

# City of Surrey PLANNING & DEVELOPMENT REPORT File: 7914-0103-00

Planning Report Date: May 12, 2014

#### **PROPOSAL:**

OCP Text Amendment

### • Temporary Commercial Use Permit

in order to permit the development of a temporary real estate sales centre for a nearby multi-family residential project consisting of 65 row houses, 23 townhouses, and 26 stacked townhouses with underground parking.

LOCATION: 16467 - 24 Avenue

**OWNER:** Qualico Developments (Vancouver)

Inc.

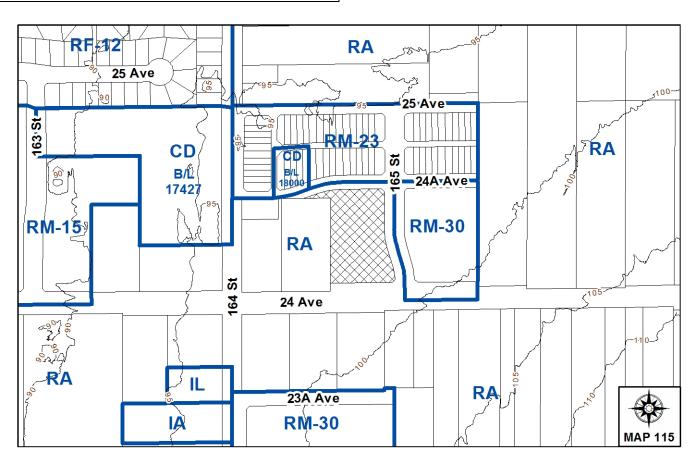
ZONING: RA

**OCP DESIGNATION:** Suburban

NCP DESIGNATION: Multi-Family 15 upa or Multi-

Family with Tree Preservation 30

upa



#### RECOMMENDATION SUMMARY

- By-law Introduction and set date for Public Hearing for OCP Text Amendment.
- Approval for Temporary Commercial Use Permit to proceed to Public Notification.

### DEVIATION FROM PLANS, POLICIES OR REGULATIONS

None.

### **RATIONALE OF RECOMMENDATION**

- The proposed Official Community Plan Text amendment is required to declare the site as a Temporary Commercial Use Permit Area.
- The proposed TUP is for a real estate sales centre for a nearby multi-family residential project consisting of 65 row houses, 23 townhouses, and 26 stacked townhouses with underground parking called "Grandview Rise" (approved under File No. 7912-0244-00) directly East and North of the subject site.
- The Grandview Rise site does not have room for a sales centre and therefore the associated sales centre must be located off-site.
- The applicant will post a \$5,000.00 bond to ensure the removal of the temporary building and restoration of the site to its original condition.
- The applicant has confirmed that no trees protected by By-law will be removed to accommodate the proposed sales centre.

### RECOMMENDATION

The Planning & Development Department recommends that:

- a By-law be introduced to amend the OCP by declaring the subject site in Development Application No. 7914-0103-00 a Temporary Commercial Use Area and a date for Public Hearing be set (Appendix III).
- 2. Council determine the opportunities for consultation with persons, organizations and authorities that are considered to be affected by the proposed amendment to the Official Community Plan, as described in the Report, to be appropriate to meet the requirement of Section 879 of the Local Government Act.
- 3. Council approve Temporary Commercial Use Permit No. 7914-0103-00 (Appendix IV) to proceed to Public Notification.
- 4. Council instruct staff to resolve the following issues prior to final adoption:
  - (a) ensure that all engineering requirements and issues including restrictive covenants, dedications, and rights-of-way where necessary, are addressed to the satisfaction of the General Manager, Engineering;
  - (b) submission of a finalized landscaping plan and landscaping cost estimate to the specifications and satisfaction of the Planning and Development Department; and
  - (c) submission of securities to ensure that the site is restored following termination of the Temporary Commercial Use Permit.

### **REFERRALS**

Engineering: The Engineering Department has no objection to the project

subject to the completion of Engineering servicing requirements as

outlined in Appendix II.

Surrey Fire Department: No comments.

### **SITE CHARACTERISTICS**

Existing Land Use: Vacant site.

### **Adjacent Area:**

Direction	Existing Use	OCP/NCP Designation	Existing Zone
North (Across 24A Avenue):	Multi-family project called "Grandview Rise" consisting of 65 row houses is currently under construction (File No. 7912-0244-00).	Multiple Residential/ Townhouse 15-30 upa	RM-23 and CD Bylaw 18000
East (Across 165 Street):	Multi-family project called "Grandview Rise" consisting of 23 townhouses, and 26 stacked townhouses with underground parking is currently under construction (File No. 7912-0244-00).	Multiple Residential/ Townhouse 15-30 upa and Multi- Family 30-45 upa	RM-30
South (Across 24 Avenue):	Single family homes and accessory buildings.	Suburban/ Cluster Residential 10-15 upa	RA
West:	Single family homes on treed sites.	Suburban/ Multi-Family 15 upa or Multi-Family 30 upa with Tree Preservation	RA

### BACKGROUND AND JUSTIFICATION FOR PLAN AMENDMENT

- The subject site is designated "Suburban" in the Official Community Plan (OCP).
- A temporary real estate sales centre is a temporary structure (such as a modular building or trailer) that is used as a sales office for new developments, primarily residential developments.
   Typically, these temporary structures contain a sales office, a display area for a model of the project and accompanying floor plans, as well as mock-ups of residential units that are for sale.
- Temporary real estate sales centres can be located either on the site of a development under construction or on a nearby site. However, the permit processes for siting the structure are different depending on the proposed location. For a sales centre that is proposed on the same site as the development under construction, the permit process is handled by staff, on the basis that a public process associated with the Rezoning and Development Permit has taken place for the proposed development.

• For a sales centre that is proposed on a nearby property that is designated "Suburban" in the OCP, such as the subject application, Council approval of a Temporary Commercial Use Permit (TUP) is required. As such, an Official Community Plan Text Amendment is required for the subject site, to declare the property a Temporary Commercial Use Permit Area and a Public Hearing for the amendment is required before the TUP can be issued.

### **DEVELOPMENT CONSIDERATIONS**

- The subject site is designated "Multi-Family 15 upa or Multi-Family 30 upa with Tree Preservation" in the Orchard Grove Neighbourhood Concept Plan (NCP) and zoned "One-Acre Residential Zone (RA)".
- The applicant has applied for a Temporary Commercial Use Permit (TUP) to permit the development of a temporary real estate sales centre on the site, with associated parking for a nearby multi-family residential project consisting of 65 row houses, 23 townhouses, and 26 stacked townhouses with underground parking called "Grandview Rise" (approved under File No. 7912-0244-00) directly East (across 166 Street) and North (across 24AAvenue) of the subject site.
- The applicant would like to conduct presales for the Grandview Rise project prior to the homes being completed. As such, the Grandview Rise site does not have room for a sales centre and therefore the associated sales centre must be located off-site. Having the sales centre in a central off-site location would also ensure that the sales centre does not have to be moved as the Grandview Rise project is built out.
- The applicant will install three (3) parking stalls including one (1) handicapped parking stall for the proposed development. This meets the requirements of the Zoning By-law.
- The proposed TUP will be in effect for three (3) years, which should be sufficient time for the applicant to finalize the sales of their development.
- The applicant will post a \$5,000.00 bond to ensure the removal of the temporary building and restoration of the site to its original condition.

### **PRE-NOTIFICATION**

• Pre-notification letters were mailed on April 22, 2014 and a development proposal sign was erected on the site. Staff received one (1) phone call requesting information only.

### PUBLIC CONSULTATION PROCESS FOR OCP AMENDMENT

• Pursuant to Section 879 of the <u>Local Government Act</u>, it was determined that it was not necessary to consult with any persons, organizations or authorities with respect to the proposed OCP amendment, other than those contacted as part of the pre-notification process.

### **DESIGN PROPOSAL AND REVIEW**

• The proposed sales centre will be a single-storey building, with a total building area of 89.2 square metres (960 sq. ft.). The building will be sited on the North portion of the site fronting 24A Avenue. The building will contain a reception and sales area, presentation centre, an office, and a fully accessible washroom.

- The proposed sales centre features a flat roof and vertical wood siding as the primary cladding material. The area around the sales centre will be landscaped with Japanese Maple trees and a combination of ornamental shrubs and grasses consisting of Rhododendron, Zagreb Tickseed, Dwarf Fountain Grass and English Lavender.
- The proposed signage consisting of a vinyl wrap on the North, West and East elevations of the proposed sales centre will be an appropriate scale for the size of the proposed sales centre.

### **TREES**

 The applicant has confirmed that no trees protected by By-law will be removed to accommodate the proposed sales centre.

### INFORMATION ATTACHED TO THIS REPORT

The following information is attached to this Report:

Appendix I. Lot Owners, Action Summary and Project Data Sheets

Appendix II. Engineering Summary

Appendix III. OCP Text Amendment By-law

Appendix IV. Temporary Commercial Use Permit No. 7914-0103-00

original signed by Nicholas Lai

Jean Lamontagne General Manager Planning and Development

### CL/da

### Information for City Clerk

Legal Description and Owners of all lots that form part of the application:

1. (a) Agent: Name: Sarah Bingham

StreetSide Developments (B.C.) Ltd.

Address: 5620 - 152 Street, Unit 310

Surrey, BC V<sub>3</sub>S<sub>3</sub>K<sub>2</sub>

Tel: 604-579-0304

2. Properties involved in the Application

(a) Civic Address: 16467 - 24 Avenue

(b) Civic Address: 16467 - 24 Avenue

Owner: Qualico Developments (Vancouver) Inc

PID: 029-272-858

Lot 1 Section 24 Township 1 New Westminster District Plan EPP36954

- 3. Summary of Actions for City Clerk's Office
  - (a) Introduce a By-law to amend the Official Community Plan by declaring the subject site in Development Application No. 7914-0103-00 a Temporary Commercial Use Area.
  - (b) Proceed with Public Notification for Temporary Use Permit No. 7914-0103-00 and bring the Temporary Use Permit forward for an indication of support by Council. If supported, the Temporary Use permit will be brought forward for issuance and execution by the Mayor and City Clerk once all outstanding conditions are satisfied.

### **DEVELOPMENT DATA SHEET**

**Existing Zoning: RA** 

Required Development Data	Minimum Required / Maximum Allowed	Proposed
LOT AREA (in square metres)		
Gross Total		
Road Widening area		
Undevelopable area		
Net Total		10176.8 sq.m.
LOT COVERAGE (in % of net lot area)		
Buildings & Structures		
Paved & Hard Surfaced Areas		
		~ 000/
Total Site Coverage		0.88%
SETBACKS ( in metres)		
Front (24A Avenue)		4.5 m
Rear		74.2 M
Side (East)		12.2 M
Side (West)		79.2 m
BUILDING HEIGHT (in metres/storeys)		
Principal		3.04 m
Accessory		
FLOOR AREA: Commercial		
Retail		
Office		
Total		89.2 sq. m.
TOTAL BUILDING FLOOR AREA		89.2 sq. m.
PARKING (number of stalls)		
Commercial	3	3
Total Number of Parking Spaces	3	3
Number of disabled stalls		1

_				
	Heritage Site	NO	Tree Survey Provided	YES



### INTER-OFFICE MEMO

TO:

Manager, Area Planning & Development

- South Surrey Division

Planning and Development Department

FROM:

**Development Services Manager, Engineering Department** 

DATE:

May 3, 2014

PROJECT FILE:

7814-0103-00

RE:

**Engineering Requirements (Multi-Family)** 

Location: 16467 - 24 Ave

This applicant is requesting a Temporary Use Permit (TUP) to install a temporary Real Estate Sales Centre for Surrey Project 7812-0244-00.

#### **TEMPORARY USE PERMIT**

The following issues are to be addressed as a condition of issuance of the Temporary Use Permit.

### **Works and Services**

- Provide water service connection.
- Provide a sanitary sewer connection
- Provide on-site drainage.
- Provide Fire protection.
- Provide 7.3 metre access from 24A Avenue.
- Provide off street parking: one(1) parking stall per 100 sq.m. of building area plus one (1) accessible stall.

Note that with the proposed configuration, Final Construction Inspection of works under Surrey Project 7812-0244-00 is required prior to issuance of the Temporary Use Permit. The applicant may wish to investigate alternative opportunities to access and service the site to better meet project schedules.

Rémi Dubé, P.Eng.

Development Services Manager

LR

### **CITY OF SURREY**

### BY-LAW NO.

	Comm	unity Pl	nend the provisions of Surrey Official an By-law, 1996, No. 12900, as amended	
THE C	CITY COUNCIL of the C	City of Su	urrey, in open meeting assembled, ENACTS AS FOLLOWS:	
1.	Surrey Official Comm	unity Pl	an By-law, 1996, No. 12900, as amended, is hereby further	
	amended as follows:			
		nit Areas	orary Use Permit Areas, under the heading Temporary s, by adding the following section immediately following mit Area No:	
	Temporary Comme	rcial Us	e Permit Area No	
	Temporary Sales Ce	ntre		
	Purpose:	To permit a temporary real estate sales centre and an associated parking area.		
	<u>Location:</u>	Parcel Identifier: 029-272-858 Lot 1 Section 24 Township 1 New Westminster District Plan EPP36954		
		16467 -	24 Avenue	
	Conditions:	(a)	Parking is restricted to vehicles less than 5,000 kilogram [11,000 lbs.] GVW;	
		(b)	Parking surfaces shall be of a dust-free material such as crushed gravel; and	
		(c)	Upon the termination of this Temporary Use Permit, the real estate sales centre shall be removed and the land restored to its original condition.	

PASSED FIRST AND SECOND	READING on t	the	th day of	, 20 .	
PUBLIC HEARING HELD there	eon on the	th da	y of	, 20 .	
PASSED THIRD READING ON	THE	th day of		, 20 .	
RECONSIDERED AND FINALL Corporate Seal on the t	LY ADOPTED, h day of	signed by	-	d Clerk, and sealed	d with the
					MAYOR
					CLERK

Expiry:

This temporary use permit shall lapse on or before three (3) years from date of issuance.

#### CITY OF SURREY

### (the "City")

### **TEMPORARY COMMERCIAL USE PERMIT**

NO.: 7914-0103-00

Issued To:

QUALICO DEVELOPMENTS (VANCOUVER) INC

("the Owner")

Address of Owner:

310, 5620 - 152 Street

Surrey, BC V<sub>3</sub>S<sub>3</sub>K<sub>2</sub>

- This temporary use permit is issued subject to compliance by the Owner with all statutes, by-laws, orders, regulations or agreements, except as specifically varied by this temporary use permit.
- 2. This temporary use permit applies to that real property including land with or without improvements located within the City of Surrey, with the legal description and civic address as follows:

Parcel Identifier: 029-272-858 Lot 1 Section 24 Township 1 New Westminster District Plan EPP36954

16467 - 24 Avenue

(the "Land")

- The Land has been designated as a Temporary Commercial Use Permit Area in Surrey Official Community Plan, 1996, No. 12900, as amended.
- 4. The temporary use permitted on the Land shall be:
  - (a) A real estate sales centre and an associated parking area.
- 5. The temporary use shall be carried out according to the following conditions:
  - (a) The appearance and location of the real estate sales centre, access and parking areas shall be as shown on Schedule B which is attached hereto and forms part of this permit;
  - (b) Parking is restricted to vehicles less than 5,000 kilograms [11,000 lbs.] GVW;
  - (c) Parking surfaces shall be of a dust-free material such as crushed gravel; and

- (d) Upon the termination of this Temporary Use Permit, the real estate sales centre shall be removed and the land restored to its original condition.
- 6. As a condition of the issuance of this temporary use permit, Council is holding security set out below (the "Security") to ensure that the temporary use is carried out in accordance with the terms and conditions of this temporary use permit. Should the Owner fail to comply with the terms and conditions of this temporary use permit within the time provided, the amount of the Security shall be forfeited to the City. The City has the option of using the Security to enter upon the Land and perform such works as is necessary to eliminate the temporary use and bring the use and occupancy of the Land into compliance with Surrey Zoning By-law, 1993, No. 12000, as amended (the "Works"). The Owner hereby authorizes the City or its agents to enter upon the Land to complete the Works. There is submitted accordingly:

Cash in the amount of \$ 5,000.00

- 7. The Land shall be developed strictly in accordance with the terms and conditions and provisions of this temporary use permit. This temporary use permit is not a building permit.
- 8. An undertaking submitted by the Owner is attached hereto as Appendix I and forms part of this temporary use permit.
- 9. This temporary use permit is not transferable.
- 10. This temporary use permit shall lapse on or before three (3) years from date of issuance.

AUTHORIZING RESOLUTION PASSED BY THE COUNCIL, THE DAY OF , 20 .

Mayor – Dianne L. Watts	

IN CONSIDERATION OF COUNCIL'S APPROVAL OF THIS TEMPORARY USE PERMIT AND OTHER GOOD AND VALUABLE CONSIDERATION, I/WE THE UNDERSIGNED AGREED TO THE TERMS AND CONDITIONS OF THIS TEMPORARY USE PERMIT AND ACKNOWLEDGE THAT WE HAVE READ AND UNDERSTOOD IT.

Authorized Agent: Signature

Name (Please Print)

Owner: Signature

Name: (Please Print)

OR

<sup>\\</sup>file-server1\net-data\csdc\generate\areaprod\save\12739799042.doc DRV 4/29/14 8:50 AM

### TO THE CITY OF SURREY:

I, QUALICO DEVELOPMENTS (V.	(Name of Owner)
being the owner of LOT 1 SECTION	24 TOWNSHIP 1 NWD PLAN EPP 36954 (Legal Description)
known as 16467 - 24 AVENUE	
	(Civic Address)

hereby undertake as a condition of issuance of my temporary use permit to:

- (a) demolish or remove all buildings and/or structures that are permitted to be constructed pursuant to the temporary use permit issued to me; and
- (b) restore the land described on the temporary use permit to a condition specified in that permit;

all of which shall be done not later than the termination date set out on the temporary use permit.

I further understand that should I not fulfill the undertaking described herein, the City or its agents may enter upon the land described on the temporary use permit and perform such work as is necessary to eliminate the temporary use and bring the use and occupancy of the land in compliance with Surrey Zoning By-law, 1993, No. 12000, as amended, and that any securities submitted by me to the City pursuant to the temporary use permit shall be forfeited and applied to the cost of restoration of my land as herein set out.

This undertaking is attached hereto and forms part of the temporary use permit.

(Owner)

(Witness)

# **Grandview Rise**

Sales Centre Surrey, British Columbia



Issued for Temporary Use Permit April 11th, 2014



### **Project Statistics**

Project:	P412	GRANDVIEW RISE SALES CENTRE	5	TREETSIDE DEVELOPMENTS		Date: Revised:	04-Apr-14
Site Area:			1.43 acres	0.58 ha			
Building Footp	rint:		960 sq.ft.	89.2 sq.m.	=		
Parking Provid	ed:		3 stalls incl. 1	H/C			
				.,,=			

### Project Directory

Owner:

Streetside Developments (BC) Ltd. 310 - 5620 152nd Street Surrey, British Columbia, V3S 3K2 tel: 778.571.2111

Architect:

## Burrowes Huggins Architects 205 - 1628 West 1st. Avenue

Vancouver, British Columbia, V6J 1G1 tel: 604.730.8100

Hunter Laird Engineering - A Focus Company #300 - 65 Richmond Street New Westminster, British Columbia, V3L 5P5 tel: 604.525.4651

Landscape:

#### Rod Maruyama & Associates Inc.

Unit C, 680 Leg in Boot Square Vancouver, British Columbia, V5Z 4B4 tel: 604.874.9967

no. date description

issue:



project: **Grandview Rise** 





consultant:

seal	seal

drawn:	date:
PH/MH	January 2014
checked	
scale:	project no.:
NTS	P-412
sheet title:	







issue: 14/04/11





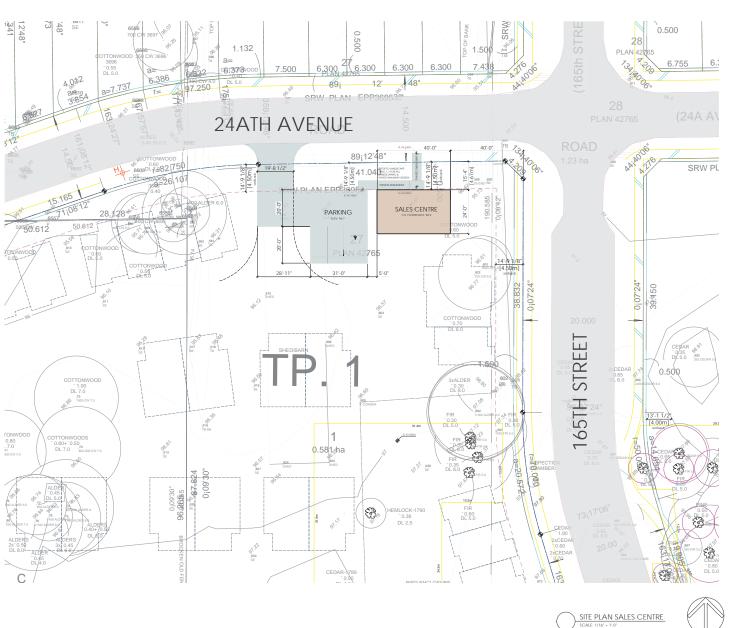


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revisions: no. date description

issue:



**Grandview Rise** 



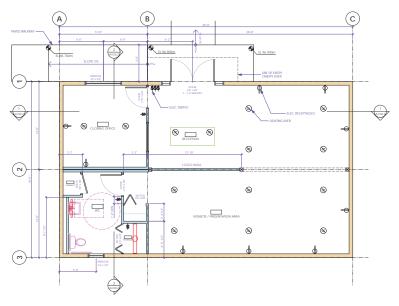


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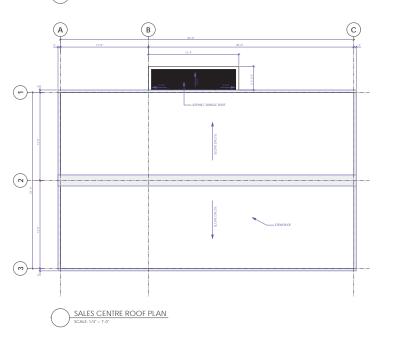
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MCH/PH	March 2014
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sheet title: Site Plan Sales Centre	

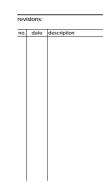


NORTH



### SALES CENTRE FLOOR PLAN SCALE: 1/4" - 1'-0"





issue: 14/04/11



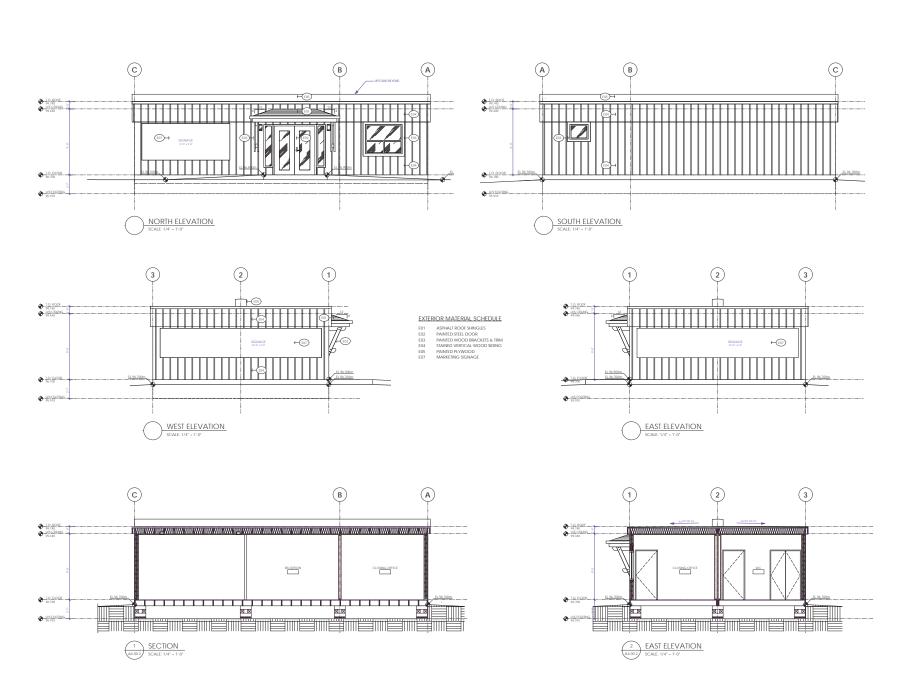
project: Grandview Rise Surrey, British Columbia STREETSIDE

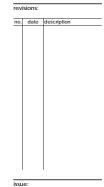


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1/4" = 1'-0"	P-412

Sales Centre Plans Unit A1





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sheet title: Sales Centre Elevations & Sect	ions



