

Present:

Councillor Annis, Chair (left the meeting at 5:32 p.m.)
F. Lou
P. Priddy
B. Turna

Absent:

T. Sandher
S. Sharma

Staff Present:

R. Gallagher, Manager, Heritage Administration and Facilities
K. Baglo, Heritage Planner
K. Hardie, Curator of Collections
K. Tiede, Traffic Engineer
M. Osler, Senior Project Engineer
P. Sahota, Accountant
L. Blake, Administrative Assistant

A. ADOPTIONS**1. Adoption of the Agenda**

It was

Moved by Commissioner Priddy
Seconded by Commissioner Lou
That:

1. The agenda of the Surrey Heritage Advisory Commission meeting held on May 11, 2022, be amended by adding items:
 - B.2: Matt Osler, Senior Project Engineer;
 - G.1: Inouye Park Update; and
2. The agenda be adopted as amended.

Carried

2. Adoption of April 13, 2022 Minutes

It was

Moved by Commissioner Lou
Seconded by Commissioner Turna
That the minutes of the Surrey Heritage

Advisory Commission meeting held on April 13, 2022, be adopted.

Carried

B. DELEGATIONS**1. Pinda Sahota, CPA, CGA, Accountant, City of Surrey**

Pinda Sahota, dedicated Surrey Heritage Advisory Commission City Accountant, provided a PowerPoint presentation regarding the Surrey Heritage Advisory Commission (SHAC) financials and highlighted the following information:

- The SHAC annual operating budget is \$23,000 and any funds that are not utilized by the year's end are transferred to the Heritage Unrestricted Reserves for Future Expenditures.

- The following accounts were explained as follows:
 - **Restricted Funds** - Comprised of donations provided by donors who specify how the funds are to be used. Restricted funds cannot be used for any other manner unless approved by Council.
 - **Unrestricted Funds** - Comprised of "carry forwards" and would be used to address any projects approved by the Commission and endorsed by Council Resolution. An example of the use of such funds would be to undertake heritage assessments for desired locations or to erect storyboards.
 - **Reserve for Heritage Site Improvements** - Each eligible heritage property owner can apply for \$5,000 per year to undertake heritage preservation projects approved by the Commission. Through the plan, homeowners have a provision where they can carry forward their yearly allotted \$5,000 for a maximum of three years (\$15,000), in order to address larger projects. Funding is received once the project is completed and payment should be provided to the applicant within one year. There are currently 41 properties eligible to receive site improvement funding.

2. **Matt Osler, Senior Project Engineer**

Matt Osler, Senior Project Engineer, provided a presentation regarding the Coastal Flood Adaptation Strategy (CFAS) and highlighted the following information:

- The CFAS is a proactive process to reduce climate change-driven coastal flood risk, now and into the future. Council endorsed the final Strategy on November 4, 2019, which included a range of strategic actions. Also in 2019, the City received a grant through the federal Disaster Mitigation and Adaptation Fund (DMAF) to implement priority projects.
- There was an extensive engagement process, with 2,000 people directly engaged, six Surrey-Semiahmoo First Nation meetings, eight pop-up events, student-driven projects and three surveys, including technical options review.
- The CFAS incorporated different community values and as long-term approaches were developed, risk assessments were conducted based on the different community values. This also helped identify top priorities. Cultural values include:
 - First Nation's history and minimize disturbance of archaeological sites;
 - Preservation of farmland;
 - Preservation of heritage sites; and
 - Public Art for climate adaptation education and awareness.

- The Strategy includes a number of actions to be implemented over the next century, with 13 projects currently funded for implementation and a completion deadline of March 31, 2028. Overall, there are numerous actions related to Crescent Beach, where there are many heritage assets, that include improving drainage and working with residents on elevated construction.

Councillor Annis left the meeting at 5:32 p.m. Commission Lou assumed the role of the Chair. As quorum was lost, the remainder of the meeting was documented as notes.

C. OUTSTANDING BUSINESS

This section had no items to consider.

D. NEW BUSINESS

1. PLANNING & DEVELOPMENT

(a) Heritage Alteration Permit Application and Heritage Properties Standards of Maintenance Bylaw Update – James Creighton House (10668 125B Street)

File: 7921-0192-00

Kelsey Baglo, Heritage Planner, summarized the report dated April 28, 2022, regarding a Heritage Alteration Permit application and Heritage Properties Standards of Maintenance Bylaw update for the James Creighton House located at 10668 125B Street. The following information was highlighted:

- The James Creighton House is protected by a Heritage Designation Bylaw and therefore must comply with the *Heritage Properties Standards of Maintenance Bylaw*.
- Staff have been in contact with the property owner to advise them of the maintenance requirements and issues to be addressed. In July 2021, the property owners applied for a Heritage Alteration Permit (HAP), which was issued in October 2021; however, the applicant has not started any conservation work since that time.
- In April 2022, the General Manager, Planning & Development, sent a letter to the applicant to remind them of the conservation work required by the HAP. Should work still not commence by June 2022, Bylaws staff will follow-up with the applicant.

In response to a question from the Commission, Ms. Baglo advised that New Westminster staff noted that they have never been to court with respect to enforcing their *Heritage Properties Standards of Maintenance Bylaw*.

(b) **Update to Surrey's Demolition Permit Application Referral Process for Heritage Buildings**

File: N/A (Verbal Report)

Kelsey Baglo, Heritage Planner, advised that the flagging system for heritage properties was a larger project than anticipated. While the work is mostly complete, there is outstanding administration work to add and remove properties in the appropriate software. It is anticipated that this work will be completed by the end of May 2022.

2. **PARKS, RECREATION & CULTURE**

(a) **Heritage BC Time Immemorial Grant**

File: 7800-01

Kristin Hardie, Curator of Collections, summarized the report dated May 2, 2022, regarding the Heritage BC Time Immemorial Grant and highlighted the following information:

- Surrey Archives is one of 92 institutions that have been awarded funding through Heritage BC's Time Immemorial Grant.
- With the \$40,000 funding, the Archives will launch "Amplifying Voices: Surrey Archives Oral History Project", which will provide a platform for Surrey's under-represented and marginalized BIPOC and 2SLGBTQ+ communities through 30 new oral histories that will preserve and honor their lived experiences.
- The project will be composed of five phases, including:
 - Community Dialogue Sessions to guide the development of the project;
 - The creation of oral history interview documentation, including question schedules;
 - Conducting and transcribing interviews;
 - Uploading oral history video file recordings and transcripts online; and
 - Hosting a launch event to profile the new oral history collection.

In response to a question from the Commission, Ms. Hardie and Ryan Gallagher, Manager, Heritage Facilities and Administration, advised that the Museum of Surrey will host an exhibit at Pride, Surrey Archives will host a virtual panel discussion and Surrey Civic Theatre will host a documentary.

(b) Heritage Interpretation Program Review Update

File: N/A (Verbal Report)

Kristin Hardie, Curator of Collections, provided the following update regarding the Heritage Interpretation Program (HIP) review:

- A HIP review was added to the Commission's Task List in February 2021. Heritage Interpretation is one of the primary methods in which the Commission fulfills its secondary mandate of spreading awareness of Surrey heritage, it decentralizes and localizes heritage, and fosters a sense of identity, community belonging and engagement.
- The review process included a review of best practices, documentation, review, categorization and mapping of all assets, recommendations to enhance the program, and community engagement and feedback.
- Staff reviewed different aspects of existing storyboards, including age, condition, access levels, themes, and geographic distribution.
- The ultimate goal is to have arts and heritage services, a cultural venue and/or public art amenity within 500 metres of every resident. Staff are working on a checklist of a "complete community" that would include these goals. The checklist will include community engagement and feedback.
- The program review takeaways were:

Best Practice Review

- Best practices support the importance of value-based heritage interpretation and emphasizing the relevance of heritage assets to each individual community;
- Community consultation is expected and a best practice;
- Role of heritage features in the community is to provoke thought and feeling rather than simply giving facts; and
- Benefits of heritage interpretation planning within broader community plan contexts.

Inventory Review

- Identified gaps in geographic equity;
- Identified gaps in narratives;
 - Storyboard narratives are overrepresented by White European settlement histories and the concept of "pioneering";
- Significant opportunities for prioritizing:
 - Stories encompassing diverse experiences and backgrounds; and
 - Intangible heritage.

- The program recommendations created from the review process are:
 - Recognize the fluidity of a “complete community”, using value-based heritage and intangible heritage as the foundation of the interpretation plan;
 - Community engagement sessions for HIP overall, and focused engagement in the development of new features;
 - Address gaps in geographic equity, aligned with municipal planning and partnership opportunities; and
 - Diversify heritage interpretation forms.
- Upcoming actions related to the HIP include annual maintenance, community engagement sessions, the creation of guidelines, and diversifying heritage interpretation forms.

The Commission commended staff for their work. The following suggestions were provided:

- Heritage assets are a product of the time they are created. Their creation date could be integrated into their format to provide additional context.
- An "Adopt-a-Heritage Feature" program, similar to the Adopt-a-Street program, could be implemented to help with asset maintenance.

(c) Upcoming Heritage Interpretation Program Projects

File: N/A (Verbal Report)

Kristin Hardie, Curator of Collections, provided the following report regarding upcoming heritage interpretation program projects:

- Community engagement is a focus for heritage interpretation program work and both in-person and online events are scheduled to reach the general community and targeted groups. Upcoming engagement opportunities include Oral History Community Dialogue sessions, and project-based advisory groups.
- Staff are proposing to renew existing storyboards, implement one new sign at Inouye Park (in 2023), add two new potential storyboards and undertake annual maintenance, repainting the metal stands in Fall 2022.
 - The existing storyboards that are proposed to be replaced are: Strawberry Hill, Newton Street Names, Historic Bridgeview and Historic Cloverdale.

- A request has been received from the Cloverdale Business Improvement Association to implement two new storyboards at the Brick Yard complex. Heritage staff will explore the proposed locations with the Engineering department.
- As requests for historic photos at civic facilities are coming more frequently, staff are seeking to implement a more formal process so that the photos provide interpretation, with accompanying panels, and context for the photo. A precedent-setting example would be the photos displayed on the second floor at City Hall.

3. ENGINEERING

(a) **Punjabi Street Sign Update**
File: N/A (Verbal Update)

Kristen Tiede, Traffic Planner, advised that staff are identifying potential boundaries between 80 Avenue and 128 Street that Punjabi language street signs could be implemented. Staff are also reviewing Indigenous street name options, as well as the community consultation process that would be required.

In response to a question from the Commission, Ms. Tiede advised that the proposal would be for a street name district, which bring attention to a small, discreet area. An example of this would be Whalley's Corner in City Centre.

4. LEGISLATIVE SERVICES

This section had no items.

5. PLANNING & DEVELOPMENT and PARKS, RECREATION & CULTURE

(a) **HAC Task List**
File: 6800-01

Kelsey Baglo, Heritage Planner, and Kristin Hardie, Curator of Collections, provided the following updates to the Task List:

Heritage Interpretation Program Remove

This project has concluded and can be removed from the Task List.

Peace Arch Storyboard

In response to a question from the Commission, Ryan Gallagher, Manager, Heritage Facilities and Administration, advised that staff are engaging with the Semiahmoo First Nation regarding how to represent the cross-boundary nature of their nation and how that can be reflected in the storyboard.

E. CORRESPONDENCE

This section had no items.

F. INFORMATION ITEMS

This section had no items.

G. OTHER BUSINESS

1. Inouye Park

Ryan Gallagher, Manager, Heritage Facilities and Administration, advised that the naming of Inouye Park was approved and that signage will be installed by late May 2022. Name was approved, signage is being installed next week.

H. FINANCIALS

1. Financial Summary as at April 30, 2022

File: 0540-20V

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **June 8, 2022** in **2E Committee Room B**.

J. ADJOURNMENT

The Surrey Heritage Advisory Commission adjourned at 6:30 p.m.