

**Present:**

Councillor Annis, Chair  
M. Gibbs  
B. Hol  
P. Priddy  
T. Sandher

**Absent:**

F. Lou

**Staff Present:**

R. Gallagher, Heritage Facilities and  
Administration Manager  
K. Baglo, Heritage Planner  
L. Blake, Administrative Assistant

**A. ADOPTIONS****1. Adoption of the Agenda**

It was Moved by Commissioner Priddy  
Seconded by Commissioner Sandher  
That:

1. The agenda of the Surrey Heritage Advisory Commission meeting held on July 14, 2021 be amended by adding items:

- G.1: Strawberry Hill Hall Update;
- G.2: Crescent Road Benches; and

2. The agenda be adopted as amended.

Carried

**2. Adoption of June 9, 2021 Minutes**

It was Moved by Commissioner Sandher  
Seconded by Commissioner Hol  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on June 9, 2021 be adopted.

Carried

**B. DELEGATIONS**

This section had no items.

**C. OUTSTANDING BUSINESS**

This section had no items.

**D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) Heritage Alteration Permit Application  
James Creighton House (10668 125B Street)  
File: 6800-01**

Kelsey Baglo, Heritage Planner, summarized the report dated July 2, 2021, regarding a Heritage Alteration Permit application that has been received for the James Creighton House located at 10668 125B Street. The following information was highlighted:

- The James Creighton House is protected by a Heritage Designation Bylaw and therefore subject to the *Heritage Standards and Maintenance Bylaw* (the Bylaw), which outlines the minimum care requirements for heritage protected properties.
- A site visit in June 2020 confirmed that the property is in a state of disrepair. The City is seeking compliance with the Bylaw and the property owner was directed to complete priority items 1 – 3 as outlined in the McGinn Engineering & Preservation report by May 30, 2021. These items include implementing a water evacuation system, rotted mud sill replacement, site clean-up, roof surface and flashing replacement, porch reconstruction, cladding element repair, chimney repointing and repair, exterior painting and heating system rehabilitation.
- A Heritage Alteration Permit application has been received for the property and addresses priority items 1 – 3. The Permit will be reviewed by the City Architect and Legal Services and forwarded to the Commission for feedback.

The Commission suggested that a copy of the McGinn Engineering & Preservation report be forwarded to the property owner so they are aware of the additional suggested work for the property.

It was Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the Heritage Advisory Commission:

1. Receive the report dated July 2, 2021, regarding a Heritage Alteration Permit application that has been received for the James Creighton House located at 10668 125B Street as information; and
2. Recommend to the General Manager, Planning and Development that staff be directed to proceed with the preparation of a Heritage Alteration Permit for James Creighton House.

Carried

(b) **Ownership of the House at 2574 O'Hara Lane**

File: 6800-01

Kelsey Baglo, Heritage Planner, summarized the report dated June 16, 2021, regarding the ownership of the house at 2574 O'Hara Lane. City Archives was able to confirm that Roman Catholic Archbishop of Vancouver William Mark Duke held Sunday Mass at the property located at 2574 O'Hara Lane prior to the construction of Holy Cross Catholic Church. Ms. Baglo advised that the property will be included in the Society, Subtheme – Spiritual life, subcategory – Religion theme for the Thematic Framework.

It was Moved by Commissioner Gibbs  
 Seconded by Commissioner Priddy  
 That the Heritage Advisory Commission  
 receive the report dated June 16, 2021, regarding the ownership of the house  
 located at 2574 O'Hara Lane for information.

Carried(c) **Willard Kitchen House (2590 O'Hara Lane) – Application for Roof Repair**

File: 6800-14

Kelsey Baglo, Heritage Planner, summarized the report dated June 30, 2021, regarding a financial assistance grant that has been received for roof repair for the Willard Kitchen House located at 2590 O'Hara Lane. Ms. Baglo advised that the applicant has received one additional quote for the work since the report was completed and the preferred supplier is the original quote from South-West Roof Restoration Inc.

It was Moved by Commissioner Priddy  
 Seconded by Commissioner Hol  
 That the Heritage Advisory Commission:

1. Receive the report dated June 30, 2021 regarding a financial grant for roof repair for the Willard Kitchen House located at 2590 O'Hara Lane as information;
2. Recommend that Council approve financial assistance in the amount of **\$4,165.50** which represents 50% of the value of the works as per the quote provided by **South-West Roof Restoration Inc.;**
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

**2. PARKS, RECREATION & CULTURE****(a) New Feature Exhibitions at Museum of Surrey celebrates Canadian Women**  
File: 0330-01

Ryan Gallagher, Heritage Facilities and Administration Manager, summarized the report dated June 10, 2021, regarding new feature exhibitions at Museum of Surrey that celebrate Canadian women. The exhibition will be open from June 24 to September 12, 2021, by appointment.

**(b) Indigenous Carving Centre Update**  
File: N/A (Verbal Update)

Ryan Gallagher, Heritage Facilities and Administration Manager, provided the following update regarding the Indigenous Carving Centre:

- The Indigenous Carving Centre at Stewart Farm will be a secure carving space enhanced by a pavilion space to support Indigenous carving practices and other programming.
- The project received funding from Heritage BC.
- Engagement with the Indigenous community indicated the need for a pavilion space to accommodate gatherings. There will be sliding doors to the pavilion to provide additional access, as well as concrete steps for seating.
- The Semiahmoo, Katzie and Kwantlen will recommend a name for the Centre.
- It is anticipated that the final design for the Centre will be completed by August 2021, construction will begin in Fall 2021 and the facility will open by Summer 2022.

The Commission noted that the recent discovery of mass graves at former residential school sites has raised the challenges faced by the Indigenous community to salient levels and the Carving Centre will have a special meaning when it opens. The Commission suggested that the wall between the Indigenous Gallery and the rest of the Museum of Surrey could be removed to better encompass the Indigenous history of Surrey.

**3. ENGINEERING**

This section has no items.

**4. LEGISLATIVE SERVICES**

This section has no items.

5. **PLANNING & DEVELOPMENT and PARKS, RECREATION & CULTURE**

(a) **HAC Task List**

File: 6800-01

Kelsey Baglo, Heritage Planner, and Ryan Gallagher, Heritage Administration and Facilities Manager, provided the following updates for the Task List:

**Mooring House and Cottage**

It is anticipated that the Mooring House and Cottage Heritage Revitalization Agreement will be considered by Council meeting in September or October 2021.

**Main Residence**

It is anticipated that the Main Residence Heritage Revitalization Agreement will be forwarded to Council for final adoption in early Fall 2021.

**Semiahmoo Trail**

The Heritage Designation Bylaw amendment to allow the realignment of the Semiahmoo Trail was referred back to staff by Council following the April 26, 2021 public hearing. A new public hearing for the project has been set for July 26, 2021.

**John Lamb House**

A revised Heritage Revitalization Agreement including conservation plan and drawings for a proposed second dwelling have been received.

E. **CORRESPONDENCE**

This section had no items.

F. **INFORMATION ITEMS**

This section has no items.

G. **OTHER BUSINESS**

1. **Strawberry Hill Hall Update**

File: N/A (Verbal Report)

Ryan Gallagher, Heritage Administration and Facilities Manager, advised that the demolition of materials, not including the foundation, has occurred at the Strawberry Hill Hall site. There is currently a request for design services proposal tender that will close August 12, 2021. As the entire project requires a re-design, there will be opportunities for efficiencies, modern building code requirements and additional space.

In response to a question from the Commission, Mr. Gallagher advised that a small truckload of material was recovered; however, most of the items were too smoke damaged and burnt to be salvaged.

The Commission noted the recent loss of the Chinese Museum in Lytton due to fire.

2. **Crescent Road Benches**

File: N/A (Verbal Report)

Kelsey Baglo, Heritage Planner, advised that eight benches located on Crescent Road have significant maintenance issues and require replacing. The standard replacement would be an advertisement-type bench; however, as Crescent Road is a heritage protected road, the benches could potentially be replaced with a heritage style bench. The total cost to replace and install the benches, plus a recommended 15% contingency, would be \$23,920 and the funding must come from the Unrestricted Reserve fund.

In response to questions from the Commission, Ms. Baglo advised that repairing the existing benches was not presented as an option by the Engineering Department. The benches are likely beyond repair and cannot be salvaged.

The Commission expressed support for the heritage-style replacement benches, noting that the metal material should be more durable than the existing wood benches and would enhance the heritage of the surrounding area.

The Commission requested further information on the following items:

- Could heritage plaques or markers be included with the benches and what would the additional cost be; and.
- What options are available in the Commission's budget to provide the required funding.

It was

Moved by Commissioner Priddy  
Seconded by Commissioner Gibbs  
That the Heritage Advisory Commission

defer a decision regarding the Crescent Road bench replacement pending further information on heritage plaques and funding options.

Carried

**H. FINANCIALS****1. Financial Summary as at June 30, 2021**

File: 0540-20V

In response to a question from the Commission, Kelsey Baglo, Heritage Planner, advised that she will follow-up with the RCMP to determine if the investigation regarding Bulman's Garage has been completed and if compensation for the loss of heritage is required.

The Commission requested that the outcome of the Bulman's Garage be noted on the Task List. The Commission also requested a clean-up of the financial statements to better indicate the status of prior financial commitments.

It was  
Commission receive the Financial Summary as of June 30, 2021 for information.  
Carried

Moved by Commissioner Hol  
Seconded by Commissioner Sandher  
That the Surrey Heritage Advisory

**I. NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 4:30 p.m. on **September 8, 2021**.

**J. ADJOURNMENT**

It was  
Commission meeting do now adjourn.  
Carried

Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory

The Surrey Heritage Advisory Commission adjourned at 5:38 p.m.

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Jennifer Ficocelli, City Clerk

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Councillor Annis, Chairperson

SURREY HERITAGE ADVISORY COMMISSION  
RECOMMENDATION INDEX  
Wednesday, July 14, 2021

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**The following recommendation was addressed prior to the receipt of the minutes at the July 26, 2021 Regular Council – Public Hearing meeting.**

**1. Willard Kitchen House (2590 O'Hara Lane) – Application for Roof Repair**

File: 6800-14

That Council:

1. Receive the report dated June 30, 2021 regarding a financial grant for roof repair for the Willard Kitchen House located at 2590 O'Hara Lane as information;
2. Approve financial assistance in the amount of **\$4,165.50** which represents 50% of the value of the works as per the quote provided by **South-West Roof Restoration Inc.**; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.