

Present:

Councillor Woods, Chair
D. Plug
D. Evans
B. Hol
P. Priddy
L. Tannen

Absent:**Staff Present:**

R. Gallagher, Manager, Museum and
Archives
K. Baglo, Heritage Planner
L. Blake, Administrative Assistant

A. ADOPTION OF MINUTES

1. Surrey Heritage Advisory Commission Minutes - February 21, 2018

It was Moved by Commissioner Tannen
Seconded by Commissioner Evans
That the minutes of the Surrey Heritage
Advisory Commission meeting held February 21, 2018, be adopted.
Carried

B. DELEGATIONS

1. **Matt Osler, Senior Project Engineer**

Matt Osler, Senior Project Engineer provided a PowerPoint presentation regarding the Coastal Flood Adaptation Strategy and highlighted the following information:

- In 2011, the provincial government released guidelines for local governments in consideration of rising sea levels. The guidelines outlined expected sea level rise and flood protection requirements, with an estimated \$1.5 billion investment required for Surrey.
- Surrey has a long history of flooding from the ocean and the Nicomekl River. The City is planning for one metre of sea level rise, as well as for the amount and magnitude of flooding to increase.
- Development on the Coastal Flood Adaptation Strategy began in 2016 and it is anticipated to be completed by the end of 2018. The Strategy will address 20% of land in Surrey.
- The City has met with numerous stakeholders and has hosted several dozen workshops focusing on Crescent Beach, specific industries such as agriculture, and workshops with technical representatives. The City has also hosted open houses and engaged with the Semiahmoo First Nation.

- The City is utilizing a "bottom up" approach to address rising sea level issues by listening to stakeholders and bringing their feedback to Council through Committees and corporate reports. Staff have been attending different events in order to receive feedback, such as study tours and pop-up project booths, as well as utilizing social media.
- The top three concerns that have been identified during the consultation process with residents are: agricultural impacts and food security; infrastructure; and home damage and property value.
- Staff reviewed Surrey archives to understand how the area has changed in order to plan for how the coast may change 80 years into the future. The City also received funding to research how infrastructure across the Nicomekl-Serpentine Lowlands has evolved and to present the information online with maps and videos at www.surrey.ca/coastal. In developing options, Dutch experts travelled to Surrey with financial assistance from the Dutch Government to form options for moving forward. The options were narrowed down to 10 that performed the best, which were then evaluated based on seven core values and the performance under various flooding scenarios and consequences were reviewed and scored with a risk assessment value.
- Residents and stakeholders completed an online survey and participated in workshops to rank their preferred options and provide detailed feedback. The preferred option for Mud Bay for year 2100 is realigning the shoreline to Highway 99 by building a super dyke further inland.

Commissioner Plug entered the meeting at 5:18 p.m.

- There were two preferred options for Crescent Beach. The community that lived in the area preferred an expanded edge by building up a large dyke on the shoreline. The broader community preferred a managed retreat.
- The options for Semiahmoo Bay are driven by the Semiahmoo First Nation and how they choose to develop their lands.
- The Strategy is now in Phase Four, which includes reviewing economics and conducting an engineering analysis. An open house will be scheduled in late 2018 to present a draft strategy

In response to questions from the Commission, the delegation provided the following information:

- The preferred option for Mud Bay to realign Highway 99 would require discussions with the railways, City of Delta and the Ministry of Transportation and Infrastructure to understand the long-term impacts of the option.
- The Dutch consultants recommended a managed retreat option, which is what Holland is now moving forward with for portions of their coast and over the past several decades have adopted a “Room for the River” approach of increasing wetland areas.
- The Dutch consultants provided creative input with respect to addressing a managed retreat. The option could be an opportunity to make an investment and create a demonstrative community to improve retreated lands rather than make it a liability. There is also technology available to raise and relocate heritage homes, as the majority of Surrey’s heritage assets are located in the floodplain.

The Commission noted the following comments:

- The Strategy workshops have been interesting and there had been no indication of consensus with how to move forward.
- The live voting option provided at the workshops is efficient and helps accelerate the consultation process.
- Land that has been retreated from would still be useful as a wetland.
- The Commission could consider what their role would be with respect to preparing heritage homes for coastal adaptation.

C. OUTSTANDING BUSINESS

D. NEW BUSINESS

1. PLANNING & DEVELOPMENT

(a) Demolition Permit Application - Welsh House (2566 Maple Street)

File: 6800-10

Staff summarized the report dated March 13, 2018 regarding a Demolition Permit application that has been received for the Welsh House located at 2566 Maple Street.

In response to questions from the Commission, staff provided the following information:

- It is anticipated that the applicant is planning to build a new house on the property.
- The property does not have a Heritage Revitalization Agreement (HRA) so the owners are ineligible to apply for grants for work completed to the house.
- The applicant has been issued a Development Variance Permit (DVP) for minor variances in 2017.
- If the Commission decides to proceed with the document and demolish option (option two as outlined in the report), staff would photograph the house as soon as possible and then create an "as found" report as time permits.
- The Commission has made past recommendations that variances not be supported for new builds that result in the loss of a registered heritage house.

The Commission noted that the applicant does not seem interested in preserving the house as they did not accept the terms of the HRA for the property.

The Commission expressed disappointment that the applicant was provided with a DVP prior to the demolition permit being brought forward to the Commission. Without a DVP, the property has less development potential and therefore there is more incentive to retain the heritage house.

Staff clarified that the DVP was issued because a demolition permit was issued for the house in 2013 and negotiation with the property owner for the retention of the house had terminated.

The Commission requested that staff provide additional information regarding:

- The practice of providing variances to a property prior to the issuance of a demolition permit, particularly if the property is listed on the heritage register; and
- The length of time that a demolition permit is valid for a property.

Commission Recommendation

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC):

1. Receive the report dated March 13, 2018 for information (Appendix I).
2. Recommend that Council proceed with Option 2: Document and withhold the demolition permit under Section 605 of the *Local Government Act*, until the building permit and any other necessary approvals are issued; and
3. Recommend that Council remove the Welsh House (2566 Maple Street) from the Surrey Heritage Register.
Carried
With Councillor Woods opposed.

(b) Willard Kitchen House - Application for Financial Assistance for Painting

File: 6800-10

Staff summarized the report dated March 8, 2018 regarding an application for financial assistance for painting that has been received for the Willard Kitchen House.

The Commission noted that the Willard Kitchen House is a notable property along the waterfront and expressed appreciation that the applicant did not move forward with a previous application for financial assistance due to the quality of the painters.

Commission Recommendation

It was Moved by Commissioner Priddy
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory
Commission (SHAC):

1. Receive the report dated March 8, 2018 for information;
2. Recommend that Council approve financial assistance in the amount of **\$8,925.00** which represents 50% of the value of the works as per the quote provided by **Ocean Park Painters**; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate staff to ensure that the works have been

undertaken in accordance with the original terms of the application.

Carried

(c) **South Westminster School - Application for Financial Assistance for Window Replacement**

File: 6800-10

Staff summarized the report dated March 21, 2018 regarding an application for financial assistance for window replacement that has been received for South Westminster School.

In response to a question from the Commission, staff advised that the windows are to be replaced with wood windows in the original proportion and size. The Heritage Revitalization Agreement indicates that the building is to be restored as per the accompanying photo.

The Commission noted that restoring the windows will make the building look more classic in its design. The Commission expressed appreciation that the applicants are taking advantage of the heritage funding that is available.

Commissioner Tannen exited the meeting at 5:59 p.m.

Commission Recommendation

It was Moved by Commissioner Priddy
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory
Commission (SHAC):

1. Receive the report dated March 8, 2018 for information;
2. Recommend that Council approve financial assistance in the amount of **\$15,000.00** which represents less than 50% of the value of the works as per the quote provided by **Norwood Wood Windows**; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

With Commissioner Tannen absent at the vote.

(d) **Port Kells Fire Hall No. 7 - Application for Financial Assistance for Siding Replacement**

File: 0540-20V

Staff summarized the report dated April 5, 2018 regarding an application for financial assistance for siding replacement that has been received for Port Kells Fire Hall No. 7.

Commission Recommendation

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC):

1. Receive the report dated April 5, 2018 for information;
2. Recommend that Council approve financial assistance in the amount of **\$6,654.58** which represents 50% of the value of the works as per the quote provided by **FVBS Wilway Lumber Sales**; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

With Commissioner Tannen absent at the vote.

(e) **Surrey Heritage Advisory Commission - Education Scholarship**

File: 0290-20

Staff summarized the report dated February 27, 2018 regarding the Surrey Heritage Advisory Commission (SHAC) education scholarship. Staff clarified that the line item is called "Grants and Sponsorship", not "Grants and Scholarship", and that the line item amounts are only for guidance.

In response to questions from the Commission, staff provided the following information:

- The line item can provide funding for scholarships even though the line item is not called scholarships.
- \$4000 was spent from the line item in 2017 to purchase copies of *Surrey: A City of Stories* for schools, libraries and Commission members.

- "Flavors of Surrey" was an event that was sponsored by SHAC that has since been incorporated into the Fusion Festival.
- The Finance department recommends that the scholarship requirements not be too narrow so that the scholarship can actually be distributed.
- Scholarship selections for Kwantlen Polytechnic University and Simon Fraser University are administered through their own process, and the Commission would not be able to select the recipient. The Commission would be able to select the recipient through a scholarship administered by the Commission that would be advertised through the School District.
- Heritage Services utilizes funding from the federal government for student internships, while there are also instances where high school students earn required volunteer hours by volunteering at the Museum or Historic Stewart Farm.
- The funds do not collect interest therefore there is a finite amount of funds in the restricted reserve.

Staff suggested that the scholarship could include a complimentary membership to the Surrey Historical Society in order to create membership among younger generations.

The Commission suggested that discussion on the scholarships should be deferred so that Commissioner Tannen can participate.

It was Moved by Commissioner Priddy
 Seconded by Commissioner Hol
 That the reported dated February 27, 2018
 regarding the Surrey Heritage Advisory Commission Education
 Scholarship be deferred to the May 23, 2018 meeting.
Carried
 With Commissioner Tannen absent at the
 vote.

The Commission noted the following comments for consideration at the May 23 meeting:

- Can the restricted reserve funds be utilized for scholarships (i.e.: to establish an endowment);
- What is goal, outcome and/or benefit the Commission expects from providing a scholarship; and,
- Can the grant be utilized for a research project;

(f) **Surrey Heritage Advisory Commission Task List**

File: 6800-10

Staff and the Commission review the Surrey Heritage Advisory Commission (SHAC) Task List and noted the following comments:

House at 16260 10 Avenue

The Krumhardt Residence (16260 10 Avenue) was added to the Heritage Register and can be removed from the task list.

Elgin Hall 14250 Crescent Road Proposed Heritage Alteration Permit (HAP) has been issued and can be removed from the task list.

H.C. Major House (12876 Crescent Road) Heritage Revitalization Agreement (HRA) Application

The HRA for the H.C. Major House is close to final reading.

Historic Context Statement and Thematic Framework

The first Historic Context Statement and Thematic Framework Working Group meeting was held on March 4, 2018, and the second meeting is scheduled for June 4, 2018. The consultants are creating a draft document that will be sent to Working Group members for feedback.

13756 112 Avenue, Galbraith Residence

The Commission noted that the new development on the Galbraith Residence property will be named Galbraith Walk. It is appreciated that the development is reflecting the heritage of the property.

Charles Feedham House (14040 32 Avenue)

The Commission noted that as it appears that the house has sold, the item can be removed from the task list.

SHAC Scholarship Inquiry

The Commission inquired about "Grants and Scholarships" being listed on the task list. Staff noted that the line item is "Grants and Sponsorships" and not "Grants and Scholarships" but that the task list is based on the motion that was made by the Commission and that is why it was added to the task list. The Commission noted that "Grants and Scholarships" is acceptable for the task list.

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission receive the report dated March 5, 2018 regarding the
HAC Task List for information.

Carried

With Commissioner Tannen absent at the
vote.

2. **PARKS, RECREATION & CULTURE**

(a) **Heritage Signage**

File: 6800-01

Staff summarized the report dated April 9, 2018 regarding heritage
signage.

The Commission noted the following comments:

- There could be consideration for the design of the sign to
make it appear more historic.
- Signs could be created as way finders for homes on the
Heritage Registry. The existing heritage plaque program
may not be effective due to the plaques' location on private
property.
- Traditional storyboards are expensive. A two tiered system
for heritage signage could enable the City to share more
community heritage in a cost-effective manner.
- The two-tiered sign proposal requires additional
development to determine appropriate criteria for such a
system.

It was Moved by Commissioner Priddy
Seconded by Commissioner Plug
That the Surrey Heritage Advisory
Commission (SHAC):

1. Receive the report dated April 9, 2018 for information;
2. Refer the two-tiered heritage signage proposal to staff for
further development, including a broad criteria regarding
when the signs would be displayed.

Carried

With Commissioner Tannen absent at the
vote.

(b) Summary of Heritage Group Network Meeting

Staff summarized the report dated April 9, 2018 regarding the November 2017 Heritage Group Network meeting. Staff noted that the feedback received at the event was positive.

The Commission noted that additional consideration for the event moving forward is required, including:

- Invitees;
- Who is responsible for organizing the event; and
- What is the City's involvement with respect to planning the event.

The Commission noted that it would be beneficial to review how other heritage groups organize network meetings.

It was Commission (SHAC) receive the report dated April 9, 2018 for information.

Moved by Commissioner Evans
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried
With Commissioner Tannen absent at the vote.

3. ENGINEERING**4. LEGISLATIVE SERVICES****E. CORRESPONDENCE****F. INFORMATION ITEMS****G. OTHER BUSINESS****1. *Surrey: A City of Stories* Update**

Staff advised that each private school in Surrey received a copy of *Surrey: A City of Stories*. Surrey Christian School reported that the book was an excellent resource to receive and outlined how they will utilize it.

2. **Donation**

Staff advised that an individual donated archival material to the Friends of Surrey Museum.

3. **Heritage Services Community Advisory Board**

Commissioner Hol advised that he attended a Heritage Services Community Advisory Board meeting and received a presentation by the Visitor Experience Coordinator regarding the importance of a visitor plan.

4. **Civic Treasures Nomination Deadline**

Commissioner Evans advised that the deadline for submitting a nominee for the Civic Treasures Award is April 27, 2018. The nominations will be discussed at the May 7 selection meeting.

5. **1904 Railway Bridge**

Staff advised that the Surrey Historical Society received confirmation from the Historic Sites and Monuments Board of Canada confirmed that it is considering the Society's application regarding the 1904 Railway Bridge.

H. FINANCIALS

1. **Financial Summary as of March 31, 2018**

File: 0540-20V

It was

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary as of March 31, 2018 as information.

Carried

With Commissioner Tannen absent at the vote.

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **May 23, 2018** in **2E Committee Room B**.

J. ADJOURNMENT


It was

Moved by Commissioner Priddy
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

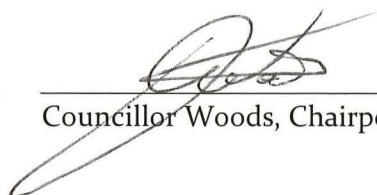
Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:48 p.m.



Jane Sullivan, City Clerk



Councillor Woods, Chairperson