

# Surrey Heritage Advisory Commission (SHAC) – Minutes

Planning & Development  
Boardroom 1  
City Hall  
14245 - 56 Avenue  
Surrey, B.C.  
WEDNESDAY, APRIL 24, 2013  
Time: 5:04 PM

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**Present:**

Chair - Councillor Steele  
W. Farrand  
R. Hart  
B. Hol  
L. Tannen  
S. Thomas

**Guests:**

D. Johnson, Surrey Historical Society  
D. Sutton, Hazelmere United Church and  
Hall  
J. Bowen, Hazelmere United Church and  
Hall

**Staff Present:**

D. Luymes, Planning & Development  
E. Schultz, Planning & Development  
J. O'Donnell, Parks, Recreation & Culture  
M. Petrovic, Engineering  
K. Tiede, Engineering, Transportation  
P. Bellefontaine, Engineering,  
Transportation  
H. Dmytriw, Legislative Services

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**A. ADOPTION OF MINUTES**

It was Moved by Commissioner Tannen  
Seconded by Commissioner Hart  
That the minutes of the Surrey Heritage Advisory  
Commission meeting of March 27, 2013, be adopted.  
Carried

**B. DELEGATIONS**

1. Kristen Tiede, Project Engineer, Engineering Transportation, provided a presentation regarding Transportation Planning plans for constructing the **Semiahmoo Trail** from Elgin Road to 144 Street, including a crosswalk across Crescent Road. The following information was provided:
  - The project to complete the Semiahmoo Trail to the Nicomekl River from 144 Street was originally looked at in 2005-2006. At that time, the Southport Development was in process as application 03-0222-00. The project was supported by the City and the SHAC but only partially by the public, resulting in only half of the work being done as follows:
    - Closure of the east leg of Elgin Road, construction of the Semiahmoo Trail along Elgin Road, along with speed humps and the roundabout at the Southport entrance.
    - The Trail along the north side of Crescent Road and the roundabout or median at Crescent Road and 144 Street did not happen.
  - The current plan was highlighted as follows:
    - To improve pedestrian and cyclist facilities in area;
    - To improve pedestrian safety crossing of Crescent Road; and
    - To complete the Semiahmoo Trail from Elgin Road to 144 Street.
  - The key dates of the consultation schedule were noted as follows:
    - April 19, 2013 – Friends of Semiahmoo Trail (*it was noted that the Friends of Semiahmoo Trail supported the plan*)
    - April 24, 2013 – SHAC meeting
    - May, 2013 – Public Open House
  - Staff noted there will be bike lanes along 144 Street from 32 Avenue to 34 Avenue.

- Paving and 'share the road' symbols will be installed on 144 Street from 34 Avenue to Crescent Road.
- There will be a pedestrian pathway constructed on the north side of Crescent Road to connect to the paths fronting Nico Wynd, and extending to Elgin Heritage Park.
- The right-turn island and separate left- and right-turn lanes on 144 Street and Crescent Road will be removed to improve pedestrian and cyclist safety, accessibility, and visibility.
- The Semiahmoo Trail will be completed along the south side of Crescent Road from Elgin Road to 144 Street, with a paved width of 1.5 to 3 meters and split-rail fence provided where space permits. Staff confirmed that Heritage guidelines will apply to all new development pm both sides of Crescent Road.
- A thorough review of available sight lines determined that the best location for a crosswalk is close to the driveway at the gas station. Staff noted that two changes will be made to improve the sight lines:
  - Shift pavement of Crescent Road two meters to the north (necessitating hedge trimming on the north side); and
  - Trim shrubs and overhanging branches along the inside of the curve.
 The crossing will be a special crosswalk, with pedestrian push button-activated yellow flashing lights over the road, and with flashing lights and signs in advance of the crosswalk.

The Commissioners voiced concerns that removing the left turn lane at 144 Street will cause traffic to back up. *Staff advised that they would undertake a further review of this issue.*

The Commission noted that the location for a crosswalk is good but noted that traffic goes very fast going west to east around the curve at 144 Street. The criterion for the installation of traffic control signals at intersections was questioned.

It was Moved by Commissioner Tannen  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory Commission  
support that a public information meeting be held in May 2013.  
Carried

## C. OUTSTANDING BUSINESS

## D. NEW BUSINESS

### 1. PLANNING & DEVELOPMENT

- (a) **Memo re: Flavours of Surrey at Fusion Festival – July 20/21, 2013**  
File No. 8200-20

It was Moved by Commissioner Tannen  
Seconded by Commissioner Hart  
That the Surrey Heritage Advisory Commission:  
1. Receive the 'Flavours of Surrey at Fusion Festival Report, July 20/21, 2013,' as information;

2. Will participate in this year's Flavours of Surrey event and supports that Commissioners be appointed to fill the available timeslots (Appendix I); and
3. Allocate up to \$500 from the SHAC budget for the purchase of "heritage" candy, prizes, and other supplies for the SHAC booth.

Carried

### Tentative Schedule - SHAC Booth at Flavours of Surrey

Time	Saturday, July 20, 2013	Sunday, July 21, 2013
10:30 am - 3:30 pm	S. Thomas Councillor Steele	B. Hol
3:30 pm - 8:30 pm	B. Farrand (tentative)	L. Tannen

Commissioner R. Hart – time to be determined.

(b) **Memo re: Rothwell House (2598 O'Hara Lane) – Application for Financial Assistance**

File No. 6800-14

#### RECOMMENDATION

It was

Moved by Commissioner Tannen

Seconded by Commissioner Thomas

That the Surrey Heritage Advisory Commission:

1. Receive the "Rothwell House (2598 O'Hara Lane) Application for Financial Assistance" report as information;
2. Recommend that Council approve financial assistance in the amount of \$2,407.50, which represents 50% of the value of the works as per the quote provided by Pro Painters for exterior preparation and painting of the Rothwell House; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(c) **Memo re: Sidney Partlo Residence (5672 – 182 Street) – Demolition Permit Application**

File No. 6800-10

#### RECOMMENDATION

It was

Moved by Commissioner Tannen

Seconded by Commissioner Hart

That the Surrey Heritage Advisory Commission:

1. Receive the "Sidney Partlo Residence (5672 182 Street) Demolition Permit Application" report as information; and
2. Select *Option 2: Document and demolish*; and recommend that Council remove the Sidney Partlo Residence from the City of Surrey's Community Heritage Register.

Carried

- (d) **Memo re: Heritage Road Marker Program – History and Guidelines**  
File No. 6800-01

**DEFERRED**

It was Moved by Commissioner Hol  
Seconded by Commissioner Farrand  
That the Surrey Heritage Advisory Commission  
receive the "Heritage Road Marker Program History and Guidelines" report as  
information.

Carried

The Commission felt that the materials and colours for the heritage road markers should be revisited. It was the opinion of the Commission that the colours are too neutral and hard to see. Commissioners were requested to drive by to view the new heritage markers located on Johnston and Sullivan Hill south from Guildford and provide comments.

Staff requested that any necessary corrections to signage be submitted to Engineering Operations with supporting archival materials.

- (e) **Memo re: Proposed Heritage Plaques for City-owned Heritage Properties**  
File No. 6800-08

It was noted that Marketing staff provided an alternative design option of pewter with olive green for heritage plaques. The existing style of plaque is bronze with hunter green.

It was Moved by Commissioner Hol  
Seconded by Commissioner Thomas  
That the Surrey Heritage Advisory Commission:

1. Receive the "Proposed Heritage Plaques for City-owned Heritage Properties" report as information;
2. Request staff to provide a sample of the pewter and olive green plaque in order to check the proposed colours; and
3. Allocate up to \$1,000.00 for the cost of producing the sample plaque.

Carried

- (f) **Memo re: Brooksdale Estate Coach House (19353 16 Avenue) - Applications for Financial Assistance for Roof Maintenance Repair and Window Replacement**  
File No. 6800-14

Staff advised that after the submission deadline A Rocha Canada submitted another quote for window replacement from A Rocha Canada from Seahorse Joinery Ltd. A Rocha Canada would like the Commission to consider this quote as part of their application for financial assistance.

**RECOMMENDATION**

- It was Moved by Commissioner Hart  
 Seconded by Commissioner Hol  
 That the Surrey Heritage Advisory Commission:
1. Receive the "Brooksdale Estate Coach House (19353 16 Avenue) Applications for financial Assistance for Roof Maintenance/Repair and Window Replacement" report as information;
  2. Recommend that Council approve financial assistance in the amount of \$2,496.00, which represents 30% of the value of the works as per the quote provided by Howie's Roofing Inc. for roof maintenance and repair on the Coach House;
  3. Recommend that Council approve financial assistance in the amount of \$1,302.00 which represents 30% of the value of the works as per the quote provided by Seahorse Joinery Ltd. for replacing three non-heritage windows on the Coach House with three new wood windows to match original; and
  4. Request staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

**(g) Memo re: Brooksdale Estate Main House (19353 16 Avenue) – Applications for Financial Assistance for Roof Maintenance/Repair and Chimney Restoration.**

File No: 6880-60; 7912-0080-00

**RECOMMENDATION**

- It was Moved by Commissioner Hol  
 Seconded by Commissioner Hart  
 That the Surrey Heritage Advisory Commission:
1. Receive the "Brooksdale Estate Main House (19353 16 Avenue) Applications for Financial Assistance for Roof Maintenance/Repair and Chimney Restoration" report as information;
  2. Recommends that Council approve financial assistance in the amount of \$1,710.00, which represents 50% of the value of the works as per the quote provided by Howie's Roofing Inc. for roof maintenance and repair on the Main House;
  3. Recommends that Council approve financial assistance in the amount of \$1,900.00, which represents 50% of the value of the works as per the quote provided by Father & Son Chimney Services Ltd. for chimney restoration on the Main house; and
  4. Request staff to advise the applicant that payment of financial assistance shall only be made following inspection of appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

- (h) **Memo re: Brooksdale Caretaker's Cottage (19353 16 Avenue) – Applications for Financial Assistance for Roof Maintenance/ Repair and Window Replacement**  
File No: 6800-14

**RECOMMENDATION**

It was

Moved by Commissioner Hart

Seconded by Commissioner Hol

That the Surrey Heritage Advisory Commission:

1. Receive the "Brooksdale Estate Caretaker's Cottage (19353 16 Avenue) Applications for Financial Assistance for Roof Maintenance/Repair and Window Replacement" report as information;
2. Recommends that Council approve financial assistance in the amount of \$860.00 which represents 50% of the value of the works as per the quote provided by Howie's Roofing Inc. for roof maintenance and repair on the Caretaker's Cottage;
3. Recommends that Council approve financial assistance in the amount of \$660.00, which represents 50% of the value of the works as per the quote provided by Seahorse Joinery Ltd. for replacing a non-heritage window in the Caretaker's Cottage with a new wood window to match original; and
4. Request staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

- (i) **SHAC Task List**  
File: 0540-20V

Staff provided an overview of the Task List and the actions for each item on the task list.

**2. PARKS AND RECREATION****(a) 2013 Surrey Civic Treasures Award Program**  
File No. 0290-20

A Surrey Civic Treasures Committee will adjudicate the winners of the Surrey Civic Treasures Award. There will be two meetings: one to bring people up to speed and the second to champion the winner. The meetings will be held in June 2013. The awards ceremony will be in October 2013. It was discussed that SHAC should have a Commissioner sit on the Committee to adjudicate the winners.

It was

Moved by Commissioner Hart  
Seconded by Commissioner Hol

That the Surrey Heritage Advisory Commission:

1. Receive the "2013 Surrey Civic Treasures Aware Program" report as information;
2. Encourages SHAC members to submit nominations for the 2013 Surrey Civic Treasure Awards; and
3. Appoints Commissioner Thomas as the SHAC representative to the 2013 Surrey Civic Treasures Award Selection Committee.

Carried

**E. ITEMS REFERRED BY COUNCIL****F. CORRESPONDENCE****G. INFORMATION ITEMS**

1. **Notification of Annual General Meeting – Fraser Valley Heritage Railway –**  
Saturday, April 27, 2013  
File No. 0250-20

It was

Moved by Commissioner Hol  
Seconded by Commissioner Farrand

That the Surrey Heritage Advisory Commission  
recommends the information item be received as information.

Carried

H. OTHER BUSINESS

1. First Public Art Piece at Fleetwood – Gnomon

Staff provided an overview of a public art piece recently completed. The Gnomon art piece is cast iron, a clematis leaf on top of a base, stands 12' tall, and sits between two trellises. A local company in Surrey did the casting of the art piece. The Commission is pleased about the aspect of art and heritage. This is the first piece of public art that developers in Surrey have been involved with. Anthem Properties put up the full \$40,000, otherwise the art would have had to be done in four phases over 2-3 years.

I. FINANCIALS

1. Financial Summary as at March 31, 2013

File: 0540-20V

It was

Moved by Commissioner Hol  
Seconded by Commissioner Farrand  
That the Surrey Heritage Advisory Commission  
receive the "Financial Summary as at March 31, 2013" report as information.  
Carried

J. NEXT MEETING


The next meeting of the Surrey Heritage Advisory Commission is scheduled for May 29, 2013 in the Planning & Development Boardroom #1 at 5:00 pm.

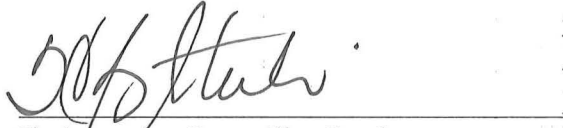
K. ADJOURNMENT

It was

Moved by Commissioner Farrand  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory Commission  
meeting do now adjourn.  
Carried

The Surrey Heritage Advisory Commission adjourned at 7:00 pm.

  
Jane Sullivan, City Clerk

  
Chairperson, Councillor Steele  
Surrey Heritage Advisory Commission