

Present:

Councillor Woods, Chair
D. Plug
D. Evans
P. Priddy
L. Tannen

Absent:

B. Hol

Staff Present:

A. Parsons, Planning & Development
R. Gallagher, Parks, Recreation & Culture
D. Luymes, Planning & Development
L. Blake, Legislative Services

A. ADOPTION OF MINUTES

1. Surrey Heritage Advisory Commission Minutes - June 28, 2017

It was Moved by Commissioner Plug
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory
Commission (SHAC) recommend that the June 28, 2017 minutes be
adopted.

Carried

B. DELEGATIONS**C. OUTSTANDING BUSINESS****D. NEW BUSINESS**

1. **PLANNING & DEVELOPMENT**

- (a) **SHAC Task List**

File: 0540-20V

Staff summarized the report dated July 7, 2017 regarding the Surrey Heritage Advisory Commission (HAC) Task List.

Discussion ensued regarding the following task list items:

Surrey Heritage Group Information Network Meeting

Staff advised that the last Surrey Heritage Group Information Network meeting was held in December 2015 at the BC Vintage Truck Museum. The Heritage Strategic Review Implementation Plan includes recommendations to facilitate collaboration between heritage groups. Staff are exploring potential dates and venues for a 2017 meeting.

Anderson Cabin, Surrey Museum - Proposed Heritage Revitalization Agreement (HRA)

Staff noted that the HRA regarding the Anderson Cabin was introduced to Council on June 12, 2017, and not October 3, 2016 as noted in the Task List that was distributed to the Commission.

Hillside Farm - Large Gambrel Barn - Demolition Permit Application

Staff advised that photos of the Hillside Farm – Large Gambrel Barn were taken prior to the barn being demolished. Staff will create the "as found" report and forward it to the City of Surrey Archives.

Peace Arch Storyboard

Staff advised that Legacy Heritage Consultants were hired to complete the research and writing required for the Peace Arch Storyboard. The storyboard project is moving into the design phase. Originally, it was hoped that the storyboard would be installed in September; however, the installation date will actually be later in 2017 as it takes six to eight weeks for fabrication.

Conservation Work - Surrey Columbian Centennial Totem Pole

Staff advised that conservation work is complete. The work was carried out by Andrew Todd Conservators and a report regarding the project will be brought forward to the Commission in September 2017.

Procedural note: Daniella Evans arrived at 5:13 p.m.

Historic Context Statement and Thematic Framework Project

Staff advised that Donald Luxton is revising the Historic Context Statement and Thematic Framework proposal and resubmitting for staff to review prior to moving forward.

John Lamb House - Demolition Permit Application

Staff advised that the City is withholding the demolition permit for the John Lamb House until all other approvals are issued.

Robert D. MacKenzie House - Demolition Permit Application

Staff have been in discussion with the owner regarding options for retaining the Robert D. MacKenzie house.

H.C. Major House - Heritage Revitalization Agreement (HRA) Application

Staff advised that the subdivision and HRA project is ongoing.

Charles Feedham House

Staff advised that there is some work completed in the house that needs permit approvals.

Heritage Education & Marketing

In response to questions from the Commission, staff provided the following information:

- The 1949 aerial photos of the city are the oldest complete set of aerials that the City has in its collection.
- Staff are digitizing as much historical material as possible so that it can be made available online.
- The heritage section on the City's website is being updated as part of an update to all the Community Planning website content.

Canada 150

The Commission advised that Canada 150 can be removed from the task list.

Heritage Inventory Review

Staff advised that that they are discussing timing and costing with Donald Luxton to complete the evaluations. Staff suggested that the properties could be evaluated as a package , as this may cost less than assessing each of the properties separately.

New (RFFE) Heritage Storyboard 2013 - 2015 Priorities

The Commission advised that the New (RFFE) Heritage Storyboard 2013 - 2015 Priorities can be removed from the task list.

Old Anniedale School (New Task List Item)

The Commission noted that the structural assessment of the Old Anniedale School was completed in Spring 2016, and requested that the purchase and relocation of the school to the Surrey Museum site be added to the task list.

It was Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) recommends that the purchase of Old
Anniedale School and its relocation to the Surrey Museum site be
added to the SHAC task list.

Carried

2. **PARKS, RECREATION & CULTURE**

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

E. **CORRESPONDENCE**

F. **INFORMATION ITEMS**

1. **Update on Legacy Book Project - *Surrey: A City of Stories***
File: 6800-01

Staff summarized the report dated July 2, 2017 regarding an update on the legacy book project - *Surrey: A City of Stories*. Staff advised that the book is available for pre-order, and that the official launch is scheduled for September 11, 2017, which is the City's 24th "birthday" as the City of Surrey.

2. **2017 Heritage BC Conference**
File: 6800-01

Commissioner Priddy summarized the report regarding her attendance to the 2017 Heritage BC Conference on behalf of SHAC.

G. **OTHER BUSINESS**

H. **FINANCIALS**

1. **Financial Summary as at June 30, 2017**
File: 0540-20V

Staff noted that there is a large reserve in the heritage site improvement fund, as the City has not received many applications for heritage site improvement grants. Staff suggested that homeowners who are eligible for the Building Preservation Program could be sent a letter to remind them

that these funds are available. Staff indicated this has been done in the past and could be done again the future.

The Commission recommended that staff review the financial and non-financial incentives for heritage sites including researching incentives used by other cities.

It was
 Moved by Commissioner Evans
 Seconded by Commissioner Tannen
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the Financial Summary as at June 30, 2017 as
 information.

Carried

It was
 Moved by Commissioner Evans
 Seconded by Commissioner Tannen
 That the Surrey Heritage Advisory
 Commission (SHAC) recommends that staff review Surrey's heritage
 incentives program.

Carried

2. 2018 Scholarships

File: N/A

The Commission requested that staff look at establishing a Heritage Scholarship. This would include creating criteria or a Terms of Reference for the scholarship and identifying scholarship application deadlines for the Surrey School District and post-secondary institutions in Surrey.

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **September 20, 2017** in **2E Committee Room B**.

K. MOTION TO HOLD A MEETING IN A CLOSED SESSION

It is in order for the Committee to pass a resolution to close the meeting to the public pursuant to Section 90 (1) (b) of the *Community Charter*, which states:


"A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity."


L. ADJOURNMENT

It was Moved by Commissioner Evans
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission meeting do now adjourn.
Carried

The Surrey Heritage Advisory Commission adjourned at 6:34 p.m.



Jane Sullivan, City Clerk



Councillor Woods, Chairperson