

Present:

Councillor Annis, Chair
D. Plug
D. Evans
L. Tannen
P. Priddy

Absent:

B. Hol

Staff Present:

R. Gallagher, Heritage Administration &
Facilities Manager
D. Zuk, Heritage Planner
L. Blake, Administrative Assistant

A. ADOPTIONS**1. Adoption of the Agenda**

It was Moved by Commissioner Tannen
Seconded by Commissioner Plug
That the agenda of the Surrey Heritage
Advisory Commission meeting held on October 16, 2019 be amended by adding:

- Item G.1: Formal Acknowledgement of Dr. Jane Watt; and
- Item G.2: Acknowledgement of Commissioner Plug.

And that the agenda be adopted as amended.

Carried

2. Minutes**(a) Surrey Heritage Advisory Commission Minutes – September 11, 2019**

It was Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the minutes of the Surrey Heritage
Advisory Commission meeting held on September 11, 2019 be adopted.

Carried

B. DELEGATIONS**C. OUTSTANDING BUSINESS**

D. NEW BUSINESS**1. PLANNING & DEVELOPMENT****(a) 15-0310
Verna Porter Residence
Heritage Revitalization Agreement Application**

File: 6800-10

Daren Zuk, Heritage Planner, summarized the report dated October 8, 2019 regarding a Heritage Revitalization Agreement (HRA) application that has been received for the Verna Porter Residence located at 13539 16 Avenue.

The Commission noted that HRA application provides an opportunity to preserve a property that demonstrates the development history of Surrey.

It was Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the Heritage Advisory Commission:

1. Receive the report dated October 8, 2019 for information; and
2. Recommend to the General Manager, Planning and Development Department, that the Heritage Revitalization Agreement for the Verna Porter Residence located at 13539 16 Avenue be forwarded to Council for consideration following City Architect and Legal review.

Carried

(b) Action Plan / Network Meeting

File: N/A (Verbal Report)

Daren Zuk, Heritage Planner, suggested that the Heritage Network Meeting should be scheduled for the first quarter of 2020 in order to allow new Commissioners to be involved.

The Commission provided the following suggestions for a goal, vision and outcomes for the network meeting:

- The agenda topic for the meeting should be relevant to the groups attending and also help attract new members.
- A heritage developer with experience renovating heritage buildings could be invited to discuss the pros, cons and economic benefits of owning and developing a heritage property.
- Staff could discuss the benefits of owning a heritage home and the process of applying to be on the heritage register.
- The Commission could advise attendees of the top three items in 2020 they will be working on.

- A graphic facilitator could be invited to capture and articulate the discussion.

(c) **Heritage Grant Survey**
File: N/A (Verbal Report)

Daren Zuk, Heritage Planner, summarized the Heritage Grant Survey results and highlighted the following:

- 41 surveys were mailed to heritage property owners and staff received 25 responses, which is a 61% response rate.

Commission Evans entered the meeting at 5:32 p.m.

- 28% (7 respondents) had used the Heritage Restoration Grant Program, 56% (14 respondents) have not used the grant program but were aware of it and 16% (4 respondents) were unaware of the grant program.
- The majority of respondents who were aware of the heritage grant program learned about it through the City Website and Heritage Planner.
- The majority of respondents across all categories indicated that the \$5000 grant maximum per year is not reasonable. Responses suggested that the grant maximum should be increased to \$7000 - \$10,000 per year.
- The top two preferred methods of communication were a twice-yearly email and mailout campaign to notify heritage property owners about the heritage grant program.

"Yes" Answers

- 72% were satisfied or very satisfied with the application and approval process but indicated there was still room for improvement.
- All respondents had applied for a tax exemption.

"No, but I know about the program" Answers

- The top two reasons respondents have not applied for a grant are the length of the application and approval process and the amount of funding offered.
- 85% of respondents have applied for a property tax exemption. Those who have not applied were unaware of the exemption.

"No, I did not know there was a program" Answers

- 100% of owners expressed interest in applying for a grant now that they were aware of the program.
- 75% of owners have applied for a property tax exemption. Those who have not applied were unaware of the exemption.

The Commission noted the following comments:

- If the grant funding was increased, it may encourage more property owners to undertake the application process.
- For the amount of funding being offered, it is not unreasonable to request three quotes for approval.

Staff suggested that the Heritage Grant Program webpage could be updated to provide additional details regarding the application process, such as timelines, to help manage expectations.

(d) SHAC Onboarding Package Review

File: N/A (Verbal Report)

Daren Zuk, Heritage Planner, advised that staff is recommending a digital on-boarding package for new Commissioners that can be printed as needed. The new package will include new, modern formatting and a glossary of heritage terms.

The Commission recommended that new Commissioner should be encouraged to meeting with the Chair and/or staff to review the on-boarding package. The following additional items were suggested for the on-boarding package:

- An organizational chart specific to the role of the Commission and its support staff;
- A list of Surrey heritage organizations; and
- An example of the heritage application process.

(e) Louis Dahl House HRA Pictures

File: N/A (Verbal Report)

Daren Zuk, Heritage Planner, provided photos of the Louis Dahl House HRA completed project located at 11334 River Road.

(f) SHAC Task List

File: 0540-20V

The Commission and staff reviewed the Heritage Advisory Commission Task List and noted the following comments:

Historic Context statement and Thematic Framework

Daren Zuk, Heritage Planner, advised that this item has been removed from the Task List.

Verna Porter House

Daren Zuk, Heritage Planner, advised that this item has been added to the Task List.

John Lamb House

Daren Zuk, Heritage Planner, advised that a report regarding the John Lamb House is expected for the November 13 SHAC meeting.

North Surrey Medical Building

Daren Zuk, Heritage Planner, advised that the North Surrey Medical Building HRA is anticipated to receive final approval by the end of the year.

SHAC Onboarding Package Update

Daren Zuk, Heritage Planner, advised that an updated onboarding package is anticipated for the November 13 SHAC meeting.

Heritage Site Improvement Funds

It was Moved by Commissioner Tannen
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission direct staff to determine the basis for which the Heritage
Grant Program maximum can be increased to a minimum of \$10,000.
Carried

2. PARKS, RECREATION & CULTURE**(a) Draft Public Art Master Plan**

File: N/A (Verbal Report)

Ryan Gallagher, Heritage Administration and Facilities Manager, provided the following report regarding the draft Public Art Master Plan:

- The Public Art Master Plan is a 10-year document with a vision to create a lively, beautiful, inclusive, sustainable and complete

community. The goals and strategies within the Plan are all directed to achieve this vision. The Plan is also aligned with the overarching goals and vision of the City's other strategic plans, such as the Official Community Plan, Sustainability Charter and Parks, Recreation & Culture Ten-Year Strategic Plan.

- Staff invited community engagement for the Plan at 15 open houses and neighbourhood focus groups. Engagement at open houses provided public art staff with feedback on themes, forms and sites for future public art. Staff noted that the methodology used by public art staff to engage with the community could be replicated by heritage staff in order to develop meaningful, ongoing community dialogue around heritage in Surrey.
- Community feedback identified two broad themes for future public art:
 - Where we live: celebrating the variety and beauty of Surrey's geographical setting and natural features.
 - Who we are: respecting the values and diversity of Surrey's Indigenous and non-Indigenous populations.
- Residents expressed support for a wide variety of forms for public art. The community also has numerous expectations of public art, such as enhancing sites aesthetically and with meaning, making neighbourhoods unique, celebrating Surrey's history and transformation and encouraging community dialogue.
- The Plan has fifteen goals and accompanying recommendations that have been organized into three themes:
 - Develop a beautiful, sustainable and complete community
 - Best practices for the civic Public Art Program; and
 - Best practices for the private Public Art Program.
- It is anticipated that the Public Art Master Plan will be brought forward for Council's consideration in late 2019 or early 2020.

The Commission requested a copy of the final report, as it may be useful with respect to how the Commission can work with other heritage groups.

The Commission suggested that a heritage home layer could be added to the Public Art map.

3. ENGINEERING

4. LEGISLATIVE SERVICES

E. CORRESPONDENCE

F. INFORMATION ITEMS**1. Heritage Building Reuse and Residential Development Property Request for Proposals**

Daren Zuk, Heritage Planner, advised that Area Planning has met with the Parish to discuss the development proposal of the site. As the site is located within the floodplain, the proposal will likely be a mixed-use development.

The Commission noted that a proposal for the site could help set a precedence for different aspects regarding community heritage.

G. OTHER BUSINESS**1. Formal Acknowledgement of Dr. Jane Watts**

Commissioner Tannen advised that Dr. Jane Watts, the author of *Surrey: A City of Stories*, recently received an honorary degree from Kwantlen Polytechnic University. It was suggested that the Commission provide a letter of congratulations and appreciation for Dr. Watts' work on *Surrey: A City of Stories*.

It was
Commission send a letter of recognition to Dr. Jane Watts for her achievements related to *Surrey: A City of Stories*.

Moved by Commissioner Tannen
Seconded by Commissioner Evans
That the Surrey Heritage Advisory

Carried

2. Acknowledgement of Commissioner Plug

Commissioner Priddy advised that it is Commissioner Plug's last meeting on the Commission.

It was
Commission acknowledge Commissioner Plugs achievements and works on the Commission.

Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

H. FINANCIALS

1. Financial Summary as at September 31, 2019

File: 0540-20V

It was

Moved by Commissioner Evans
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Commission receive the Financial Summary as of September 31, 2019 for information.

Carried

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **November 13, 2019** in **2E Committee Room B**.

J. ADJOURNMENT

It was

Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:32 p.m.

Jennifer Ficocelli, City Clerk

Councillor Annis, Chairperson