

Present:

Councillor Annis, Chair
D. Plug
D. Evans
B. Hol
P. Priddy
L. Tannen

Absent:**Staff Present:**

R. Gallagher, Heritage Administration and Facilities Manager
K. Tiede, Traffic Engineer
D. Zuk, Heritage Planner
P. Sahota, Accountant
L. Blake, Administrative Assistant

A. ELECTIONS AND APPOINTMENTS**1. Election of 2019 Vice-Chair**

It was Moved by Commissioner Tannen
Seconded by Commissioner Evans
That Commissioner Hol be elected as the
2019 Vice-Chair of the Surrey Heritage Advisory Commission.
Carried

B. ADOPTION OF MINUTES**1. Surrey Heritage Advisory Commission Minutes - February 13, 2019**

It was Moved by Commissioner Plug
Seconded by Commissioner Evans
That the minutes of the Surrey Heritage
Advisory Commission meeting held on February 13, 2019, be adopted.
Carried

C. DELEGATIONS**1. Pinda Sahota, CPA, CGA, Accountant, City of Surrey**

Pinda Sahota, dedicated Surrey Heritage Advisory Commission City Accountant, provided a PowerPoint presentation regarding the Surrey Heritage Advisory Commission (SHAC) financials and highlighted the following information:

- The SHAC annual operating budget is \$23,000 and any funds that are not utilized by the year's end are transferred to the Heritage Unrestricted Reserves for Future Expenditures.
- The following accounts were explained as follows:
 - **Restricted Funds** - Comprised of donations provided by donors who specify how the funds are to be used. Restricted funds cannot be used for any other manner unless approved by Council.

- **Unrestricted Funds** - Comprised of "carry forwards" and would be used to address any projects approved by the Commission and endorsed by Council Resolution. An example of the use of such funds would be to undertake heritage assessments for desired locations or to erect storyboards.
- **Reserve for Heritage Site Improvements** - Each eligible heritage property owner can apply for \$5,000 per year to undertake heritage preservation projects approved by the Commission. Through the plan, homeowners have a provision where they can carry forward their yearly allotted \$5,000 for a maximum of three years (\$15,000), in order to address larger projects. Funding is received once the project is completed and payment should be provided to the applicant within one year. There are currently 39 properties eligible to receive site improvement funding.

The Commission requested the following:

- Staff provide a report regarding heritage "orphan funds";
- A review of the Restricted Reserve Funds be added to a future agenda; and
- A report regarding the heritage site improvement funds in relation to rising home prices, with information related to average home prices in 1998, 2008 and 2018.

D. OUTSTANDING BUSINESS

E. NEW BUSINESS

1. PLANNING & DEVELOPMENT

(a) North Surrey Medical Building File: 6800-10

Daren Zuk, Heritage Planner, summarized the on-table memo dated March 13, 2019 regarding a proposed Heritage Revitalization Agreement (HRA) that has been received for the Surrey Medical Building located at 9656 King George Boulevard.

In response to questions from the Commission, staff advised that the interior floors were not designated as a character-defining element and will not be retained.

It was Moved by Commissioner Tannen
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission:

1. Receive the on-table memo dated March 13, 2019 for information; and
2. Recommend to the General Manager, Planning and Development Department, that the Heritage Revitalization Agreement for the Surrey Medical Building located at 9656 King George Boulevard be forwarded to Council for consideration following City Architect and Legal review.

Carried

(b) Heritage Incentive Survey Update

File: N/A (Verbal Update)

Daren Zuk, Heritage Planner, advised that he is working with City Speaks, the City's internal community engagement team, to create an online heritage survey. A draft copy of the survey and accompanying letter/email will be brought forward to the Commission for feedback.

In response to questions from the Commission, Mr. Zuk advised that it is anticipated that the survey will be live by the end of April 2019 and will be available to all heritage designated property owners.

The Commission requested that the survey also be distributed to heritage registered property owners.

(c) Historic Context Statement and Thematic Framework Update

File: N/A (Verbal Update)

Daren Zuk, Heritage Planner, advised that the next Historic Context Statement and Thematic Framework has been scheduled for March 28, 2019; however, the meeting may be rescheduled depending on attendance.

(d) HAC Task List Update

File: N/A (Verbal Update)

Daren Zuk, Heritage Planner, advised that he is updating the HAC Task List format and it is anticipated that a draft will be brought forward at the April 13, 2019 SHAC meeting.

(e) HAC Task List

File: 0540-20V

The Commission and staff reviewed the HAC Task List and noted the following comments:

Grants and Sponsorships

Ryan Gallagher, Manager, Heritage Administration and Facilities, advised that staff will be implementing a pilot program supporting transportation for low-income schools to heritage facilities as per the Commission's direction later in 2019.

The Commission noted that they are open to staff suggestions regarding expansion of the program.

(e) Addition of 5660 177B Street to the Heritage Register (On-Table)

File: 6800-10

Daren Zuk, Heritage Planner, summarized the on-table memo dated March 13, 2019 regarding the potential addition of the home located on 5660 177B Street to the Heritage Register.

In response to questions from the Commission, Mr. Zuk advised that the Applicant would be advised if the house is added to the Heritage Register. Mr. Zuk noted that apartment developments generally provide underground parking, requiring the entire site to be dug out, which would limit retention options for the home.

COMMISSION RECOMMENDATION

It was

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission recommends that Council:

1. Receive the on-table report dated March 13, 2019 for information; and
2. Add the property located at 5660 177B Street to the Heritage Register.

Carried2. **PARKS, RECREATION & CULTURE**3. **ENGINEERING**4. **LEGISLATIVE SERVICES****F. CORRESPONDENCE**

G. INFORMATION ITEMS**H. OTHER BUSINESS****1. Heritage Conferences**

File: 0390-20

COMMISSION RECOMMENDATION

It was

Moved by Commissioner Tannen
Seconded by Commissioner Evans
That the Surrey Heritage Advisory

Commission recommends that:

1. Two Surrey Heritage Advisory Commissioners, depending on availability, be permitted to attend the Heritage BC Conference from May 9-11, 2019 in Nanaimo, BC and the National Trust Conference from October 17-19, 2019 in Winnipeg, Manitoba; and
2. The Finance Department reimburse applicable conference registration fees for the attending Commissioners', transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried**2. Commission On-Boarding Packages**

File: 0540-01

The Commission requested that staff provide on-boarding packages for new members.

3. South Asian Research Proposal

File: 6800-01

Ryan Gallagher, Manager, Heritage Facilities and Administration, advised that in reviewing the delegation's request as presented at the January 9 and February 13, 2019 Surrey Heritage Advisory Commission meetings, it was noted that there is currently a gap in the historical record documenting the South Asian community in Surrey. It was suggested that the Commission could consider providing financial support to undertake research to better document underrepresented communities in Surrey.

The Commission expressed general support for the idea and noted the following comments:

- There are many groups that have contributed to Surrey's history that are not reflected in the historical record. It would be important to develop a

framework to ensure other underrepresented communities are also are documented and researched over time.

- Staff advised that there may also be grant funding to support this work.
- The project could utilize technology to summarize the research findings to make it more usable by the public.

Mr. Gallagher advised that staff can report back to the Commission on this research concept

I. FINANCIALS

1. Financial Summary

File: N/A

No activity since January 2019.

J. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **April 10, 2019** in **2E Committee Room B**.

K. ADJOURNMENT

It was

Moved by Commissioner Tannen
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

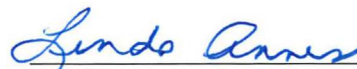
Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:25 p.m.



Jennifer Ficocelli, City Clerk



Councillor Annis, Chairperson