

**Present:**

Councillor Annis, Chair  
F. Lou  
P. Priddy  
S. Sharma  
B. Turna

**Absent:**

T. Sandher

**Staff Present:**

R. Gallagher, Heritage Facilities and  
Administration Manager  
K. Baglo, Heritage Planner  
K. Tiede, Traffic Engineer  
L. Blake, Administrative Assistant

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**HOUSEKEEPING****1. Introductions**

A roundtable of introductions was held.

**2. Election of 2022 Vice-Chair**

It was Moved by Commissioner Priddy  
Seconded by Commissioner Sharma  
That Commissioner Lou be elected as the  
2022 Vice-Chair of the Surrey Heritage Advisory Commission.  
Carried

**A. ADOPTIONS****1. Adoption of the Agenda**

It was Moved by Commissioner Priddy  
Seconded by Commissioner Lou  
That:

1. The agenda of the Surrey Heritage Advisory Commission meeting held on January 18, 2022, be amended by adding items:

- G.1: Inouye Park Name Recommendation;
- G.2: Heritage Services Community Advisory Board Representative; and

2. The agenda be adopted as amended.

Carried

**2. Adoption of December 1, 2021 Minutes**

In response to a question from the Commission, Ryan Gallagher, Heritage Facilities and Administration Manager, advised that the City applied for a Heritage BC 150 grant and the recipients will be announced a few weeks.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Sharma  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on December 1, 2021, be adopted.  
Carried

## **B. DELEGATIONS**

This section had no items to consider.

## **C. OUTSTANDING BUSINESS**

This section had no items to consider.

## **D. NEW BUSINESS**

### **1. PLANNING & DEVELOPMENT**

#### **(a) Update to Surrey's Demolition Permit Application Process for Heritage Buildings**

File: 6800-01

Kelsey Baglo, Heritage Planner, summarized the report dated January 6, 2022, regarding updates to Surrey's Demolition Permit Application process for heritage buildings. The following information was highlighted:

- The new Demolition Permit Application process applies to properties on the Heritage Register or Heritage Inventory to improve the City's efforts to retain buildings of heritage significance.
- The updated process includes the following:
  - Applicants will be required to submit photos of the four elevations of the home. This will assist both the Commission and staff when reviewing demolition permit applications.
  - Applicants will be encouraged to explore relocation of the heritage house if retention is not feasible. Relocation can be less expensive and is more sustainable compared to demolition.
  - The Commission's options for considering demolition permit applications will be expanded to include a recommendation that the Applicant consider deconstruction as an alternative to demolition waste.
- The new process will bring the City's process in alignment with other Metro Vancouver local governments' heritage demolition procedures.

In response to questions from the Commission, Ms. Baglo provided the following information:

- A separate "as found" report would be compiled for heritage properties approved to be demolished and include maps, surveys, photos and information available from Surrey Archives. The report would be forwarded to Archives upon completion.
- Other cities have indicated that similar processes have resulted in additional retention. For example, New Westminster estimates that they retain approximately two properties per year because of their demolition permit process and North Vancouver has had some success in relocating heritage homes.
- Interior documentation of a property can occur with the owner's permission.

The Commission expressed support for the new process, noting that it is encouraging that buildings can experience a second chapter, even if they are no longer located in Surrey.

It was Moved by Commissioner Lou  
 Seconded by Commissioner Sharma  
 That the Heritage Advisory Commission  
 receive this report dated January 6, 2022 regarding updates to Surrey's  
 Demolition Permit Application process for heritage buildings for  
 information.

Carried

## 2. PARKS, RECREATION & CULTURE

### (a) Summary of 2021 Field Trip Sponsorship

File: 7800-01

Ryan Gallagher, Heritage Facilities and Administration Manager, summarized the report dated January 6, 2022, regarding the summary of 2021 field trip sponsorship for information. The following information was highlighted:

- The Commission has a sponsorship line in its budget that has previously been utilized to fund the creation of a heritage-based book (*Surrey: A City of Stories*) and sponsor fieldtrips for low-income schools to the Museum of Surrey and Historic Stewart Farm.
- The 2021 field trip sponsorship program had 15 classes participate, with 12 digital field trips and three in-person. Staff have been in discussions with additional schools and so far three have expressed interest to participate.

It was Moved by Commissioner Sharma  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory Commission:

1. Receive the report dated January 6, 2022, regarding the summary of 2021 field trip sponsorship for information;
2. Transfer funding in the amount of \$1,162.80 for 12 digital school program and 3 in-person field trips to Museum of Surrey and Historic Stewart Farm; and
3. Continue offering this sponsorship opportunity in 2022.

Carried

**(b) Cloverdale Storyboard Projects**

File: N/A (Verbal Update)

Ryan Gallagher, Heritage Facilities and Administration Manager, advised that the Cloverdale Storeyboard project has been completed. The City's heritage storyboard program has over 50 signs that provide information regarding local history. The Cloverdale storyboards were implemented in partnership with the Cloverdale Business Improvement Association. The process included a Community Advisory Panel that provided recommendations and feedback on the content and design. Photo opportunities to highlight the storyboards will be arranged during Heritage Week in February 2022.

In response to a question from the Commission, Mr. Gallagher advised that public art installed as part of a private development must adhere to specific requirements noted in the public art policy; however, it is not uncommon for public art to have a heritage theme.

The Committee noted that is a great project for a pedestrian-friendly location such as Cloverdale and suggested that a similar project could be implemented in Whalley and other neighbourhoods in Surrey.

**3. ENGINEERING**

**(a) Crescent Road Bus Bench Update**

File: N/A (Verbal Report)

Kristen Tiede, Traffic Engineer, provided the following update regarding the Crescent Road bus benches:

- Concerns had been raised regarding the condition of eight wooden bus benches located along Crescent Road. Crescent Road is a heritage assets that is protected by Heritage Designation By-Law , 1983, No. 7716.

- Crescent Road's character defining elements include its semi-rural nature, curving layout that follows natural contours, landscaping and natural verges.
- The eight wooden benches' style is unique in the city and include signs identifying Crescent Road as a heritage asset on the bench back. It has been noted that the placement of the signs may make it appear as if the bench itself is the heritage asset and not the road.
- The origin of the benches is unclear and they have not been included in an asset inventory for any department, resulting in a lack of maintenance.
- The City has opted to repair and paint the existing benches so they are safe and aesthetically pleasing. However, the benches will still need to be replaced at some point in the future.

**(b) 88 Avenue/Harvie Road Roundabout Plan**

File: N/A (Verbal Report)

Kristen Tiede, Traffic Engineer, provided the following update regarding the 88 Avenue and Harvie Road roundabout plan:

- The intersection at 88 Avenue and Harvie Road is scheduled to be upgraded in 2022. The current intersection is awkward and skewed with an all-way stop. The site's high crash history and traffic volumes meets Engineering's guidelines for upgrades.
- A roundabout has been chosen to improve road safety. Roundabouts require slower speeds, resulting in reduced frequency and severity of crashes. Other benefits include the virtual elimination of left-turn and right-angle crashes, improved operations, pleasing aesthetics with landscaping opportunities in the centre island and sustainability, as roundabouts require no energy to operate.
- The corridor is a heritage asset, as Harvie Road is constructed on the former Great Northern Rail Line. There are also four heritage features adjacent to the location: Smith Store, Port Kells Fire Hall No. 7, Port Kells Post Office and Bulman's Garage.
- The design for the roundabout is almost completed and construction is expected to begin in mid-2022.

In response to a question, Ms. Tiede advised that a lot of the parking for adjacent properties occurs on the road allowance instead of the land parcels. Staff are working with the property owners on constructing a proper driveway to the east and how parking can be improved.

The Commission expressed support for the project, noting that the intersection needs improvements. The Commission suggested that the Port Kells Library could be considered for addition to the Heritage Register or Inventory.

**4. LEGISLATIVE SERVICES**

This section had no items to consider.

**5. PLANNING & DEVELOPMENT and PARKS, RECREATION & CULTURE**

**(a) HAC Task List**

File: 6800-01

Kelsey Baglo, Heritage Planner, and Ryan Gallagher, Heritage Administration and Facilities Manager, reviewed the Task List. The following changes were highlighted:

**Main Residence**

The project has received final approval. This item will be removed from the Task List.

**Crescent Road Benches**

The City has opted to repaint and repair the existing benches. This item will be removed from the Task List.

**Cloverdale Storyboards**

The Cloverdale Storyboards have been installed and this item will be removed from the Task List.

**E. CORRESPONDENCE**

This section had no items to consider.

**F. INFORMATION ITEMS**

This section had no items to consider.

**G. OTHER BUSINESS**

**1. Inouye Park Name Recommendation**

Ryan Gallagher, Heritage Facilities and Administration Manager, advised that a report will be considered at the January 19, 2022 Parks, Recreation & Culture Committee regarding the proposed name of Inouye Park for a long, linear park located in North Newton/South Whalley. The name commemorates a Canadian-Japanese family who are one of the very few examples of land that was returned to Japanese-Canadians following WWII. The proposed name will broaden the heritage narrative and better represent the diversity of the community.

In response to questions from the Commission, Mr. Gallagher provided the following information:

- Inouye family members still live in the area and will be notified if the park name is approved. It is anticipated that additional heritage features highlighted other Japanese-Canadian families from the area will be added to the park.
- A new Parks, Recreation & Culture Naming Policy will be considered by the Parks, Recreation & Culture Committee in the future. The policy can be shared with the Commission once it is approved.

## 2. **Heritage Services Community Advisory Board Representative**

Ryan Gallagher, Manager of Heritage Administration and Facilities, advised that the Heritage Services Community Advisory Board (HSCAB) is a twelve-member board that provides community advice and input regarding annual service plans for the Museum of Surrey, Historic Stewart Farm and Surrey Archives, the heritage artifact collection, as well as special projects that arise from time to time. The HSCAB meets five times per year and is comprised of representatives from various community sectors including business, education, heritage stakeholders and Surrey residents.

Commissioner Priddy advised that she is already a community representative on the Board.

Commissioner Lou volunteered to serve on the Board as the Commission representative.

## H. **FINANCIALS**

### 1. **Financial Summary as at October 31, 2021**

File: 0540-20V

There were no updates to the financial summary.

## I. **NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **February 8, 2022**.

J. ADJOURNMENT

It was

Moved by Commissioner Sharma  
Seconded by Commissioner Turna  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:08 p.m.

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Jennifer Ficocelli, City Clerk

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Councillor Annis, Chairperson