Section 6. No oral conversation will affect or modify the terms of this RFQ or may be relied upon by any Contractor.

6. ADDENDA

If the City determines that an amendment is required to this RFQ, the City Representative will issue a written addendum by posting it on the BC Bid website at www.bcbid.gov.bc.ca and the City website at www.surrey.ca (**collectively, the “Websites”**), and upon posting, any addenda will form a part of this RFQ. It is the responsibility of Contractors to check the Websites for addenda. The only way this RFQ may be added to, or amended in any way, is by a formal written addendum. No other communication, whether written or oral, from any person will affect or modify the terms of this RFQ or may be relied upon by any Contractor. By delivery of a Quotation the Contractor is deemed to have received, accepted and understood the entire RFQ, including any and all addenda.

7. NO CONTRACT

This RFQ is simply an invitation for quotations (including prices and terms) for the convenience of all parties. It is not a tender and no obligations of any kind will arise from this RFQ or the submission of Quotations. The City may negotiate changes to any terms of a Quotation, including terms in Attachment 1 and Schedules A and B and including prices, and may negotiate with one or more Contractors or may at any time invite or permit the submission of quotations (including prices and terms) from other parties who have not submitted Quotations.

8. ACCEPTANCE

A Quotation will be an offer to the City which the City may accept at any time by signing the copy of the Quotation and delivering it to the Contractor. A Quotation is not accepted by the City unless and until both the authorized signatory of the Contractor and the authorized signatory of the City have signed. Delivery of the signed Agreement by the City may be by fax, pdf e-mail or hard copy. In that event, the contract will be comprised of the documents included in the definition of Agreement in Attachment No. 1 – Standing Offer Agreement – Goods.

9. CONTRACTOR'S EXPENSES

Contractors are solely responsible for their own expenses in preparing and submitting Quotations, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from the RFQ. The City will not be liable to any Contractor for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, incurred by the Contractor in preparing and submitting a Quotation, or participating in negotiations for a contract, or other activity related to or arising out of this RFQ.

10. CONTRACTOR'S QUALIFICATIONS

By submitting a Quotation, a Contractor represents that it has the expertise, qualifications, resources, and relevant experience to supply the Goods.

11. CONFLICT OF INTEREST

A Contractor should disclose in its Quotation any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

12. SOLICITATION OF COUNCIL MEMBERS, CITY STAFF AND CITY CONSULTANTS

Contractors and their agents will not contact any member of the City Council, City staff or City consultants with respect to this RFQ, other than the contact person named in Section 4, at any time prior to the award of a contract or the cancellation of this RFQ.

13. CONFIDENTIALITY

All Quotations become the property of the City and will not be returned to the Contractor. All Quotations will be held in confidence by the City unless otherwise required by law. Contractors should be aware the City is a "public body" defined by and subject to the Freedom of Information and Protection of Privacy Act of British Columbia.

14. SIGNATURE

The legal name of the person or firm submitting the Quotation should be inserted in the Quotation. The Quotation should be signed by a person authorized to sign on behalf of the Contractor and include the following:

- (a) If the Contractor is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Quotation should be executed by all of the authorized signatories or by one or more of them provided that a copy of the corporate resolution authorizing those persons to execute the Quotation on behalf of the corporation is submitted;
- (b) If the Contractor is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venturer should be included, and each partner or joint venturer should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s)

signing have signing authority for the partnership or joint venture). If a partner or joint venturer is a corporation then such corporation should sign as indicated in subsection (a) above; or

- (c) If the Contractor is an individual, including a sole proprietorship, the name of the individual should be included.

15. EQUIVALENTS, SUBSTITUTIONS, ALTERNATIVES

Unless otherwise expressly stated, if and wherever the specifications set out in Schedule A - Specifications of Goods to Attachment 1 – Standing Offer Agreement - Goods, use a brand name of a manufacturer, make, trade name, or catalogue designation in specifying an item, it does not restrict Contractors to the identified manufacturer, make, trade name, or catalogue designation. The usage of such identification is simply to indicate the character, quality and/or performance equivalence of the commodity identified.

Prior to the Date, a Contractor may request, pursuant to section 4 the City to approve a commodity(ies) (each, an “**Equivalency**”) to be included in a Quotation in substitution for a commodity(ies), indicated in Schedule A Specifications of Goods to Attachment 1 – Standing Offer Agreement - Goods, on the basis that the substitution of the same or better character, quality and/or performance as the commodity(ies) indicated in Schedule A - Specifications of Goods to Attachment 1 – Standing Offer Agreement - Goods, such that that the proposed Equivalency will serve the purpose for which it is intended to be used equally as well. Quotations for an Equivalency should be in writing delivered to the City Representative, accompanied by appropriate supporting information, data, specifications and documentation. The City may request any additional supporting information, data, specifications and documentation it considers necessary to make a decision with respect to the quotation. If the City decides in its sole discretion to accept an Equivalency, then the City will provide written confirmation of such acceptance to the Contractor, without notification to other Contractors (subject to the City’s discretion under section 5). The City is not obligated to review or accept any quotation for an Equivalency. Without limiting the City’s discretion as set out in this section 15, the City may specifically refuse to approve an quotation for an Equivalency with which there may be an associated increase to a Quotation Price or a delay to the supply and delivery of the Goods.

The Contractor should clearly identify in its Quotation any Equivalencies approved by the City under this section 15.

If the Contractor does not in its Quotation indicate any Equivalencies, the Contractor will be deemed to accept the commodity(ies) described in Schedule A – Specifications of Goods to Attachment 1 – Standing Offer Agreement - Goods.

16. MULTIPLE PREFERRED CONTRACTORS

The City reserves the right and discretion to divide up the Goods, either by scope, geographic area, or other basis as the City may decide, and to select one or more preferred Contractors to enter into discussions with the City for one or more Contracts to

perform a portion or portions of the Goods. If the City exercises its discretion to divide up the Goods, the City will do so reasonably having regard for the RFQ and the basis of Quotations.

In addition to any other provision of this RFQ, Quotations may be evaluated on the basis of advantages and disadvantages to the City that might result or be achieved from the City dividing up the Goods and entering into one or more Contracts with one or more Quotations.

17. ANTICIPATED QUANTITIES

The City reserves the right and discretion to place orders on quoted items during the duration of the term of the agreement as per Schedule B – Form of Quotation on an as per need basis. All quantities are anticipated quantities only and may or may not increase or decrease according to requirements.

Note: The City will purchase a minimum of 80% of its total estimated quantities awarded under an agreement and the Contractor is obligated to furnish a maximum of 150% of the total estimate. Should the City require additional supplies beyond the 150% maximum then the Contractor will deem the City to be a priority customer and acting reasonably in negotiate a rate for subsequent supply.

18. BRAND NAMES

Unless otherwise stated, if, and wherever, the specifications state a brand name, a make, the name of manufacturer, a trade name or a supplier catalogue number, it is for the purpose of establishing a grade or quality of material only. It is not intended to rule out the use of other equivalent materials or equipment. If, however, products other than that specified is proposed in any RFQ, the Contractor must explicitly include the name of such products, its manufacturer, any trade name and any applicable supplier catalogue number, and the City may request that the Contractor provide specific evidence of equivalency. Evidence of quality in the form of samples may be requested.

19. NO CLAIMS

Each Contractor by submitting an Quotation, irrevocably:

- (a) agrees that it will not bring any claim, demand, action, cause of action, suit or proceeding, whether arising in contract, tort (including negligence) or otherwise (a “**Claim**”) against the City or any of its employees, directors, officers, advisors or representatives, or any one of them, for any costs, damages or other compensation for any matter relating directly or indirectly to this RFQ (including in the event that the City rejects or disqualifies or for any other reason fails to accept an Application, accepts a non-compliant Application or otherwise breaches, or fundamentally breaches, the terms of this RFQ or any duties arising from this RFQ; and

- (b) waives any Claim against the City and its employees, directors, officers, advisors or representatives, or any one of them, for any compensation of whatsoever nature or kind, including for loss of anticipated profits, loss of opportunity, indirect, incidental or consequential damages or losses if no contract is entered into for the Goods between the Contractor and the City for any reason whatsoever, including in the event that the City rejects or disqualifies or for any other reason fails to accept an Application, accepts a non-compliant Application or otherwise breaches, or fundamentally breaches, the terms of this RFQ or any duties arising from this RFQ.

Attachment No. 1 – DRAFT STANDING OFFER AGREEMENT – GOODS

Reference RFQ Title: Supply and Delivery of Pavement Marking Supplies

THIS AGREEMENT dated for reference this _____ day of _____, 2024 (the “**Effective Date**”)

Reference No.: 1220-040-2024-006

BETWEEN:

CITY OF SURREY

13450 – 104th. Avenue

Surrey, B.C., V3T 1V8

(the “**City**”)

AND:

(the “**Contractor**”)

[INSERT THE FULL LEGAL NAME AND ADDRESS OF CONTRACTOR]

WHEREAS the City wishes to engage the Contractor to provide the Goods and the Contractor agrees to provide the Goods.

SUPPLY AND DELIVERY OF PAVEMENT MARKING SUPPLIES

THEREFORE in consideration of the premises and payment of one (\$1.00) dollar, and other good and valuable consideration paid by each of the parties to the other (the receipt and sufficiency of which is hereby acknowledged), the City and the Contractor agree as follows:

DEFINITIONS AND INTERPRETATION

1. In this Agreement, in addition to words defined elsewhere in this Agreement, the following definitions apply:
 - (a) “**Agreement**” means this agreement and all schedules attached hereto;
 - (b) “**Calendar Year**” means the time period from January 1st to December 31st;
 - (c) “**Change Order**” has the meaning set out in Section 36;
 - (d) “**City**” means the City of Surrey;
 - (e) “**Contractor**” means a contractor whose Quotation has been accepted by the City and who is supplying the Goods under this Agreement;

- (f) **“Delivery Date”** means the delivery date(s) for the applicable Goods as set out in a Requisition or as otherwise agreed between the parties;
- (g) **“Delivery Location”** means [final delivery location to be determined], Surrey, British Columbia, or such other address as the Department Representative directs by written notice to the Contractor;
- (h) **“Department Representative”** means the representative(s) designated by the City from time to time to administer this Agreement or who is responsible for any element of this Agreement;
- (i) **“Effective Date”** means the date first above written;
- (j) **“Goods”** means the equipment or materials that are the subject of this Agreement;
- (k) **“Purchase Price”** has the meaning set out in Section 24;
- (l) **“Requisition”** means a request for Goods issued by, or through, the City to the Contractor from time to time for the purchase of Goods, which request may be in the form of a written order form, an online/electronic ordering system, or such other form or method agreed between the City and the Contractor to constitute a Requisition;
- (m) **“Specifications”** means the specifications and requirements set out in Schedule A – Specifications of Goods and any additional specifications and requirements as may be further identified and described in Schedule B – Quotation Extracts; provided that despite any details contained in Schedules A or B, the Specifications shall at all times be deemed to comply with best commercial practices, contain only new materials, and be of first-class quality and workmanship;
- (n) **“Standing Offer”** means the standing offer arrangement between the City and the Contractor, the nature of which is discussed in Section 4;
- (o) **“Term”** has the meaning described in Section 27; and
- (p) **“Year of the Term”** as used herein shall mean each twelve-month period commencing on (**START DATE**).

2. This Agreement may be modified only by express and specific written agreement. In the event of a conflict between the provisions of any documents listed below, then the documents shall govern and take precedence in the following order:
- (a) this Agreement;
 - (b) Schedule B – Quotation Extracts;
 - (c) Schedule A – Specifications of Goods; and
 - (d) other terms, if any, that are agreed to by the parties in writing.

3. The following attached Schedules are a part of this Agreement:

Schedule A – Specifications of Goods; and
Schedule B – Quotation Extracts.

STANDING OFFER AND REQUISITIONS

4. This Agreement is a standing offer agreement. The City will order Goods solely on an “as and when required” basis at any time and from time to time during the Term by issuing a Requisition to the Contractor. The Contractor agrees to provide the quantity of the Goods ordered in each Requisition, on the terms and conditions of this Agreement.
5. Nothing herein contained guarantees the City will requisition or purchase any minimum quantity of Goods. The aggregate quantity which may be ordered is conditional upon the needs of the City. No compensation will be accrued, owed or paid to the Contractor if the Goods are not ordered. The Contractor acknowledges and agrees this Agreement does not guarantee the City will purchase any Goods from the Contractor. All Requisitions, including the timing of the Requisition and the quantity of the Goods required are at the sole and absolute discretion of the City and may be subject to approval by other parties and subject to applicable budget approvals.

GOODS

6. The Contractor covenants and agrees that it will provide the Goods in accordance with this Agreement. The Contractor is solely responsible to ensure all Goods meet the Specifications and will provide proof of compliance as and when requested by the City. No review, inspection or acceptance of the Goods by the City will release the Contractor from its obligations to meet the Specifications.
7. The Contractor will complete and deliver the Goods in the quantities, and in accordance with the schedule, set out in the Requisition or as otherwise agreed between the parties. Goods will not be deemed or construed to be delivered until received by the City.
8. The City may from time to time, by written notice to the Contractor make changes to the Goods.
9. The Goods identified in Schedule B – Quotation Extracts will be considered the core Goods list (the “**List**”) and will constitute the catalogue of Goods from which the City and its personnel will select and order Goods through Requisitions. The Contractor shall keep the List current, documenting all additions, deletions and revisions, as well as dates of any changes, and ensure the City at all times, has an accurate, complete and current List. The Contractor will further ensure its online ordering catalogue is limited to the List and does not include any additional goods.

10. The Contractor will provide the Goods in a competent, diligent and efficient manner to the full satisfaction of the City. The Contractor warrants and represents the Contractor, and any persons performing any part of the Goods, have the skills, qualifications, expertise and experience necessary to provide the Goods in a competent and professional manner and will provide the Goods with the standard of care, skill and diligence normally provided by an experienced, reputable and professional contractor providing similar goods. The Contractor will be responsible for the professional quality, technical accuracy, timely completion and coordination of all reports and other services furnished by the Contractor.

DELIVERY LOCATION

11. The Contractor will take steps as required so that all the Goods are properly prepared for delivery and the Goods shall be delivered, F.O.B. Destination prepaid, to the Delivery Location between the hours of 8:00 a.m. to 3:30 p.m. Monday through Friday. The Contractor shall ensure the integrity of the Goods during transportation, handling and temporary storage. Due regard shall be given by the Contractor to protection from loss and pilferage, physical damage, and the effect of the elements and environmental conditions. Any loss, damage, or repair cost resulting from delivery to the Delivery Location will be the Contractor's sole responsibility. FORKLIFT UNLOADING AT DELIVERY LOCATION.

MARKETABLE TITLE

12. The Contractor warrants that it has or will at the time of transfer of title as described in Section 17 have good and marketable title to the Goods, and will deliver the Goods to the City free and clear of all liens, restrictions, reservations, encumbrances or claims of any kind.

TRANSFER OF TITLE

13. Title and all other property rights in and to the Goods, and any parts thereof, pass to the City, free and clear of all encumbrances, upon delivery to the Delivery Location. The Contractor will defend the City's title to the Goods.

RISK OF LOSS

14. Risk of loss with respect to the Goods will remain with the Contractor and will not transfer to the City unless and until the City accepts and takes possession and control of the Goods. No loss, injury or destruction of the Goods shall release the Contractor from any obligations under this Agreement.

REJECTION OF GOODS

15. Upon delivery of the Goods to the Delivery Location, the City shall have a reasonable time to inspect and to accept the Goods.

16. Despite the transfer of title or risk of loss pursuant to this Agreement, the City may reject any Goods, or any component of the Goods, not in compliance with a Requisition or otherwise failing to meet the requirements of this Agreement (“**Non-Compliant Goods**”), whether due to damage resulting from improper packing, loading, unloading or otherwise. The City shall notify the Contractor of such rejection and the reason therefore. Any Non-Compliant Goods will be held by the City at the sole risk of the Contractor and the Contractor will promptly replace the Non-Compliant Goods. The Contractor will be responsible for all costs of return and replacement of Non-Compliant Goods. Any costs or expenses incurred by the City on account of Non-Compliant Goods, will, upon written demand by the City, be immediately due and payable by the Contractor, and the City may set-off such costs and expenses against any payment owing by the City to the Contractor.
17. If rejection of the Goods is as a result of failure to meet the Specifications, promptly after receiving a notice of rejection, the Contractor will deliver to the Department Representative its plan to remedy the non-compliance and to ensure the Goods are in accordance with this Agreement.
18. If in the opinion of the Department Representative it is not expedient to correct the non-compliance, then the Department Representative may retain the Non-Compliant Goods and the City may deduct from the monies otherwise due to the Contractor for those Goods the difference in value to the City, considering the City’s intended use of the Goods between the Non-Compliant Goods and Goods meeting the terms of this Agreement. The amount of such deduction will be determined in the first instance by the Department Representative. If such amount is not acceptable to the Contractor, then the parties shall make reasonable efforts to resolve the dispute by amicable negotiations and shall provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate negotiations.
19. The City will not be responsible for any restocking charges for any Goods shipped to the City and returned to the Contractor for any reason. The Contractor is to bear all costs including shipping and handling of returned Goods.

PURCHASE PRICE

20. As payment for the performance of the Contractor’s obligations under this Agreement, the City will pay to the Contractor, the price(s) set out in Schedule B – Quotation Extracts applicable to the Goods less any Contractor or third-party discounts, plus applicable GST & PST thereon (the “**Purchase Price**”).
21. For greater certainty, costs of general management, non-technical supporting services and general overhead are deemed to be covered by the Purchase Price(s) and will not be subject to additional payment by the City. The Purchase Price(s) shall also include without limitation all costs of boxing, packing, crating, and loading and unloading the Goods at the prescribed destination.
22. The parties agree that all fees as set out in this Agreement will remain in force for a period of twelve (12) months and thereafter the fees will be subject to an increase during the term once per Year of the Term by a percentage which shall not be greater than the

percentage increase in the Consumer Price Index (All items) for Vancouver, British Columbia as published by Statistics Canada ("CPI"), or any successor government agency for the Calendar Year immediately preceding the applicable January 1st of the current Calendar Year.

TERM

23. This Agreement will commence upon the Effective Date and will continue for one (1) year) unless renewed or terminated earlier (the "Term").
24. The City may at any time prior to thirty (30) days before the end of the Term, by written notice to the Contractor, extend the Term for a period of time not to exceed four (4) additional one (1) year renewal periods. If the City elects to extend the Term, the provisions of this Agreement will remain in force, including the Fees, except where amended in writing by the parties.

PAYMENT

25. Subject to any contrary provisions set out in this Agreement:
 - (a) unless an alternate invoicing process is established as part of the requisition process and agreed to by the City, upon each delivery of the Goods, the Contractor shall submit an invoice (each, an "Invoice") to the City **electronically** to: surreyinvoices@surrey.ca and include the following information:
 - (1) an Invoice number;
 - (2) the Contractor's name, address and telephone number;
 - (3) the City's Purchase Order number: _____
 - (4) model and catalogue number(s), as applicable;
 - (5) discounts;
 - (6) taxes, if any; and
 - (7) grand total of the invoice.
 - (b) if the City reasonably determines that any portion of an Invoice is not payable or is otherwise in dispute, then the City will so advise the Contractor;
 - (c) the City will pay the undisputed portion of an Invoice less any applicable deductions, setoffs or holdbacks, within 30 days of the receipt of the Invoice;
 - (d) if the Contractor offers the City a cash discount for early payment, then the City may, at its sole discretion, pay the discounted portion of the Invoice; and
 - (e) all Invoices shall be stated in, and all payments made in Canadian dollars.
26. The payment by the City of any Invoice will not bind the City with respect to any subsequent payment or final payment and will not mean that the City has accepted that the Goods are in accordance with the requirements of this Agreement, or that the Contractor is in any manner released from its obligation to comply with this Agreement.

27. If the Contractor is not a resident of Canada for income tax purposes and does not provide the City a waiver of regulation letter, the City is required to withhold from any payments made to the City the amount of 15% withholding tax and remit the same to Canada Revenue Agency in accordance with applicable laws.

DEFICIENCIES

28. The City shall have a reasonable time to inspect and to accept the Goods. The City may reject any Goods not in accordance with this Agreement, whether due to damage resulting from improper packing, loading, unloading or otherwise. The City shall notify the Contractor of rejection of the Goods whereupon the Goods will be held subject to the disposition by the Contractor. Any costs or expenses incurred by the City as a result of the rejection of the Goods are, immediately upon written demand by the City, payable by the Contractor, and may be set off against any payments owing by the City to the Contractor.
29. The City may hold back from payments otherwise due to the Contractor up to 150% of a reasonable estimate, as determined by the City, on account of deficient or defective materials. This holdback may be held, without interest, until replacement Goods are received or such deficiency or defect is remedied.

CHANGE ORDER

30. The City may at any time propose changes to the Contractor's scope by altering, adding to or deducting from the Contractor's scope, including by altering, adding to or deducting from the Specifications, as the City in its sole discretion considers necessary to accomplish the general purposes of the Agreement, by issuing written notice to the Contractor of the proposed change. The Contractor may request changes to the Specifications by submitting to the City written notice of the requested change referencing the specific section(s) and page number(s) of the Specifications affected by the requested change and supporting documentation acceptable to the City with respect to the requested change.
31. The Contractor shall, within a reasonable time of receiving notice of a proposed change or at the time that it requests a change, present in a form acceptable to the City, a method of adjustment or an amount of adjustment for the Purchase Price (whether a net increase, or net decrease), if any, and the adjustment in the then current Production Schedule, if any, for the proposed change.
32. When the City and the Contractor agree to the adjustments, if any, in the Purchase Price and the then current Production Schedule, or to the method to be used to determine the adjustments, such agreement shall be effective immediately and shall be recorded in a written change order ("**Change Order**"), signed by the City and the Contractor.
33. The Contractor shall furnish the Goods or deliverables in the Change Order in accordance with the requirements of the Agreement and any written provisions, specifications, or special instructions issued by the City with respect to the Change Order.

34. The Contractor shall not make any changes to the Specifications without a Change Order. The City may refuse to accept all or a part of the Goods if changes are made by the Contractor without a Change Order. The City will not be responsible for costs incurred by the Contractor with respect to unauthorized changes.

DEFAULT AND TERMINATION

35. In the event the Contractor does not ship the Goods by the shipping date specified in this Agreement, or does not deliver the Goods by the delivery date specified in this Agreement, or otherwise fails to comply with the requirements of this Agreement, then:
- (a) the City reserves the right to terminate this Agreement, in whole or in part, and in the event of such termination no payment will be owing by the City on account of this Agreement and the Contractor will be liable for any and all expenses or loss resulting from such failure or delay and will return all monies paid by the City; or
 - (b) if the City does not terminate this Agreement for late shipping or delivery, the City may deduct and setoff from any payments owing to the Contractor all additional costs the City reasonably incurs on account of the late shipping or delivery.
36. The City may by written notice at any time cancel this Agreement with respect to Goods which, as of the date of cancellation, have not been shipped.
37. If the Contractor becomes insolvent or makes an assignment for the benefit of creditors or a receiver or trustee is appointed for the property of the Contractor, then the City may, at its election, and without prejudice to its rights at law or in equity, terminate this Agreement.
38. The City will not accept nor be responsible for any restocking charges for any Goods shipped to the City and then, for whatever reason, returned to the Contractor pursuant to this Agreement. The Contractor is to bear all costs including shipping and handling of returned Goods.

WARRANTIES AND INDEMNITIES

39. The Contractor warrants that the Goods shall be free from defects in design, materials, workmanship and title, shall conform in all respects to the terms of this Agreement, shall be fit and suitable and perform satisfactorily for the purposes and under the conditions made known to the Contractor by the City or which were reasonably inferable. The Goods shall be at least equal to the higher of national standards or codes (such as, by way of illustration, CSA or ASTM), or standards and codes customarily applicable at the place where the City will use the Goods. The Goods shall be of the best quality, if no quality is specified. This general warranty is independent of and without prejudice to any specific warranty or service guarantee offered by the Contractor or third party manufacturer or supplier of the Goods in connection with the purpose for which the Goods were purchased. The Contractor shall assign to the City any warranty or service guarantee offered by a third party manufacturer or supplier of the Goods. Notwithstanding this assignment, if at any time up to one year from the date of delivery or installation (if

applicable) the City determines the Goods or any part do not conform to these warranties, the City shall notify the Contractor within a reasonable time after such discovery, and the Contractor shall then promptly correct such nonconformity at the Contractor's expense. Goods used to correct a nonconformity shall be similarly warranted for one year from the date of installation. The Contractor's liability shall extend to all liabilities, losses, damages, claims and expenses incurred by the City caused by any breach of any of the above warranties.

40. The Contractor warrants and guarantees that Goods delivered under this Agreement do not infringe any valid patent, copyright or trademark, foreign or domestic, owned or controlled by any other corporation, firm or person, and agrees to indemnify and save harmless the City and all of its elected and appointed officials, officers, employees, servants, representatives and agents (collectively the "Indemnitees"), from and against any and all claims, demands, causes of action, suits, losses, damages and costs, liabilities, expenses and judgments (including all actual legal costs) by reason of any claim, action or litigation arising out of any alleged or actual infringement of any patent, copyright or trademark, foreign or domestic, relating to the Goods supplied under this Agreement.
41. The Contractor represents and warrants that all Goods delivered under this Agreement shall comply with all applicable codes, statutes, by-laws, rules and regulations, or any federal, provincial, municipal or other competent authority for the time being in force, including any environmental laws and that the Goods are not dangerous to the environment or to person or health.
42. The Contractor will indemnify and save harmless the Indemnitees from and against all claims, demands, causes of action, suits, losses, damages and costs, liabilities expenses and judgments (including all actual legal costs) for damage to or destruction or loss of property, including loss of use, and injury to or death of any person or persons which any of the Indemnitees incur, suffer or are put to arising out of or in connection with any failure, breach or non-performance by the Contractor of any obligation of this Agreement, or any wrongful or negligent act or omission of the Contractor or any employee or agent of the Contractor.

CUSTOMS

43. Documentation for shipments of Goods from outside Canada shall be provided by a Contractor by airmail and shall include all documents as required by law or customary practice. All packages shall be marked as follows:

"Upon arrival, please contact customs broker:
Livingston International Inc.
Telephone: 604-685-3555
Fax: 604-605-8231
Email: cst19@livingstonintl.com"

INSPECTIONS

44. If this Agreement pertains to the fabrication, assembly or other processing of the Goods, representatives of the City shall be permitted free access at all reasonable times for the purpose of inspection, testing or obtaining information as to the progress of the fabrication, assembly or processing.

SAFETY

45. If this Agreement includes any inspection, installation or other work on the City's premises by the Contractor, or representative or subcontractor of the Contractor, all such activity shall be performed and undertaken in strict compliance with all applicable health and safety laws and regulations, including, without limitation, the *Workers Compensation Act*, the Occupational Health & Safety Regulation and the *Hazardous Products Act*, and also in strict compliance with any published and issued by the City for use at the City's premises. The Contractor shall provide the City with the Contractor's Workers Compensation Board registration number and a letter from the Workers Compensation Board confirming the supplier is registered in good standing with the Workers Compensation Board and that all assessments have been paid to the date thereof prior to the City having any obligation to pay monies under this Agreement.

WHMIS/MSDS

46. The Contractor covenants and agrees to comply with all the Workers Compensation Board Occupational Health and Safety Regulations for hazardous materials and substances, and in particular with the "Workplace Hazardous Materials Information Systems (WHMIS)" Regulations. All "Material Safety Data Sheets (MSDS)" will be shipped along with the Goods and any future MSDS updates will be forwarded.

SHOP DRAWINGS

47. The City may require that shop drawings be submitted by the Contractor for review prior to the delivery of the Goods. The City may require that a qualified registered professional engineer stamp and approve a shop drawing prior to submission. Any review of shop drawings by the City will not relieve the Contractor from its obligation to deliver Goods in full compliance with all requirements of this Agreement.

WAIVER

48. Any failure of the City at any time or from time to time to enforce or require the strict keeping or performance of any of the terms and conditions contained in this Agreement shall not constitute a waiver of the terms and conditions and shall not affect or impair the terms or conditions in any way or the City's right at any time to avail itself of any remedies as the City may have for any breach or breaches of the terms and conditions.

APPLICABLE LAW

49. This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia. The City and the Contractor accept the jurisdiction of the courts of British Columbia and agree that any action under this Agreement shall be brought in such courts.

NOTICES

50. Any notice, report or other document that either party may be required or may wish to give to the other should be in writing, unless otherwise provided for, and will be deemed to be validly given to and received by the addressee, if delivered personally, on the date of such personal delivery, if delivered by facsimile, on transmission, or if by mail, five calendar days after posting. The addresses for delivery will be as follows:

(a) The City:

City of Surrey, Surrey City Hall
<<📧 insert department/division/section name>>
13450 – 104th Avenue, Surrey, B.C., V3T 1V8

Attention: <<📧 insert contact name>>
<📧 insert title>

Business Fax No.: <<📧 insert>>
Business Email: <<📧 insert>>

(b) The Contractor:

<<📧 insert name and address>>
Attention: <<📧 insert contact name>>
<<📧 insert title>>

Business Fax No.: <<📧 insert>>
Business Email: <<📧 insert>>

MERGER AND SURVIVAL

51. The representations, agreements, covenants and obligations set out in this Agreement shall survive the delivery of the Goods and payment of the Purchase Price.

ENTIRE AGREEMENT

52. This Agreement, including any other documents expressly included by reference in this Agreement, contains the entire agreement of the parties regarding the provision of the Goods, and no understandings or agreements, oral or otherwise, exist between the parties

except as expressly set out in this Agreement. This Agreement supersedes and cancels all previous agreements between the parties relating to the Goods.

53. In the event that the Contractor issues an invoice, packing slip, sales receipt, or any like document to the City, the City accepts the document on the express condition that any terms and conditions in it which constitute terms and conditions which are in addition to or which establish conflicting terms and conditions to those set out in this Agreement are expressly rejected by the City.

SIGNATURE

54. This Agreement may be executed in one or more counterparts all of which when taken together will constitute one and the same Agreement, and one or more of the counterparts may be delivered by fax transmission or as a pdf file.

ENUREMENT

55. This Agreement shall enure to the benefit of and be binding upon the respective successors and permitted assigns of the City and the Contractor.

IN WITNESS WHEREOF the parties hereto have executed this agreement on the day and year first above written.

CITY OF SURREY

by its authorized signatory:

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

CONTRACTOR

I/We have the authority to bind the Contractor.

(Legal Name of Contractor)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

SCHEDULE A – SPECIFICATIONS OF GOODS

A. GENERAL

1. **Scope.** The City of Surrey (the “City”) is seeking one or more qualified Contractors who can supply and deliver a wide variety of pavement marking supplies (the “Goods”) on an as and when required basis, either directly or through its subcontractors/suppliers. The type and variety of the Goods will be selected by the City from time to time.
2. **Specifications:** Note: These Specifications are the preferred specifications necessary to establish the technical requirements. The Goods shall meet or exceed these Specifications. Prefer that all pavement marking supplies/materials to be on the Ministry of Transportation and Infrastructure/engineering-standards-guidelines/recognized-products-list located at:
<https://www2.gov.bc.ca/gov/content/transportation/transportation-infrastructure/engineering-standards-guidelines/recognized-products-list>
3. **Quantities.** Quantities ordered will be based on approved budgets and operational needs.

[Note: The City will purchase a minimum of 80% of its total estimated quantities awarded under an agreement and the Contractor is obligated to furnish a maximum of 150% of the total estimate. Should the City require additional supplies beyond the 150% maximum then the Contractor will deem the City to be a priority customer and acting reasonably in negotiate a rate for subsequent supply.]
4. **Requisition of Goods.** Requisitions may be issued from time to time over the Term. It is anticipated that a Requisition for an initial order will be issued promptly upon contract award.
5. **Delivery.** The Contractor will provide the City with 24 hours’ prior notice of each delivery of the Goods.
6. **Substitutions during the Term.** If technology and products change during the Term, the City may accept substitutions for, or changes to, the Goods at the relevant time through a Change Order.

B. DETAILS

1. Core Goods

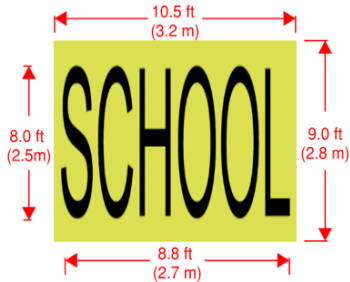
SECTION A - TRAFFIC MARKING PAINT SUPPLY			
Product	Details	Estimated Annual Quantity	Specifications
Yellow Traffic Paint	See SSP. Container to be a 1040 litre tote or similar	10	<p>321.04 Material Requirements - Paint to this specification shall comply with the following: a) Consistency - 85 +/- 5 Krebs units in accordance with test method ASTM D 562. b) Drying Time - Maximum 30 minutes at 21°C at 50-60% relative humidity in accordance with test method ASTM D 711. c) Bleeding - The Paint shall have a degree of resistance to bleeding of seven or greater in accordance with test method ASTM D 868 or ASTM D 969. d) Road Service Life - Paint shall have acceptable properties for general appearance, durability and night visibility. Acceptable properties are defined as being equal to or better than those obtained by Paints currently "Qualified or Accepted" by the Ministry through Ministry product testing or other jurisdiction testing acceptable by the Ministry Representative. e) NightTime Retroreflectivity - Paint shall meet retroreflectivity as per ASTM D 7585/D 7585M with the exceptions as identified within this Specification and the Ministry's Pavement Marking Contract. Retroreflectivity shall be measured in accordance to ASTM E 1710. f) Application Characteristics i) The degree of settling shall be such that the Paint can be readily re-mixed to a uniform consistency and there shall be no skinning. Paint shall not have marked thixotropic properties. ii) Paint shall be capable of being sufficiently atomized to produce a uniformly applied line 100 mm in width with absence of side splatter, overspray, or cobwebbing within the limits imposed by the application equipment used on the Contractor's line stripping machines. iii) Paint shall be capable of being successfully applied to at least 2 km of dash line without the necessity of making adjustments to any machine settings and without showing any evidence of distortion of the spray pattern or appreciable build up of Paint in the spray gun tips. g) Colour - In accordance to ASTM D 6628: White Paint shall comply with US Federal Specification 595b White 17886. Yellow Paint shall comply with U.S. Federal specification 595b Yellow 33538. Yellow Paint shall conform to the a-b colour box for traffic Paint using the L*a*b colour coordinate system. h) Retroreflectivity - Retroreflectivity shall be in accordance with ASTM D 4061.</p>
Yellow Traffic Paint	See SSP. Container to be 19 litre pails , or similar	300	
White Traffic Paint	See SSP. Container to be a 1040 litre tote or similar	7	
White Traffic Paint	See SSP. Container to be 19 litre pails , or similar.	10	
Glass Beads	See SSP. Container to be a 22.7 kg or similar bag/sack	102	Colourless. At least 75% by weight as true spherical shape as determined with a Roundness Tester by ASTM D 1155 with exception of the 80 um size. Have smooth lustrous, and free of air inclusions, dark specs, milkiness, incipient fractures, surface films or other imperfect finishing characteristics. Have spheres exhibit an index of

			refraction of not less than 150 when tested by the liquid immersion method of 25 Celsius. Meet requirements of AASHTO M 247 Type II. Have a silica (SiO2) content greater than 60%.
Corundum (White Fused Alumina)	25 kg bag	25	

SECTION B - PRE-FORMED THERMOPLASTICS

Product	Details	Estimated Annual Quantity	Specifications
100mm (4 Inch) Yellow	See SSP. Prefer sections in 1 metre length	60	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 175mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
100mm (4 Inch) White	See SSP. Prefer sections in 1 metre length	720	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
150mm (8 Inch) White	See SSP. Prefer sections in 1 metre length	275	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
300mm (12 Inch) White	See SSP. Prefer sections in 1 metre length	1250	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
600mm (24 Inch) White	See SSP. Prefer sections in 1 metre length	1000	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.

SECTION C - PRE-FORMED THERMOPLASTIC SYMBOLS

Product	Details	Estimated Annual Quantity	Specifications
Sharks Teeth at 1 metre by 1.5 metre (3'x5')	See SSP.	400	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592.Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
1.2 Metre (48") Blue and White Handicap Symbol	See SSP.	16	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
1.2 Metre (48") Electric Vehicle Symbol	See SSP.	8	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592.Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
2 Metre by 0.9 Metre Bike Symbol	See SSP.	60	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592.Thickness to be 90 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
4.3 Metres by 1.3 Straight Arrow	See SSP.	15	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592.Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
1.8 Metres by 1.3 Metre Right/left turn arrow Symbol	See SSP.	15	ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592.Thickness to be 125 mil. Minimum reflectivity of 300mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.
3.2 x 2.8 Metre (10.5 x 9 Feet) School Zone Symbol	See SSP.	60	 <p style="text-align: right;">A</p> <p>ASTM E303. ASTM E 1710. ASTM D 6628.ASTM D 4592. Thickness to be 125 mil. Minimum reflectivity of 175mcd/sq ft/lux. These readings will be taken no more than fourteen (14) days from the time the pavement marking is exposed to traffic.</p>

Note: Prefer all supplies to be on the Ministry of Transportation and Infrastructure Recognized Products List (<https://www2.gov.bc.ca/gov/content/transportation/transportation-infrastructure/engineering-standards-guidelines/recognizedproducts-list>)



FORM OF QUOTATION

SCHEDULE B

RFQ Title: Supply and Delivery of Pavement Marking Supplies

RFQ No.: 1220-040-2024-006

CONTRACTOR:

Legal Name: _____

Contact Person and Title: _____

Business Address: _____

Business Telephone: _____

Business Fax: _____

Business E-Mail Address: _____

TO:

CITY OF SURREY:

City Representative: Sunny Kaila, Manager, Procurement Services

Email: purchasing@surrey.ca

1. It is understood and agreed by the Contractor that should its Quotation be selected it will result in a standing offer agreement (“**Standing Offer Agreement**”) only and the Goods will be ordered solely on an “as and when required” basis. The aggregate value of the Goods which may be ordered is conditional upon the needs of the City. No compensation will be accrued, owed or paid to any Contractor if Goods are not ordered. Upon executing the Standing Offer the Contractor agrees to provide any Goods ordered by the City on the terms set out in the Standing Offer. The Standing Offer does not guarantee the quantity of Goods that will be ordered or that any orders will be placed with the Contractor. The Standing Offer does not limit or preclude the right of the City to purchase identical or similar goods from any other source.
2. The Contractor offers to supply the Goods to the City for the prices plus applicable taxes as follows:
3. If this offer is accepted by the City, such offer and acceptance will create a contract as described in:
 - (a) the RFQ;
 - (b) the specifications of Goods set out above and in Schedule A;
 - (c) the Agreement;
 - (d) this Quotation; and
 - (e) other terms, if any, that are agreed to by the parties in writing.

4. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the Agreement and the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the Agreement and RFQ will remain in full force and effect.
5. I/We have reviewed the RFQ Attachment 1 – Standing Offer Agreement - Goods. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

Section	Requested Departure(s) / Alternative(s)
----------------	--

Changes and Additions to Specifications:

6. In addition to the warranties provided in the Agreement, this Quotation includes the following warranties:

7. I/We have reviewed the RFQ Attachment 1 – Standing Offer Agreement - Goods, Schedule A – Specifications of Goods. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures (list, if any):

Section	Requested Departure(s) / Alternative(s) / Additions
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8. SCHEDULE OF PRICES

A. PRICING AND PAYMENT TERMS

1. **Currency.** All prices are expressed in Canadian dollars.
2. **Pricing.** Prices are FOB Destination, all inclusive (including packing, delivery, duty, brokerage, tariffs, environmental fees (if applicable) and fixed and firm. Federal goods and services tax (“GST”) and Province of British Columbia provincial sales tax (“PST”) is not included in pricing. The City may increase or decrease quantities without affecting the unit prices shown.
3. **Rebates and Discounts.** The City shall be entitled to the benefit of any rebates or discounts offered by the Contractor, manufacturers, suppliers and others with respect to the Goods. The Contractor will apply any rebates or discounts as a credit on the applicable invoice; provided that if there are procedures for claiming rebates or discounts, the Contractor will co-operate with, and support the City, in submitting the claims.

4. **Payment Terms.** 30 days following receipt of the Goods to which the payment relates, or receipt of an invoice by the City's Accounts Payable, whichever is later.
5. **Early Payment Discount.** A cash discount of ____ % will be allowed if invoices are paid within ____ days, or the _____ day of the month following, or net 30 days, on a best effort basis.

B Pricing

The Contractor offers to supply to the City of Surrey the Goods for the prices plus applicable taxes as follows:

SUMMARY OF TOTAL PRICES

#	DESCRIPTION	AMOUNT
A	Section A – Traffic Marking Paint Supply	\$
B.	Section B - Pre-Formed Thermoplastics	\$
C.	Section C – Pre-Formed Thermoplastic Symbols	\$
D.	Sub. Total (A + B + C):	\$
E.	Goods and Services Tax (GST 5%):	\$
F.	BC Provincial Sales Tax (PST 7%):	\$
G.	Total Quotation Price, including applicable sales taxes:	\$

Item #	Particulars	Estimated Annual Quantity	U/M	Price Per U/M	Estimated Annual Amount (\$)
SECTION A – TRAFFIC MARKING PAINT SUPPLY					
1.	Yellow Traffic Paint Manufacturer's Name: _____ SKU or Batch #: _____ Manufacture Date: _____	10	Container to be a 1040 litre totes , or similar	\$	\$
2.	Yellow Traffic Paint Manufacturer's Name: _____ SKU or Batch #: _____ Manufacture Date: _____	300	Container to be 19 litre pails , or similar	\$	\$
3.	White Traffic Paint Manufacturer's Name: _____ SKU or Batch #: _____ Manufacture Date: _____	7	Container to be 1040 litre totes , or similar	\$	\$

4.	White Traffic Paint Manufacturer's Name: _____ SKU or Batch #: _____ Manufacture Date: _____	10	Container to be 19 litre pails , or similar	\$	\$
5.	Glass Beads Manufacturer's Name: _____ SKU or Batch #: _____ Manufacture Date: _____	102	22.7 kg or similar bag/sack	\$	\$
6.	Corundum (White Fused Alumina)	25	25 kg bags	\$	\$
7.	Corundum (White Fused Alumina)	25	25 kg bags	\$	\$
SUB TOTAL SECTION A:					\$

(PLEASE CARRY FORWARD THIS SUBTOTAL TO SECTION A SUMMARY SHEET)

Item #	Particulars	Estimated Annual Quantity	U/M	Price Per U/M	Estimated Annual Amount (\$)
SECTION B – PRE-FORMED THERMOPLASTICS					
1.	Preformed Thermoplastic Pavement Markings. 100mm (4 Inch) Yellow	60	Metres	\$	\$
2.	Preformed Thermoplastic Pavement Markings. 100mm (4 Inch) White	720	Metres	\$	\$
3.	Preformed Thermoplastic Pavement Markings. 150mm (8 Inch) White	275	Metres	\$	\$
4.	Preformed Thermoplastic Pavement Markings. 300mm (12 Inch) White	1250	Metres	\$	\$
5.	Preformed Thermoplastic Pavement Markings. 600mm (24 Inch) White	1000	Metres	\$	\$
6.	Sharks Teeth at 1 metre by 1.5 metre (3'x5')	400	Each	\$	\$
SUB TOTAL SECTION B:					\$

(PLEASE CARRY FORWARD THIS SUBTOTAL TO SECTION A SUMMARY SHEET)

Item #	Particulars	Estimated Annual Quantity	U/M	Price Per U/M	Estimated Annual Amount (\$)
SECTION C – PRE-FORMED THERMOPLASTIC SYMBOLS					
1.	1.2 Metre (48") Blue and White Handicap Symbol	16	Each	\$	\$
2.	1.2 Metre (48") Electric Vehicle Symbol	8	Each	\$	\$

3.	2 Metre by 0.9 Metre Bike Symbol	60	Each	\$	\$
4.	4.3 Metres by 1.3 Straight Arrow	15	Each	\$	\$
5.	1.8 Metres by 1.3 Metre Right/left turn arrow Symbol	15	Each	\$	\$
6.	3.2 x 2.8 Metre (10.5 x 9 Feet) School Zone Symbol	60	Each	\$	\$
SUB TOTAL SECTION C:					\$

(PLEASE CARRY FORWARD THIS SUBTOTAL TO SECTION A SUMMARY SHEET)

9. Describe in detail your:

(a) manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in addition to your response below:

(b) your proposed exchange and return programs and policies.

10. **After Purchase Support:** (Note: Describe after purchase support, including location of these services, service desk phone number and hours of operation, and how City's needs will be addressed in critical times. Include depth and breadth of support.)

By Contractor:

By Manufacturer:

11. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ including without limitation the draft Agreement submit this Quotation in response to the RFQ.

This Quotation is offered by the Contractor this _____ day of _____, 2024.

CONTRACTOR

I/We have the authority to bind the Contractor.

(Full Legal Name of Contractor)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

RDO Updated: October 2021

MAY 21, 2009
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