

**Present:**

Councillor Annis, Chair  
B. Hol  
F. Lou  
M. Gibbs  
P. Priddy

**Absent:**

L. Tannen

**Staff Present:**

R. Gallagher, Heritage Facilities and Administration Manager  
K. Baglo, Heritage Planner  
K. Tiede, Transportation Engineer  
L. Blake, Administrative Assistant

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**A. ADOPTIONS****1. Adoption of the Agenda**

It was Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the December 9, 2020 agenda of the  
Surrey Heritage Advisory Commission be adopted.  
Carried

**2. Adoption of November 12, 2020 Minutes**

It was Moved by Commissioner Lou  
Seconded by Commissioner Priddy  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on November 12, 2020 be adopted.  
Carried

**B. DELEGATIONS**

This section had no items.

**C. OUTSTANDING BUSINESS**

This section had no items.

**D. NEW BUSINESS****1. PLANNING & DEVELOPMENT**

- (a) **Main Residence (5660 177B Street) Heritage Revitalization Agreement**  
File: 6800-01

Commissioner Hol declared a conflict of interest and left the meeting at 4:35 p.m.

Kelsey Baglo, Heritage Planner, summarized the on-table report dated December 8, 2020 regarding a Heritage Revitalization Agreement (HRA) for the Main Residence located at 5660 177B Street.

In response to a question from the Commission, Ms. Baglo advised that the Main Residence will be utilized as an amenity building.

It was Moved by Commissioner Gibbs  
 Seconded by Commissioner Priddy  
 That the Heritage Advisory Commission  
 (HAC):

1. Receive the on-table report dated December 8, 2020 regarding a Heritage Revitalization Agreement (HRA) for the Main Residence located at 5660 177B Street as information; and
2. Recommend to the General Manager, Planning and Development Department that the HRA for the Main Residence be forwarded to Council for consideration following City Architect and Legal review.  
Carried by members remaining

**(b) Revised Guildford Heritage Review**

File: 6800-10

Kelsey Baglo, Heritage Planner, summarized the report dated November 26, 2020 regarding revisions to the Guildford Heritage Review study based on feedback provided at the November 12, 2020 meeting.

Commissioner Hol rejoined the meeting at 4:40 p.m.

**(c) Latimer Residence (8534 192 Street)**

File: N/A (Verbal Update)

Kelsey Baglo, Heritage Planner, advised that during a windstorm on November 16, 2020, damage was caused to the laundry room of the Latimer Residence located at 8534 192 Street due to falling tree branches. The property owners are aware of the Heritage Revitalization Agreement (HRA) requirements to restore the house with the same or similar materials and are working with their insurance company to complete the repairs.

**(d) SHAC 2021 Work Plan**

File: N/A (Verbal Update)

Ryan Gallagher, Heritage Administration and Facilities Manager, provided a PowerPoint presentation regarding the 2021 SHAC work plan and highlighted the following information:

- The Commission is mandated to advise Council on the management and implementation of community heritage planning, conservation and related activities. The Commission routinely reviews heritage-related development applications, the Community Heritage Register, heritage policy development and special projects and activities.

- There is a need to diversify Surrey's heritage portfolio and a coordinated approach is needed to achieve this objective. A series of guiding questions can help the Commission determine the steps required to meet their objectives:
  - How do we measure success?
  - What do we need more of?
  - What is needed in each community?
  - How do we ensure our policies reflect our objectives?
  - How can we better leverage the knowledge of the community?
- If the Commission does not understand heritage needs before updating policies, the policies may not reflect the Commission's goals.
- The 2021 term can be utilized as a time to reset the heritage program and move forward on the path to broadening the definition of heritage in the city. Staff will bring forward a proposal in 2021 to allow the Commission to support the undertaking of important work. The work will be divided into four categories: City heritage stewardship, heritage planning, heritage education and awareness and community engagement. Once the workplan has been formalized, it will be reviewed regularly through the SHAC Task List.

In response to questions from the Commission, Mr. Gallagher provided the following information:

- The workplan will incorporate the work of the Historical Context and Thematic Framework. A gap identified by the Framework was that more action was required of the Commission and a more coordinated approach is required to move the heritage program forward.
- Cultural and heritage resource mapping has been complete to an extent in the city; however, the scope and level could be broadened to more stakeholders.

The Commission expressed support for the workplan, noting that a re-setting period would be beneficial. The following comments were noted:

- The workplan provides an opportunity to have a better understanding of the City's history and how it can impact the future.
- The Guildford Heritage Review is a good example of how indigenous history can better be incorporated into the City's history.
- It would be beneficial to have a better understanding of the role community heritage partners can have in the City's heritage program. The Commission has demonstrated the benefit in working together with the community on projects such as the Heritage Rail, Anniedale School and Komagata Maru storyboards.

- The Commission could benefit from hearing from more diverse voices.

Commissioners can submit further feedback via email to Mr. Gallagher at [RGallagher@surrey.ca](mailto:RGallagher@surrey.ca).

(e) **HAC Task List**

File: 6800-01

Kelsey Baglo, Heritage Planner, and Ryan Gallagher, Heritage Administration and Facilities Manager, provided the following Task List updates:

**Robert Dougal MacKenzie House**

It is anticipated that the Heritage Revitalization Agreement will be brought forward for Council's consideration at the December 21, 2020 Regular Council – Public Hearing meeting.

**Building Envelope Integrity Assessment for James Creighton House**

In response to the request made at the meeting, staff have contacted several cities regarding their policy on heritage bylaw enforcement. New Westminster has indicated that letters are generally sufficient to obtain compliance and occasionally fines are issued. It is not thought that the City has ever proceeded with legal action. Staff will report back if additional cities reply to the information request.

With respect to the James Creighton House, Bylaws and Heritage staff have drafted letters advising the property owners of the actions required to bring the property into compliance.

**Church of the Ascension Anglican**

In response to a question from the Commission, Ms. Baglo advised that the applicant has not submitted the requested revisions to their Heritage Revitalization Agreement (HRA) application. Applicants will be sent a closure letter after 12 to 18 months of inactivity, giving the applicant the opportunity to begin work on the project again.

**North Surrey Medical Building**

An update regarding the North Surrey Medical Building can be provided at the January 2021 meeting.

### **Building Preservation Program**

In response to a question from the Commission, Ms. Baglo advised that when a property owner completes work of a Building Preservation Program grant application, they are required to submit final invoices and arrange for an inspection before the grant payment can be issued. Grants expire one year from the Council resolution date approving the grant request. If an application is close to expiring, staff will follow-up with the applicant.

### **Recognizing Heritage / Legacy Businesses in Surrey**

The 2020 Civic Distinction Awards will include a Heritage Business Award, as per the Commission's recommendation at the April 19, 2019 meeting.

### **Heritage Signage & Storyboards**

Storyboards have been installed for 1881 Townhall, Anniedale School and Anderson Cabin at the heritage campus in Cloverdale. These storyboards allow the public to remain engaged with heritage while the Surrey Museum is closed due to COVID-19.

#### **2. PARKS, RECREATION & CULTURE**

This section had no items.

#### **3. ENGINEERING**

#### **4. LEGISLATIVE SERVICES**

#### **E. CORRESPONDENCE**

This section had no items.

#### **F. INFORMATION ITEMS**

This section had no items.

#### **G. FINANCIALS**

##### **1. Financial Summary as at November 30, 2020**

File: 0540-20V

It was

Moved by Commissioner Hol  
Seconded by Commissioner Lou  
That the Surrey Heritage Advisory

Commission receive the Financial Summary as of November 30, 2020 for information.

Carried

**H. OTHER BUSINESS**

**1. Commission Celebration**

As the annual Volunteer Appreciation Reception was cancelled due to COVID-19, a virtual celebration was held in recognition of the Commission's hard work over the past year.

**I. NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 4:30 p.m. on Wednesday, January 20, 2021.

**J. ADJOURNMENT**

It was

Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned 5:25 p.m.

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Jennifer Ficocelli, City Clerk

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Councillor Annis, Chairperson