

**Present:**

Councillor Woods, Chair  
D. Plug  
D. Evans  
B. Hol  
P. Priddy  
L. Tannen

**Absent:****Staff Present:**

K. Baglo, Planning & Development  
L. Blake, Legislative Services

It was Moved by Commissioner Priddy  
Seconded by Commissioner Tannen  
That the July 25, 2018 Surrey Heritage  
Advisory Commission agenda be adopted.

Carried

**A. ADOPTION OF MINUTES**

1. Surrey Heritage Advisory Commission Minutes - June 27, 2018

It was Moved by Commissioner Tannen  
Seconded by Commissioner Priddy  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on June 27, 2018, be adopted.

Carried

**B. DELEGATIONS****C. OUTSTANDING BUSINESS****D. NEW BUSINESS**

1. **PLANNING & DEVELOPMENT**

- (a) **Development Application No. 7917-0161-00  
10640, 10648 and 10660 - 127 Street  
File: 6800-05**

Staff summarized the report dated July 4, 2018 regarding Development Application No. 7917-0161-00 for 10640, 10648 and 10660 127 Street. Staff noted that the heritage tree on site has never been properly identified, as it was nominated for heritage status by neighbours and not the property owner.

The Commission suggested that staff should be clear regarding the heritage tree nomination procedure to ensure that trees are nominated properly.

It was  
Commission receive the report dated July 4, 2018 for information.  
Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory  
Carried

(b) **Heritage Inventory Property at 5811 176A Street  
Proposed Development at 5829, 5819 and 5811 176A Street and 17635 58  
Avenue**  
File: 6800-10

Staff summarized the report dated July 16, 2018 regarding proposed Development Application No. 7918-0258-00 for 5829, 5819 and 5811 176A Street and 17635 58 Avenue that would affect the Heritage Inventory Property located at 5811 176A Street. Staff noted that the applicant is BC Housing and that the house has not been evaluated to determine if the house possesses heritage value, as staff are waiting for the Thematic Framework to be completed.

The Chair recognized a BC Housing representative and the following information was noted:

- The property is City-owned and will be leased to BC Housing.
- The project will consist of 60 permanent supportive housing units for residents including from temporary housing developments.
- Preliminary notification letters have not been sent at this point as the application was recently submitted in July 2018. Preliminary notification is a required part of the application process.

In response to a question from the Commission, staff advised that staff attempted to compile information on the house from Archives during the Heritage Inventory Review but limited information was available.

The Commission noted that there is an urgent need for affordable housing in Cloverdale and the temporary housing projects in City Centre have resulted in positive improvements for residents of 135A Street.

It was  
Commission receive the report dated July 16, 2018 for information.  
Moved by Commissioner Tannen  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory  
Carried

(c) **Next Steps for the Building Preservation Program Survey**

File: 6800-01

In response to questions from the Commission, staff provided the following information:

- Heritage Planning has the addresses of heritage properties, but not the phone numbers of the property owners. Staff are only permitted to use contact information for the purposes it was collected for.
- Staff will work with the Marketing department regarding the proper outreach survey format.
- Heritage property owners are required to annually apply for a tax exemption. The majority of property owners who apply for the tax exemption are owners who utilize available grant funds.
- Developers and realtors have advised that heritage designation is usually more of an obstacle and not worth the funding available from heritage grants.

The Commission noted that if surveys are to be mailed to property owners, a return postage envelope must be provided. The Commission requested that staff report back regarding the heritage grant program in Vancouver.

It was Moved by Commissioner Evans  
Seconded by Commissioner Plug  
That the Surrey Heritage Advisory  
Commission receive the report dated July 10, 2018 for information.  
Carried

(d) **Pie in the Plaza - Agricultural Awareness Event - September 8, 2018**

File: 8200-20

It was Moved by Commissioner Evans  
Seconded by Commissioner Tannen  
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the report dated July 26, 2018 for information; and
2. Select the following Commissioners to volunteer at the SHAC booth at Pie in the Plaza:
  - Commissioners Evans and Hol to serve during the morning; and
  - Commissioners Tannen and Priddy and Councillor Woods to serve during the afternoon.

Carried



- (e) **HAC Task List**  
File: 0540-20V

Staff and the Commission review the Surrey Heritage Advisory Commission (SHAC) Task List and noted the following comments:

**1881 Town Hall and Old Anniedale School**

Staff requested clarification regarding the scope of the filming of the relocation of the 1881 Town Hall and Old Anniedale School project.

The Commission noted that the proposed budget was to film the relocation of the building and suggested that once the structures are in place, the documentation of the restoration could be considered as a separate project.

**Willard Kitchen House -Application for Financial Assistance for Painting**

Staff advised that the exterior painting has been completed, the owners are happy with the results and have mailed in photographs of the completed project.

Councillor Woods exited the meeting at 5:45 p.m.; the Commission recessed from 5:45 p.m. - 6:35 p.m.

Commissioner Priddy assumed the role of the Chair.

**Semiahmoo Trail**

The Commission requested that the Semiahmoo Trail be added to the Task List.

- 2. **PARKS, RECREATION & CULTURE**
- 3. **ENGINEERING**
- 4. **LEGISLATIVE SERVICES**

**F. INFORMATION ITEMS**

- 1. **July 9, 2018 Council Recommendations**  
File: 1850-20

G. OTHER BUSINESS

- 1. **Terms of Reference for HAC Budget for Grants and Sponsorships**  
File: 1850-20

The Commission discussed the Heritage Advisory Commission Budget for Grants and Sponsorships Terms of Reference as outlined in the report dated June 29, 2018 and noted the following comments:

It was  
Moved by Commissioner Tannen  
Seconded by Commissioner Hol  
That "Terms of Reference for HAC Budget  
for Grants and Sponsorships" be deferred to the September 19, 2018  
meeting.

Carried

- 2. **2018 National Trust Conference**  
**October 17 - 20, Fredericton, New Brunswick**  
File: N/A

The Commission is requested to select attendees and recommend that the Finance Department reimburse applicable conference registration fees for any attending Commissioner(s), transportation, accommodation and per diem from the Surrey Heritage Advisory Commission budget, based on City of Surrey policy.

**Commission Recommendation**

It was  
Moved by Commissioner Evans  
Seconded by Commissioner Plug  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends:

- 1. Commissioners Hol, Tannen and Priddy attend the "2018 National Trust Conference" from October 17 - 20 in Fredericton, New Brunswick; and
- 2. Recommend that the Finance Department reimburse applicable conference registration fees for the attending Commissioners', transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

H. FINANCIALS

1. Financial Summary as at June 30, 2018

File: 0540-20V

It was Moved by Commissioner Tannen  
Seconded by Commissioner Evans  
That the Surrey Heritage Advisory  
Commission (SHAC) receive the Financial Summary as of June 30, 2018 as  
information.

Carried

I. NEXT MEETING


The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for  
5:00 p.m. on **September 19, 2018** in **2E Committee Room B**.

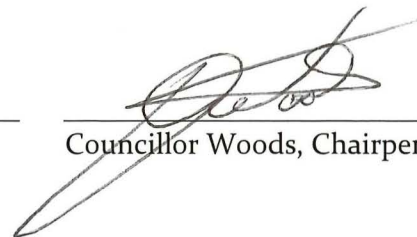
J. ADJOURNMENT

It was Moved by Commissioner Tannen  
Seconded by Commissioner Evans  
That the Surrey Heritage Advisory  
Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:42 p.m.

  
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Jane Sullivan, City Clerk

  
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Councillor Woods, Chairperson