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**Present:**

Councillor Annis, Chair  
F. Lou  
P. Priddy  
T. Sandher  
S. Sharma

**Absent:**

B. Turna

**Staff Present:**

K. Baglo, Heritage Planner  
K. Tiede, Traffic Engineer  
K. Hardie, Curator of Collections  
L. Blake, Assistant City Clerk

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**A. ADOPTIONS****1. Adoption of the Agenda**

It was Moved by Commissioner Priddy  
Seconded by Commissioner Lou  
That the agenda of the Surrey Heritage  
Advisory Commission meeting held on July 13, 2022, be adopted.  
Carried

**2. Adoption of June 8, 2022 Minutes**

It was Moved by Commissioner Sandher  
Seconded by Commissioner Lou  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on June 8, 2022, be adopted.  
Carried

**B. DELEGATIONS**

This section had no items to consider.

**C. OUTSTANDING BUSINESS**

This section had no items to consider.

**D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) Charles Feedham House (14040 32 Avenue)  
Proposed Heritage Revitalization Agreement (HRA) Amending  
Agreement**

File: 7916-0243-00

Kelsey Baglo, Heritage Planner, summarized the report dated June 27, 2022, regarding a proposed Heritage Revitalization Agreement (HRA) amending agreement that has been received for the Charles Feedham House located at 14040 32 Avenue. The following information was highlighted:

- The Charles Feedham House was protected by a HRA in 2005, which allowed for the relocation of the house to the subject property, as well as the construction of a garage and studio at the rear of the house.
- A previous property owner had applied for an HRA amendment to remove the garage and studio and permit the construction of a second dwelling. The HRA amendment was supported by the Commission; however, the application was not completed and eventually went dormant.
- A new property owner has submitted an updated HRA amendment application to permit a second dwelling on the subject site, as an addition to the existing garage and studio. The Floor Area Ratio (FAR) for the site would remain below the permitted FAR under the RH zone and 65% of the basement volume of the new dwelling would be below grade. The HRA amendment also includes restoration work that is consistent with the existing HRA, including reconstruction of the wrap-around covered porch, removal of the addition, and replacement of windows and doors to match existing or original in design and materials.

Ms. Baglo advised that the HRA amendment will be drafted and brought forward to the Commission for review.

Commissioner Sharma joined the meeting at 5:08 p.m.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Lou  
That the Heritage Advisory Commission (HAC):

1. Receive the report dated June 27, 2022, regarding a proposed Heritage Revitalization Agreement (HRA) Amending Agreement for the Charles Feedham House located at 14040 32 Avenue as information; and
2. Recommend to the General Manager, Planning and Development Department, that staff be directed to proceed with the preparation of a Heritage Revitalization Agreement (HRA) Amending Agreement for the Charles Feedham House.

Carried**(b) Ocean Park Community Hall– Application for Financial Assistance for Painting**

File: 6800-01

Kelsey Baglo, Heritage Planner, summarized the report dated June 27, 2022, regarding an application for financial assistance for painting that has been received for the Ocean Park Community Hall, located at 1577 128 Street. The applicants are proposing to paint the hall in the same color scheme that is approved through the Heritage Revitalization Agreement (HRA). Ms. Baglo advised that the application will be forwarded to Council for consideration prior to the adoption of the minutes so the applicant can begin the project during better weather.

It was

Moved by Commissioner Priddy

Seconded by Commissioner Sharma

That the Heritage Advisory Commission (HAC):

1. Receive the report dated June 27, 2022, regarding an application for financial assistance for painting for Ocean Park Community Hall as information;
2. Recommend that Council approve financial assistance in the amount of **\$5,449.96**, which represents 50% of the value of the works as per the quote provided by **Goodwell Painting Ltd.**; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried**(c) Heritage Grant Reminder Letter to Protected Heritage Property Owners**

File: N/A (Verbal Update)

Kelsey Baglo, Heritage Planner, provided an example of the new postcard reminders for protected heritage property owners regarding Heritage Property Tax Exemptions and heritage maintenance grants.

The Commission commended staff for their work on this project.

**(d) Heritage Website Update**

File: N/A (Verbal Update)

Kelsey Baglo, Heritage Planner, reviewed recent changes that have been made to the City's heritage webpage.

**2. PARKS, RECREATION & CULTURE****(a) Storyboard Program Updates**

File: N/A (Verbal Report)

Kristin Hardie, Curator of Collections, provided the following updates regarding the storyboard program:

**Cloverdale Library**

- Parks staff met with Cloverdale Library staff to review the proposal to update the Cloverdale Library storyboards. Information on the current boards has been made redundant due to the implementation of new storyboards created in partnership with the Cloverdale Business Improvement Association (BIA).
- The new Library storyboards will reflect the history of the library and values of Cloverdale residents, as well as reflect the broad services libraries provide, beyond books.
- Staff will research information from the archives to include on the storyboards.
- It is anticipated that the storyboards will be completed by the end of 2022.

**Komagata Maru Storyboard**

- The Komagata Maru storyboard was damaged and required replacing. Staff took this opportunity to upgrade the storyboard and it has been replaced.

**Cloverdale BIA Storyboards**

- As per the Commission's request, staff met with the City Solicitor to discuss the Cloverdale BIA's request to implement storyboards on private property located at the Brickyard shopping centre. The City Solicitor did not express concerns regarding the request, but recommended that all parties involved are in agreement regarding maintenance and responsibilities. The City Solicitor further recommended that the City is indemnified for injury or liability with respect to the storyboards.
- Staff will meet with representatives from the property management group (Anthem Properties), heritage staff and the Cloverdale BIA to discuss these details further.

In response to questions from the Commission, Ms. Hardie provided the following information:

- Staff are not aware of issues related to the color of the text on storyboards, but will keep accessibility in mind for all future storyboards.
- Staff will be meeting with the Downtown BIA to discuss a similar storyboard initiative for the downtown area.

**3. ENGINEERING**

This section had no items to consider.

**4. LEGISLATIVE SERVICES**

This section has no items to consider.

**5. PLANNING & DEVELOPMENT and PARKS, RECREATION & CULTURE**

**(a) HAC Task List**  
File: 6800-01

Kelsey Baglo, Heritage Planner, provided the following updates regarding the Task List:

**James Creighton House**

A letter from Planning outlining the requirements for the Heritage Alteration Permit (HAP) and a letter from Bylaw Services regarding the requirements of the *Heritage Standards and Maintenance Bylaw* has been sent to the property owners. During a site visit to the property owner, it was observed that there is a for sale sign on the property; however, no further information regarding the sale of the property is available at the moment.

In response to questions from the Commission, Ms. Baglo provided the following information:

- A development application was received for the property years ago; however, there is outstanding work to address before staff would bring the application forward for review by the Commission.
- The house is protected by a Heritage Designation Bylaw, which is an older form of heritage protection that essentially freezes the house in the condition it is in at the time the Bylaw is adopted. Staff generally use Heritage Revitalization Agreements for privately owned buildings, as they require a conservation plan to keep the

property in good condition; however, properties protected by Heritage Designation are required to comply with the *Heritage Standards and Maintenance Bylaw* which outlines minimum maintenance requirements.

- A security fence has been installed at the property by Surrey Fire Services.
- Options available to the City to ensure compliance with maintenance standards include issuing fines and legal action.

The Commission requested that a copy of the *Heritage Standards and Maintenance Bylaw* be distributed.

#### E. CORRESPONDENCE

This section had no items to consider.

#### F. INFORMATION ITEMS

This section had no items to consider.

#### G. OTHER BUSINESS

This section had no items to consider.

#### H. FINANCIALS

1. **Financial Summary as at May 31, 2022**  
File: 0540-20V

Kelsey Baglo, Heritage Planner, advised that a number of properties with recently approved Heritage Revitalization Agreements have been added to the heritage site improvement reserve fund, including the Main Residence, Verna Porter Residence and the Surrey Medical Building.

#### I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **September 7, 2022** in **2E Committee Room B**.

J. ADJOURNMENT

It was

Moved by Commissioner Sandher  
Seconded by Commissioner Sharma  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 5:34 p.m.

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Jennifer Ficocelli, City Clerk

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Councillor Annis, Chairperson

**SURREY HERITAGE ADVISORY COMMISSION  
RECOMMENDATION INDEX  
Wednesday, July 13, 2022**

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**Note:** This recommendation is being forwarded to Council for consideration prior to the adoption of the minutes.

**1. Ocean Park Community Hall– Application for Financial Assistance for Painting**  
File: 6800-01

That Council:

1. Receive the report dated June 27, 2022, regarding an application for financial assistance for painting for Ocean Park Community Hall as information;
2. Approve financial assistance in the amount of **\$5,449.96**, which represents 50% of the value of the works as per the quote provided by **Goodwell Painting Ltd.**; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.