

**Present:**

Chair - Councillor Steele  
B. Hol  
L. Tannen  
W. Farrand

**Absent:**

R. Hart  
S. Thomas

**Guests:**

D. Johnson, Surrey Historical Society  
C. Correia, Pacific Land Group

**Staff Present:**

E. Schultz, Planning & Development  
J. O'Donnell, Parks, Recreation and Culture  
M. Petrovic, Engineering  
T. Mueller, Legislative Services

**A. ADOPTION OF MINUTES**

**Commission is requested to pass a motion adopting the minutes as circulated.**

1. Surrey Heritage Advisory Commission Minutes - October 24, 2012.

It was Moved by Commissioner Tannen  
Seconded by Commissioner Farrand  
That the minutes of the October 24, 2012,  
Surrey Heritage Advisory Commission (SHAC) meeting be adopted.  
Carried

**B. DELEGATIONS****C. OUTSTANDING BUSINESS****D. NEW BUSINESS****1. PLANNING & DEVELOPMENT**

- (a) **White Rock Tudor Inn Property (187 - 176 Street)**  
File: 6800-01; 7912-0277-00

The following comments were made:

- Staff noted that they are looking for comments from the Commission relative to the proposed three-lot subdivision of the property.
- The building is included on Surrey's heritage inventory, which is a list of properties that have been identified as having potential heritage significance but require further evaluation before being considered by Council for addition to the City's community heritage register.

- Staff clarified the building has been evaluated and, with a rating of 80%, does qualify for addition to the heritage register; however, it is generally the practice in Surrey to only add properties where owners have consented.
- Staff explained to the Commission that the building has been quite altered during the years and that the most recent paint job is taupe with black trim.
- The Commission was pleased that the applicant is willing to retain the original structure.
- Staff noted that if there is redevelopment slated for the future, it would involve another application coming before the Commission.

The Commission supported the applicant's proposal as presented.

It was Moved by Commissioner Hol  
Seconded by Commissioner Farrand  
That the Surrey Heritage Advisory  
Commission (SHAC) receive the memo regarding the White Rock Tudor  
Inn Property (187 – 176 Street) as information.  
Carried

(b) **SHAC Task List**  
File: 0540-20 V

The following comments were made:

- **Brooksdale Estate** – Staff reported the HRA will be going forward for final approval on Monday, November 26.
- **The Bose Farm East Application** – Staff clarified that the application is currently at 2nd Reading (not 3rd). The Commission noted that there is confusion regarding the east and west division of the historic Bose Farm. Staff clarified that Meadow Ridge Farm is on the west and Bose Farm is on the east.
- **Loyal Orange Lodge** – The Chair advised members of the Commission that the Loyal Orange Lodge structural assessment recently went before Council. Staff clarified that the assessment report was completed and presented to Council during a shirtsleeve session; staff will have a report for the Commission in 2013.
- **7th Day Adventist Church** – The project is moving forward, the Commission requested staff to take a series of photographs to document the progress.

- **George Lawrence House** - The Chair noted that she will contact the developer to find out what the status is on the relocation and restoration of the house.

It was  
Commission (SHAC) Task List as of November 1, 2012 be received as information.

Moved by Commissioner Tannen  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory

Carried

## 2. PARKS AND RECREATION

### (a) **Budget Approval Test Design Storyboard at Sullivan – J. O'Donnell** File: Verbal Update

- Staff reported that in order to proceed with installation of the test template storyboard, a Council adopted resolution is required.
- The cost of the production, fabrication, design, and installation is significantly higher than originally presented by the Parks Planning Manager. The original estimate was \$1,700/sign; however, this did not include installation.
- Staff clarified that the total cost of the fabrication of a single storyboard with the stand, and installation on a soft surface is \$3,330 (pre HST). Staff further noted that this price only applies to existing storyboards, and that it will cost an additional \$2,000 to hire a consultant to research and write the storyboards.
- Staff noted that the new design is more expensive but it will yield savings on maintenance in the future because the design is much more durable. Staff further clarified that there are funds in the budget for a four or five new signs and that funds are allocated in the SHAC budget at \$5,000 per sign; however, there will be a shortage and the Commission will have to allocate funds to offset additional costs of the new design.
- Staff requested that the Commission put forward a motion to authorize the expenditure of up to \$4,000 for the test Sullivan Community storyboard. Commission voted in favour of the recommendation.
- Staff clarified in the budgeting process, provisions will need to be made to provide funds for the removal of the old signs; however, in the case of the Sullivan sign, funds are available in the maintenance budget for storyboards managed by Heritage Services.

- The timeframe for evaluating the new signage will be 1-month from installation. Staff noted that the area poses specific challenges; and that previous signs in this location have been struck by vehicles but the area is in a high profile location where it can be viewed from the road and there will be eyes on it to guard against vandalism.

The Commission asked for consideration for adding an abutment to serve as a buffer to avoid vehicle crashes (no post barrier). Staff will follow up with Engineering regarding the feasibility.

## RECOMMENDATION

It was Moved by Commissioner Tannen  
 Seconded by Commissioner Hol  
 That the Surrey Heritage Advisory  
 Commission recommends that Council authorize the expenditure of up to  
 \$4,000 from the Heritage Advisory Commission Operating Budget in  
 support of the Sullivan Community storyboard pilot.  
Carried

### 3. ENGINEERING

### 4. LEGISLATIVE SERVICES

- (a) **Memo from City Clerk re: 2013 Heritage Advisory  
 Commission Meeting Dates**  
 File: 0540-20 HAC

It is in order for the Surrey Heritage Advisory Commission to adopt the  
 2013 Meeting Schedule.

It was Moved by Commissioner Tannen  
 Seconded by Commissioner Farrand  
 That the Surrey Heritage Advisory  
 Commission (SHAC) 2013 Meeting Schedule be adopted as presented.  
Carried

### E. ITEMS REFERRED BY COUNCIL

### F. CORRESPONDENCE

### G. INFORMATION ITEMS

H. OTHER BUSINESS

I. FINANCIALS

1. Financial Summary as at October 31, 2012

File: 0540-20V

It was Commission (SHAC) receive the Financial Summary as at October 31, 2012, as information.

Moved by Commissioner Tannen  
Seconded by Commissioner Farrand  
That the Surrey Heritage Advisory

Carried

J. NEXT MEETING

At the call of the Chair, there will be no Surrey Heritage Advisory Commission meeting held in the month of December.

The next regularly scheduled meeting will be Wednesday, January 30, 2013 in Planning Meeting Room #1 at 5:00 p.m.


K. ADJOURNMENT

It was Commission meeting do now adjourn.

Moved by Commissioner Farrand  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 5:41 p.m.

  
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Jane Sullivan, City Clerk

  
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Chairperson, Councillor Steele