

**Present:**

Councillor Annis, Chair  
D. Evans  
D. Plug  
B. Hol  
P. Priddy  
L. Tannen

**Absent:****Staff Present:**

R. Gallagher, Heritage Administration and Facilities Manager  
D. Zuk, Heritage Planner  
L. Blake, Administrative Assistant

**A. ADOPTION OF MINUTES**

1. Surrey Heritage Advisory Commission Minutes - March 13, 2019

It was

Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the minutes of the Surrey Heritage

Advisory Commission meeting held on March 13, 2019 be adopted.

Carried

**B. DELEGATIONS****C. OUTSTANDING BUSINESS****D. NEW BUSINESS**

1. **PLANNING & DEVELOPMENT**

**(a) Heritage Incentive Grant Program**

File: 6800-01

Daren Zuk, Heritage Planner, presented the draft Heritage Incentive Grant Program survey questions.

The Commission noted the following comments for the following three survey options:

**Option 1: "Yes"**

- There should be a comment box for all non yes/no questions.
- Question #3(d) should read: "*Communication*" with City Staff.

- Question #4 should read: Do you feel the grant amount of \$5,000 per calendar year is "reasonable". The total accumulated grant amount of \$15,000 should also be reflected.
- The options for Question #6 regarding how to inform heritage owners of grants could include newspaper advertisements and tax notice inserts. The Commission suggested that if these options are implemented, the notices could include information regarding local heritage organizations.

#### **Option 2: "No, but I know about the Grant Program"**

- There should be a comment box for all non yes/no questions.
- Question #3 should read: Do you feel the grant amount of \$5,000 per calendar year is "reasonable". The total accumulated grant amount of \$15,000 should also be reflected.
- The options for Question #5 regarding how to inform heritage owners of grants could include newspaper advertisements and tax notice inserts.

#### **Option 3: "No, I didn't know there was a Grant Program"**

- Question #1 should include a "Maybe" option. If this option is selected, there should be a box asking if the survey-taker would like to be contacted by staff and a space to indicate their preferred or current contact information.
- Question #2 should read: Do you feel the grant amount of \$5,000 per calendar year is "reasonable". The total accumulated grant amount of \$15,000 should also be reflected.

#### **(b) Statistics on Home Prices**

File: 4815-01

Daren Zuk, Heritage Planner, presented information regarding average home prices between 1998-2019, including average construction costs, as requested at the March 13 meeting. The following average house prices were highlighted:

- 1998: \$221,000
- 2008: \$432,000
- 2018: \$849,900
- 2019: \$738,000

Staff noted that specific information regarding renovation costs is not readily available and would take additional time to investigate; however, general construction costs have increased by 30% from 2008 – 2018 due to

increased labor and material costs, as well as new building code requirements.

The Commission suggested reviewing housing and construction costs after the results of the Heritage Incentive Survey are received and noted that City of Vancouver staff may have more specific information regarding heritage renovation costs.

(c) **Fraser Highway Corridor Heritage Study**

File: 6800-01

Daren Zuk, Heritage Planner, reported the following information regarding the Fraser Highway Corridor Heritage Study:

- The City will conduct multiple studies along the Fraser Highway SkyTrain corridor, including a heritage study.
- Phase One will be a broad study to understand the significance of Fraser Highway.
- Phase Two will include specific studies for the new West Fleetwood Neighbourhood Concept Plan and updates to the existing Fleetwood Town Centre Plan.

In response to questions from the Commission, the following information was provided:

- There are no areas of Fraser Highway that have been designated as a heritage route.
- The phasing of the study is connected to the phasing of the extension project.
- The costs associated with the study will be recovered through Development Cost Charges (DCC).
- It is anticipated that a Request for Proposals (RFP) for the corridor study will be released within the next few months.

(d) **Cloverdale Town Centre Plan  
Public Open House – April 11**

File: 6520-20

Daren Zuk, Heritage Planner, advised that there will be a public open house regarding the Cloverdale Town Centre Plan on April 11, 2019 at Shannon Hall from 5:00 – 7:00 p.m.

(e) **Recognizing Heritage/Legacy Businesses in Surrey**

File: 6800-01

Daren Zuk, Heritage Planner, reported that the Round-Up Café will be celebrating its 60th Anniversary and requested feedback regarding a recognition program for legacy businesses.

The Commission expressed support for a legacy business recognition program and provided the following suggestions:

- Surrey Archives and local heritage organizations may have additional information regarding legacy businesses.
- Legacy businesses could be acknowledged through Doors Open or other relevant City events.
- A heritage workshop series regarding legacy businesses in each town centre could be developed. The Surrey Historical Society is currently doing similar work, though not tied specifically to businesses.

The Commission requested that this item be brought forward for further consideration at the May 15, 2019 Surrey Heritage Advisory Commission meeting.

(f) **SHAC Onboarding Package Update**

File: 6800-10

Ryan Gallagher, Manager, Heritage Administration and Facilities, advised that a copy of the Surrey Heritage Advisory Commission onboarding package has been located.

The Commission directed staff to review the package, identify necessary documents to retain, develop a glossary of heritage terms and develop an electronic version that is easier to update.

(g) **Development Application 18-0291  
Proposed Demolition of Inventory Building**

File: 6800-10

This item was removed from the agenda.

(h) **HAC Task List**

File: 0540-20V

Daren Zuk, Heritage Planner, reviewed the draft on-table updated HAC Task List.

The Commission expressed support for the proposed format and provided the following suggestions:



- Section 1.B could be renamed Incentive Grant Applications.
- The "Action" column may be unnecessary due to the "status" column.

The Commission and staff reviewed the existing HAC task list and noted the following comments:

### **Historic Context Statement and Thematic Framework**

Daren Zuk, Heritage Planner, advised that a Historic Context Statement and Thematic Framework Task Force meeting was held on March 28, 2019 with good attendance. The document is currently being reviewed by Task Force members and a public house has tentatively been scheduled for May 23, 2019.

### **SHAC Activity Updates (New Item)**

The Commission suggested that major outcomes and activity from SHAC meetings could be highlighted.

Ryan Gallagher, Manager, Heritage Administration and Facilities, suggested that SHAC's activity could be included in the City's Heritage E-News messages a few times per year

The Commission noted that Commissioners could contribute information to the recently revived *Surrey Stories* newsletter.

## **2. PARKS, RECREATION & CULTURE**

- (a) **Upgrades at Elgin Heritage Park and Stewart Farm**  
13723 Crescent Road  
File: N/A (Verbal Update)

Ryan Gallagher, Manager, Heritage Administration and Facilities, advised that new signage will be implemented at the entrance for Elgin Heritage Park and Stewart Farm located at 13723 Crescent Road.

- (b) **Komagata Maru Delegation Request Update**  
File: N/A (Verbal Update)

Ryan Gallagher, Manager, Heritage Administration and Facilities, advised that a staff report outlining commemorative options as requested by a delegation at the January 9, 2019 Surrey Heritage Advisory Commission (SHAC) meeting will be brought forward at the May 15, 2019 SHAC meeting.

## **3. ENGINEERING**

## **4. LEGISLATIVE SERVICES**

E. CORRESPONDENCE

F. INFORMATION ITEMS

G. OTHER BUSINESS

H. FINANCIALS

1. Financial Summary as at March 31, 2019

File: 0540-20V

It was Moved by Commissioner Tannen  
Seconded by Commissioner Evans  
That the Surrey Heritage Advisory  
Commission receive the Financial Summary as of March 31, 2019 for information.

Carried

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **May 15, 2019** in **2E Committee Room B**.

J. ADJOURNMENT

It was Moved by Commissioner Priddy  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory  
Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:46 p.m.

  
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Jennifer Ficocelli, City Clerk

  
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Councillor Annis, Chairperson