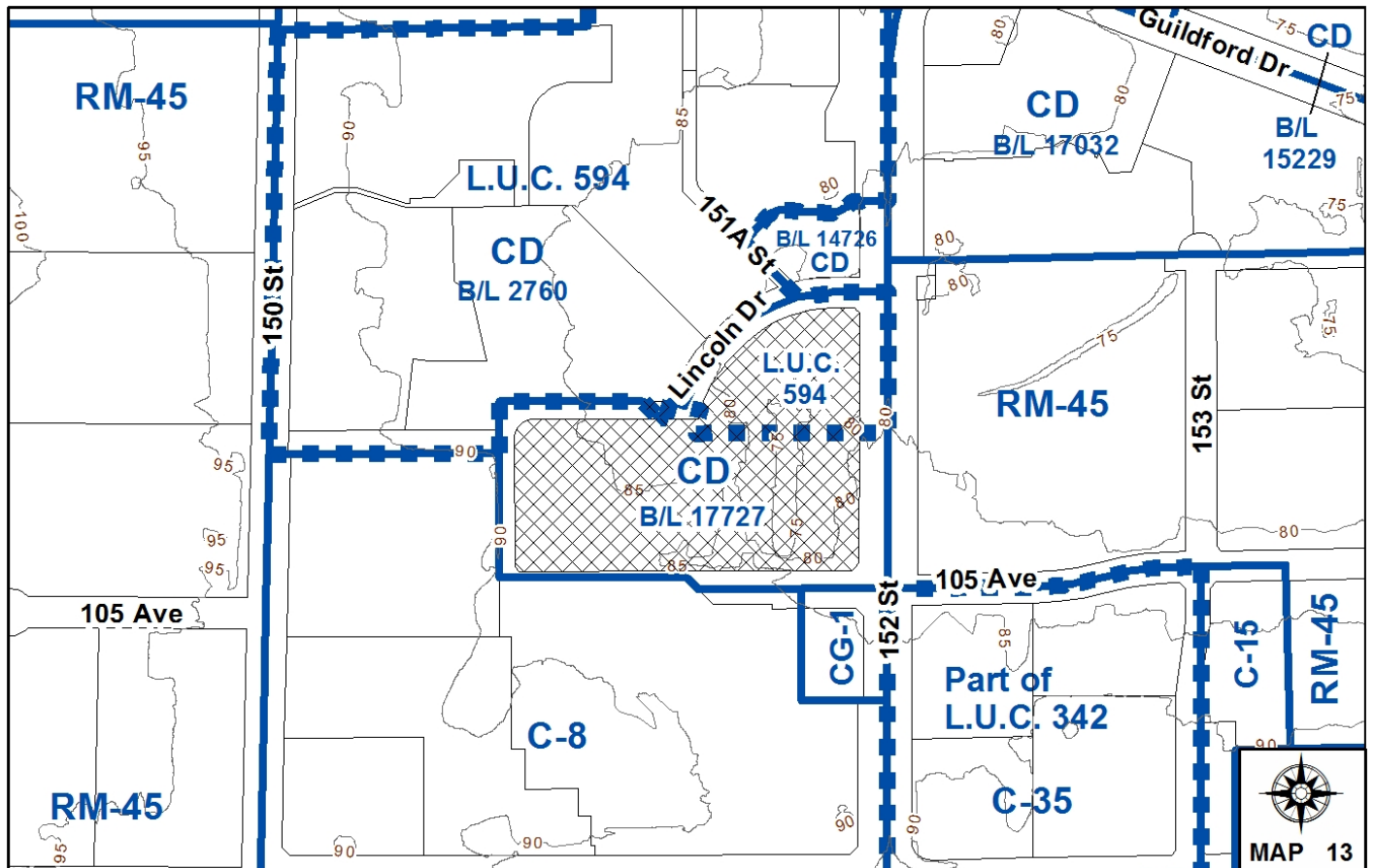


**PROPOSAL:**

- Development Permit
- Development Variance Permit

in order to allow for a comprehensive sign design package for the Guildford civic buildings, including the new aquatic centre and the existing recreation centre and library.

**LOCATION:** 15105 - 105 Avenue  
**OWNER:** City of Surrey  
**ZONING:** CD By-law No. 17727  
**OCP DESIGNATION:** Town Centre



### RECOMMENDATION SUMMARY

- Approval to vary the Sign By-law through a comprehensive sign design package.
- Approval and issuance of Development Permit.

### DEVIATION FROM PLANS, POLICIES OR REGULATIONS

- Seeking to vary the Sign By-law to allow for directional identification and wayfinding signage for the Guildford civic complex, which includes free-standing, fascia, canopy and window signs.

### RATIONALE OF RECOMMENDATION

- As the aquatic centre has been added onto an existing recreation centre, wayfinding is extremely important to assist visitors in guiding them to parking and to the destination of choice, whether it be the library, recreation centre or aquatic centre.
- The signage has been comprehensively designed to be integrated with the design of the site and aquatic centre building and provides a high quality, cohesive look to the development.

RECOMMENDATION

The Planning & Development Department recommends that:

1. Council approve the applicant's request to vary the Sign By-law as described in Appendix II.
2. Council approve Development Permit No. 7914-0332-00, including a comprehensive sign design package, and authorize the Mayor and Clerk to execute the Permit.

**NOTE:** If the Development Permit as presented, is not acceptable to Council in relation to the character of the development, including landscaping and siting, form, exterior design and finish of the building and other structures, including signage, Council may refer the Development Permit back to staff with direction regarding any of these matters.

REFERRALS

Engineering: The Engineering Department has no objection to the project.

SITE CHARACTERISTICS

Existing Land Use: Newly constructed Guildford Aquatic Centre, adjacent the Guildford Recreation Centre and Library.

Adjacent Area:

Direction	Existing Use	OCP Designation	Existing Zone
North (Across Lincoln Drive):	The Sandman Suites Hotel.	Town Centre.	CD By-law No. 14726
Northwest (Across Lincoln Drive):	Existing multiple residential development.	Multiple Residential	LUC No. 594 (underlying CD By-law No. 2760)
East (Across 152 Street):	Four-storey apartment building.	Multiple Residential	RM-45
South (Across 105 Avenue):	Parking lot to the Guildford Town Centre Mall.	Town Centre.	C-8
Southwest (Across 105 Avenue):	Chevron gas station.	Town Centre.	CG-1

Direction	Existing Use	OCP Designation	Existing Zone
West:	Existing multiple residential development and parking lot for the Guildford Town Centre Mall.	Multiple Residential and Commercial.	LUC No. 594 (underlying CD By-law No. 2760) and C-8

## DEVELOPMENT CONSIDERATIONS

### Background

- On April 8, 2013, Development Application No. 7912-0106-00 was approved for the new Guildford Aquatic Centre, as an addition to the existing Guildford Recreation Centre and Library. The Guildford Aquatic Centre is part of the Build Surrey program of capital projects intended to be designed and constructed over a 6-year period.
- The aquatic centre development was designed by Bing Thom Architects in association with SHAPE Architecture.
- The proposed Guildford Aquatic Centre is a 6,968 sq.m. (75,000 sq.ft.) expansion to the existing Guildford Recreation Centre. The new Aquatic Centre will provide training opportunities for swimming, water polo, and other aquatic sports as well as the capacity to host competitive swimming events. This facility will offer a 50 metre FINA certified lap pool and leisure pool, which incorporates a therapeutic area, walking lanes, lazy river and tots area. Contrasting features such as a hot pool and a waterslide, will cater to a diverse range of activity levels. There is 242 square metres (2,600 sq.ft.) of expanded fitness centre space, a new lobby space and a bridge along with 300 fixed spectator seating, which will have direct views into the natatorium.
- The aquatic centre is proposed to officially open to the public in January 2015 and the proposed signage is required to ensure that the new signs can be installed in anticipation of the grand opening.

### Current Proposal

- The current application consists of a Development Permit (DP) and Development Variance Permit (DVP) for a comprehensive sign design package to allow for a number of new free-standing, fascia, canopy and window signs required for identification and wayfinding purposes.

#### *Free-standing directional and monument identification signs*

- A total of six (6) free-standing directional signs are proposed throughout the site. These six signs are for directional and wayfinding purposes and will be used to guide patrons to the various civic facilities on the site.
- The free-standing directional signs will consist of precision-cut dimensional aluminum letters in a clear anodized finish and surface mounted to concrete. There will be two design heights

for these signs, one at 1.07 metres (3.6 ft.) in height and the other at 2.3 metres (7.7 ft.). The lower signs are single-faced and the taller signs will be double-faced. Both these types of signs comply with the Sign By-law's maximum sign height in Guildford Town Centre.

- The two types of free-standing directional signs comply with the maximum sign area of 14 square metres (150 sq.ft.) for single-faced signs and 28 square metres (300 sq.ft.) for double-faced signs.
- All of the free-standing directional signs will be set back a minimum of 2 metres (6.6 ft.) from the property lines, which complies with the Sign By-law.
- One (1) free-standing monument sign is proposed along the 152 Street frontage to advertise the Guildford Recreation Centre. The lettering of the sign will be in clear anodized aluminum with precision-cut letters internally illuminated with a continuous LED strip light. The lettering is set into natural grey cast concrete with a sandblast finish. The sign is then set in a concrete base in a precast charcoal colour.
- The free-standing sign with its concrete base will be 1.4 metres (4.5 ft.) high and 10.6 metres (34.8 ft.) in width.
- The free-standing sign complies with the maximum sign area and height under the Sign By-law.
- This free-standing sign requires a variance for the setback along 152 Street, as it is set back 0.82 metre (2.7 ft.) from the property line, which is less than the minimum 2 metres (6.6 ft.) setback required under the Sign By-law.
- In comparison, the pole of the existing electronic message board sign has been installed at approximately 14.6 metres (47.9 ft.) from the 152 Street property line, while the edge of the message board is approximately 4.4 metres (14.4 ft.) away from the 152 Street property line.
- Under the Sign By-law, only one (1) free-standing sign is permitted along each road frontage, unless the lot line exceeds 50 metres (150 ft.) in length, in which case a second sign is permitted. As the subject site has long frontage, two (2) signs are permitted per frontage. Since a total of four (4) free-standing signs are proposed fronting 152 Street, a variance to the number of signs is needed.

#### *Canopy identification sign*

- One (1) canopy identification sign for the new Guildford Aquatic Centre is proposed at the northwest building face. The sign will consist of individual precision-cut clear anodized aluminum letters 0.3 metre (0.98 ft.) high and 0.025 metre (0.8 ft.) thick attached to the canopy frame, with a continuous strip of LED lights mounted to the top of the canopy structure. The proposed canopy sign is 15.7 metres (51.5 ft.) in length.
- This sign complies with the Sign By-law.

*Fascia identification and directional signs*

- Two (2) fascia signs are proposed to be mounted on the building to direct pedestrian and vehicular traffic and to identify the address of the Guildford Aquatic Centre. A "Guildford Recreation Centre" sign is proposed along the north elevation of the recreation centre and will consist of a painted aluminum panel which will be wall-mounted. The sign is 0.61 m (2 ft.) wide and 0.85 m (2.9 ft.) long.
- The other proposed sign, identifying the address, will be mounted to a staircase at the 152 Street entrance to the aquatic centre. This sign will be in precision-cut dimensional letters in a clear anodized finish.
- Both of these signs comply with the Sign By-law.

*Window identification signs*

- Three (3) window identification signs are proposed at the west, north and east elevations of the aquatic centre component of the development. These signs will consist of opaque white vinyl graphics (3M or equivalent) applied to the glass above a transom.
- In accordance with the Sign By-law, only three of these type signs are permitted and they must not exceed the larger of a maximum of 0.3 sq.m. (3 sq.ft.) or 25% of the area of the window. Although the signs do not exceed the 0.3 sq.m. (3 sq.ft.) sign area, they do exceed 25% of the area of the window.
- A variance will be required to allow 3 window signs to exceed the 25% area provision of a window.

*Miscellaneous signs*

- There will be a number of small fascia signs to identify the locations of exit stairs and elevators which will be tastefully treated in 12mm thick precision-cut dimensional letters/shapes, in a clear anodized finish. These signs will be mounted to a building or structure face.
- There will be a number of directional signs within the parkade to direct traffic to exits.
- Parking height restriction signs are proposed at vehicular access points.
- All of these signs are permitted as directional signage or not regulated under the Sign By-law, as they are interior signage.

DESIGN PROPOSAL AND REVIEW

- The proposed signage has been designed to be fabricated from high quality materials and integrated with the architectural design of the civic facility.

- The signs are intended to help orient first time and occasional visitors to the Guildford Library, Recreation Centre and the Aquatic Centre and to direct these visitors to appropriate parking areas.
- Directional signage is appropriate due to the fact there are already multiple existing civic facilities on the site and there is a Sandman Suites Hotel located to the north of the Guildford Aquatic Centre, across from Lincoln Drive. Many patrons to the civic buildings also combine their trips and park at the Guildford Town Centre Mall parking lot, to the west and across 105 Avenue to the south.
- Staff can support the proposed signage concept.

#### INFORMATION ATTACHED TO THIS REPORT

The following information is attached to this Report:

Appendix I.	Lot Owners, Action Summary and Project Data Sheets
Appendix II.	Proposed Sign By-law Variances Table
Appendix III.	Development Permit No. 7914-0332-00

*original signed by Judith Robertson*

Jean Lamontagne  
General Manager  
Planning and Development

PL/da

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DRV 12/11/14 10:24 AM

Information for City Clerk

Legal Description and Owners of all lots that form part of the application:

1. (a) Agent:      Name:                    Peter Joyce  
   City of Surrey Civic Facilities Division  
   Address:                 13450 - 104 Avenue  
   Surrey, BC V3T 1V8  
  
   Tel:                      604-592-7008

2.            Properties involved in the Application

- (a)      Civic Address:                 15105 - 105 Avenue
  
- (b)      Civic Address:                 15105 - 105 Avenue  
   Owner:                                         City of Surrey  
   PID:    029-072-824  
   Lot 1 Section 20 Block 5 North Range 1 West New Westminster District Plan EPP25027

3.            Summary of Actions for City Clerk's Office

- (a)      Approval and Issuance of Development Permit No. 7914-0332-00.



## PROPOSED SIGN BY-LAW VARIANCES

#	Proposed Variances	Sign By-law Requirement	Rationale
1	To allow two (2) additional free-standing signs along 152 Street for a total of four (4) free-standing signs.	A maximum of one (1) free-standing sign is permitted for each lot line, along a street, unless the length of the lot line exceeds 50 metres (150 ft.) (Part 5, Section 27(1)(c)).	Although all the lot lines exceed 50 metres (150 ft.) along all sides of the subject site, only one additional sign is permitted along one lot line, for a total of two (2) signs. In total, four (4) free-standing signs are proposed along the 152 Street lot line. The variance is required to allow for one additional directional sign and the identification sign for the Guildford Recreation Centre. Due to the extensive length of the 152 Street frontage, the additional signs are required.
2	To allow for the "Guildford Recreation Centre" monument identification sign to be set back 0.82 metre (2.7 ft.) from the 152 Street lot line.	Free-standing signs must be set back at a minimum 2 metres (6.6 ft.) from the lot line (Part 5, Section 27 (1)(e)).	Due to the grading along 152 Street, the locations of the sierra walls and the requirement for clearance to an existing manhole, this was the best location for the monument sign.
3	To allow 3 window signs to exceed the 25% area provision of the window.	Window signs cannot exceed the larger of a maximum sign area of 0.3 sq.m.(3 sq.ft.) or 25% of the area of the window (Part 1, Section 7(12)(b)).	Three (3) window signs are proposed and although they comply with the maximum sign area of 0.3 sq.m. (3 sq.ft.), they do not comply with the 25% area provision for a window. The signs are tastefully designed to be situated above the entry/exit doors of the facility and need to be large enough for patrons to see that these are areas of ingress and egress.

CITY OF SURREY

(the "City")

DEVELOPMENT PERMIT

NO.: 7914-0332-00

Issued To: City of Surrey  
("the Owner")

Address of Owner: 13450 - 104 Avenue  
Surrey, BC V3T 1V8

1. This development permit is issued subject to compliance by the Owner with all statutes, by-laws, orders, regulations or agreements, except as specifically varied by this development permit.
2. This development permit applies to that real property including land with or without improvements located within the City of Surrey, with the legal description and civic address as follows:

Parcel Identifier: 029-072-824  
Lot 1 Section 20 Block 5 Range 1 West New Westminster District Plan EPP25027  
15105 - 105 Avenue

(the "Land")

3. This development permit applies to only the signs shown in accordance with the drawings numbered 7914-0332-00(A) through to and including 7914-0332-00 (S) (the "Drawings"), which are attached hereto and forms part of this development permit.
4. The Land has been designated as a Development Permit Area in Surrey Official Community Plan By-law, 2013, No. 18020, as amended.
5. Minor changes to the Drawings that do not affect the general form and character of the signage on the Land, may be permitted subject to the approval of the City.
6. Surrey Sign By-law, 1999, No. 13656, as amended, is varied as outlined on Schedule A which is attached hereto and forms part of this development permit, and as shown on the comprehensive sign design package Drawings numbered 7914-0332-00 (A) through to and including 7914-0332-00 (S).
7. This development permit supplements Development Permit No. 7912-0106-00.

- 8. The Land shall be developed strictly in accordance with the terms and conditions and provisions of this development permit.
- 9. This development permit shall lapse if the Owner does not substantially start any construction with respect to which this development permit is issued, within two (2) years after the date this development permit is issued.
- 10. The terms of this development permit or any amendment to it, are binding on all persons who acquire an interest in the Land.
- 11. This development permit is not a building permit.

AUTHORIZING RESOLUTION PASSED BY THE COUNCIL, THE DAY OF , 20 .  
 ISSUED THIS DAY OF , 20 .

\_\_\_\_\_  
 Mayor - Linda Hepner

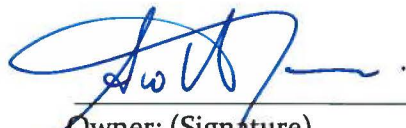
\_\_\_\_\_  
 City Clerk - Jane Sullivan

IN CONSIDERATION OF COUNCIL'S APPROVAL OF THIS DEVELOPMENT PERMIT AND OTHER GOOD AND VALUABLE CONSIDERATION, I/WE THE UNDERSIGNED AGREED TO THE TERMS AND CONDITIONS OF THIS DEVELOPMENT PERMIT AND ACKNOWLEDGE THAT WE HAVE READ AND UNDERSTOOD IT.

\_\_\_\_\_  
 Authorized Agent: (Signature)

\_\_\_\_\_  
 Name: (Please Print)

OR

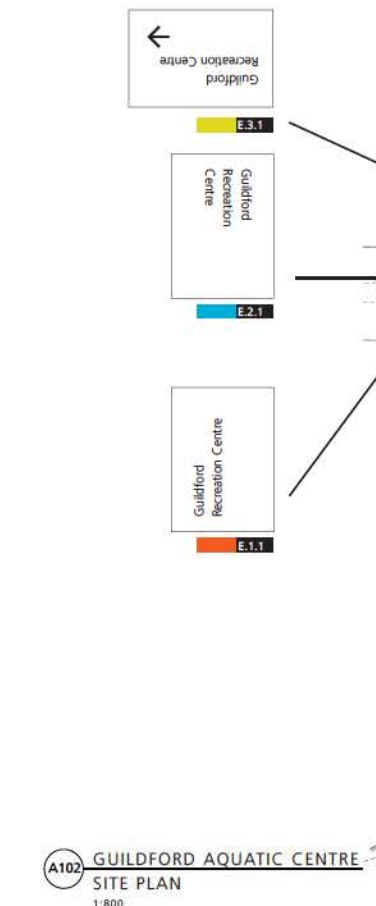
  
 \_\_\_\_\_  
 Owner: (Signature)

SCOTT GROVES, MANAGER  
 Name: (Please Print) CIVIC FACILITIES  
 CITY OF SURREY

## Sign By-law Variances

#	Variance	Sign By-law Requirement
1	To allow two (2) additional free-standing signs along 152 Street, for a total of four (4) free-standing signs.	Only one (1) free-standing sign is permitted for each lot line along a street, unless the length of the lot line exceeds 50 metres (150 ft.) (Part 5, Section 27(1)(c)).
2	To allow for the “Guildford Recreation Centre” monument identification sign to be set back 0.82 metre (2.7 ft.) from the 152 Street lot line.	Free-standing signs must be set back at a minimum 2 metres (6.6 ft.) from the lot line (Part 5, Section 27(1)(e)).
3	To allow three (3) window signs to exceed the 25% area provision for a window.	Window signs cannot exceed the larger of a maximum sign area of 0.3 square metre (3 sq.ft.) or 25% of the area of the window (Part 1, Section 7(12)(b)).

EXT 1	Primary Building ID monument
EXT 2	Primary Building ID
EXT 3	Directional (free-standing) Directional (wall-mounted)
P3 P4	Directional/Identification (suspended)
EXT 4	Identification (glass-mounted vinyl) Identification (wall-mounted)
EXT 5	Height Restrictor



**A102 GUILDFORD AQUATIC CENTRE**  
**SITE PLAN**  
 1:800

NOTES	PROJECT	DATE	ISSUED BY	REVISED	PROJECT NO.	DRAWING NO.
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP PRIOR TO FABRICATION, TOGETHER WITH PRINT AND MATERIAL SAMPLES.	Guildford Aquatic Centre - Wayfinding and Signage	07.05.14		04.12.14	-	G1.1
2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.	DRAWING					
3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.	Site Plan					
4. ENGINEERING DRAWINGS AND APPROVALS ARE THE RESPONSIBILITY OF THE SIGNAGE CONTRACTOR.						
5. ALL SIGNAGE MUST MEET STRUCTURAL AND LONGEVITY REQUIREMENTS.						
6. NO ALTERATIONS OR AMENDMENTS TO THE DESIGN SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF LETTERBOX DESIGN GROUP.						
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8. LETTERBOX DESIGN GROUP ACTS AS DESIGN CONSULTANTS ON BEHALF OF THE OWNER OR OWNER'S REPRESENTATIVES AND ITS LIABILITIES THEREFORE ARE RESTRICTED TO CONCEPTUAL ASPECTS ONLY.						
9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.						

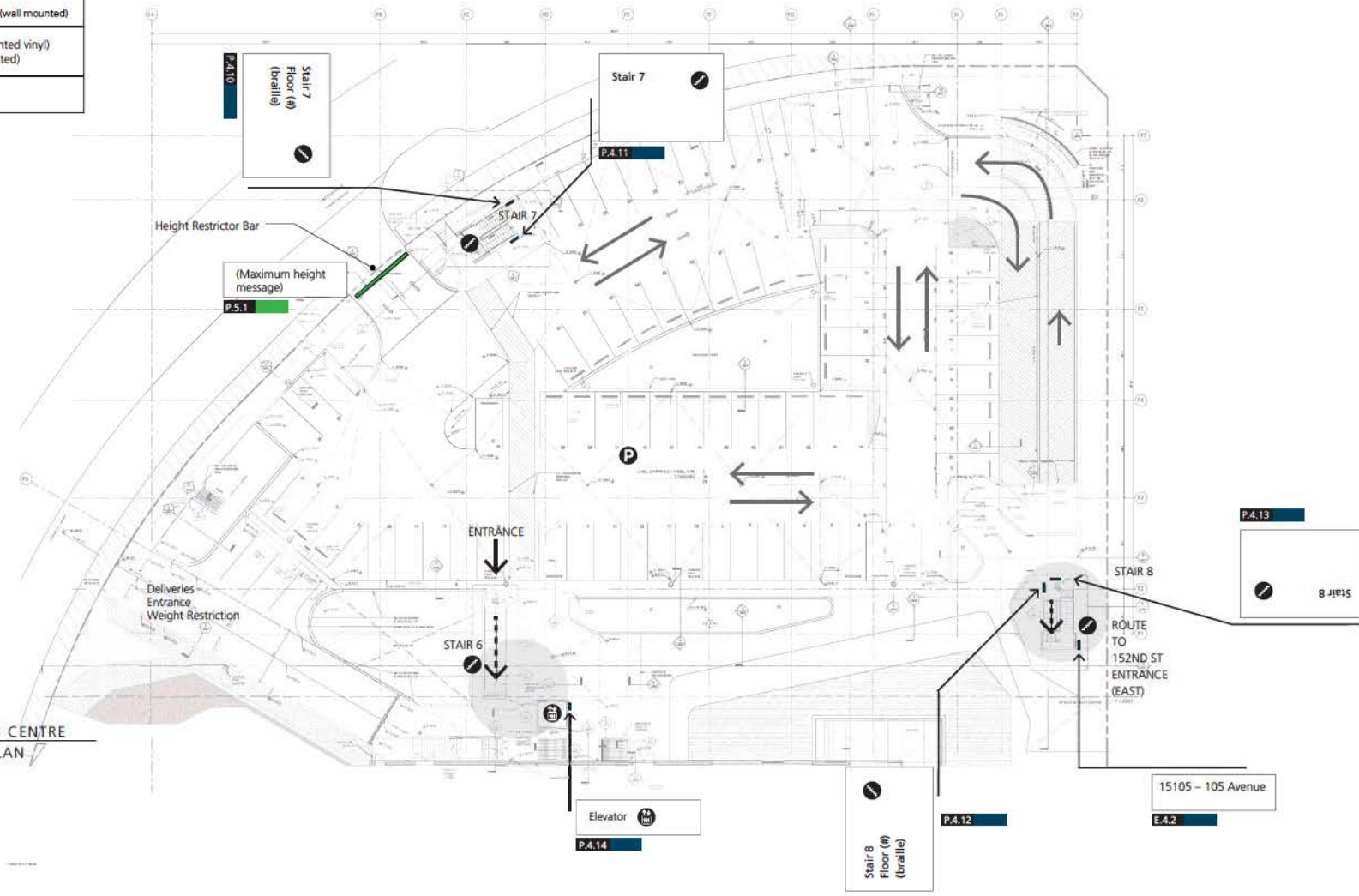
PROJECT	DATE	ISSUED BY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	07.05.14		04.12.14	-	G1.1
DRAWING					
Site Plan					

DATE	ISSUED BY	REVISED	PROJECT NO.	DRAWING NO.
07.05.14		04.12.14	-	G1.1

**letterbox** 325 Railway Street  
 Vancouver BC V6A 1A4  
 604 734 0791 tel  
 604 734 8613 fax  
 letterboxdesign.com



EXT 1		Primary Building ID monument
EXT 2		Primary Building ID
EXT 3		Directional (free-standing)
		Directional (wall-mounted)
P3 P4		Directional/Identification (wall mounted)
EXT 4		Identification (glass-mounted vinyl)
		Identification (wall-mounted)
EXT 5		Height Restrictor



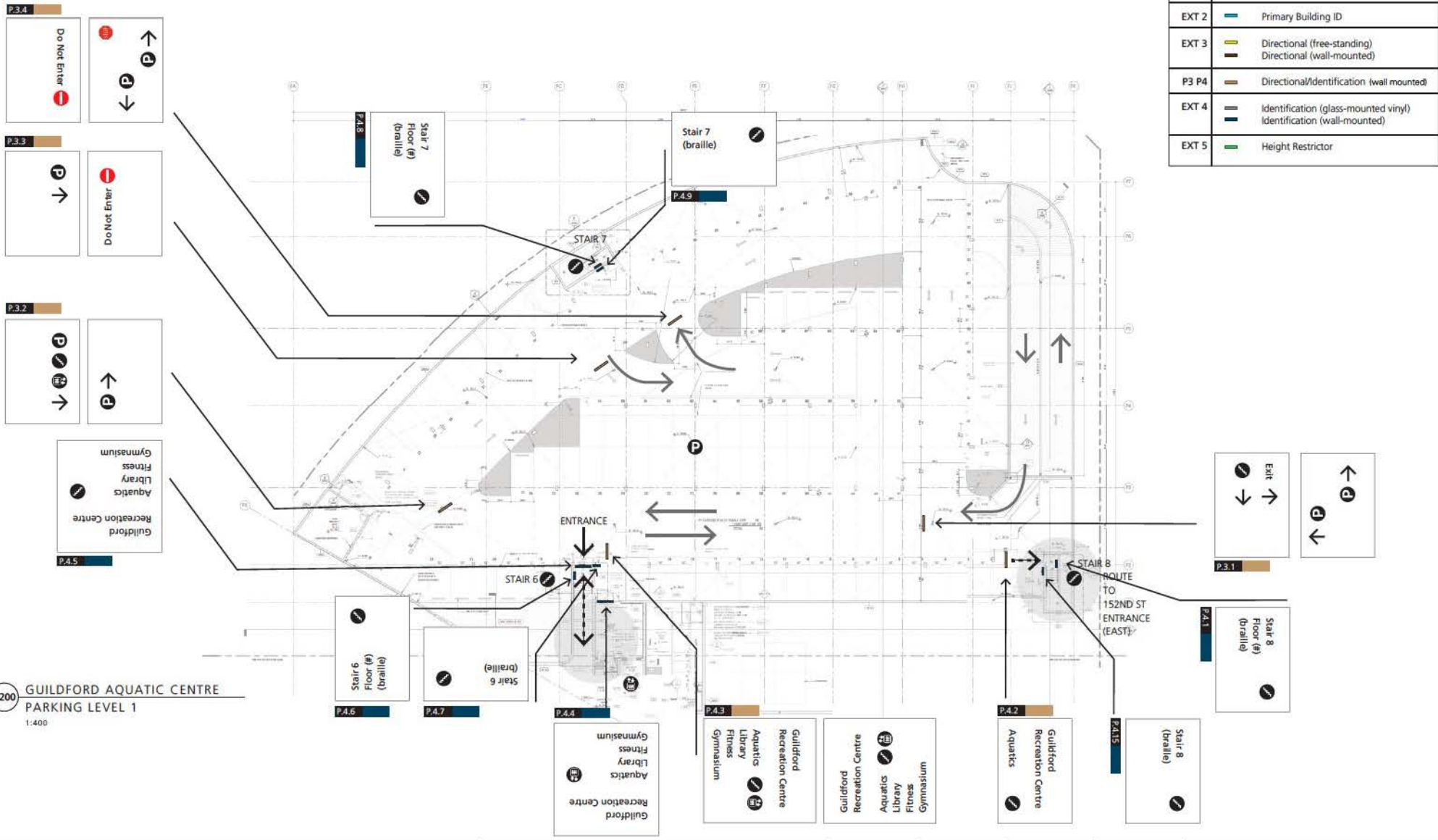
**P201** GUILDFORD AQUATIC CENTRE  
SURFACE PARKING PLAN  
1:400

**NOTES**

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PROJECT	Guildford Aquatic Centre – Wayfinding and Signage
DATE	07.05.14
REVISION	07.10.14
PROJECT NO.	-
DRAWING NO.	G1.2
DRAWING	Surface Parking Plan

DATE	00-MM-YY	REVISION	PROJECT NO.	DRAWING NO.
07.05.14		07.10.14	-	G1.2

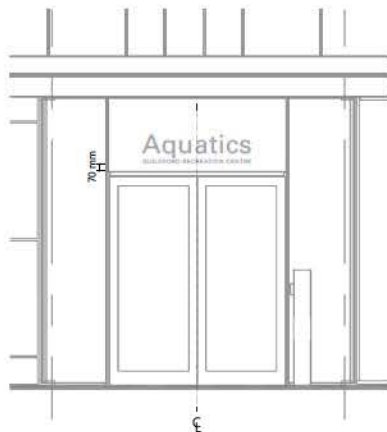


**P200** GUILDFORD AQUATIC CENTRE  
PARKING LEVEL 1  
1-400

- NOTES
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PROJECT	Guildford Aquatic Centre – Wayfinding and Signage
DATE	15.05.14
REVISION	07.10.14
PROJECT NO.	-
DRAWING NO.	G1.3
DRAWING	Parking Level 1 Plan

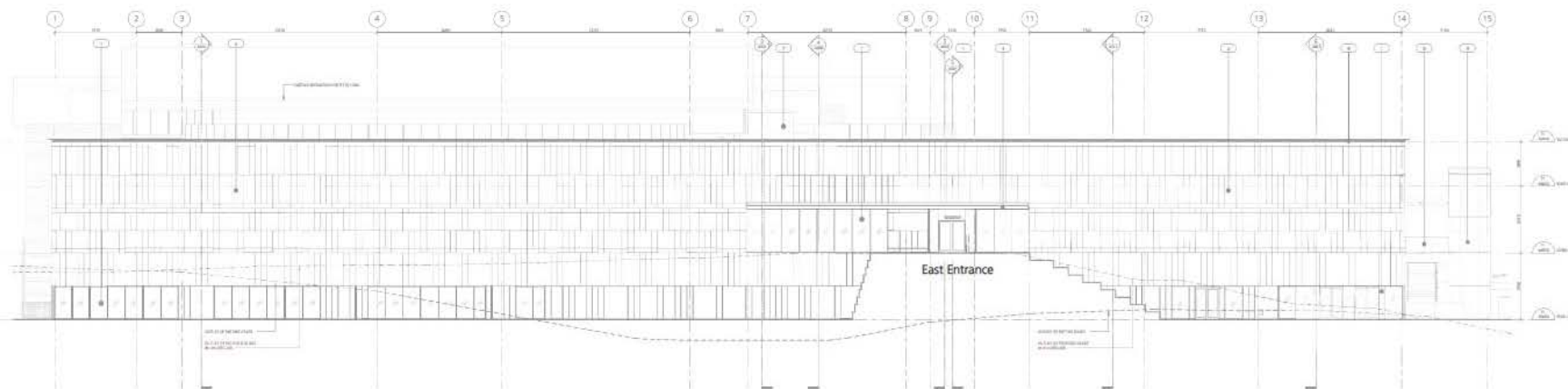
DATE	15.05.14
REVISION	07.10.14
PROJECT NO.	-
DRAWING NO.	G1.3



Opaque white vinyl graphics  
(3M or equivalent)  
applied to the glass above transom,  
reverse applied to glass.

**A102** GUILDFORD AQUATIC CENTRE  
EAST ELEVATION - ENTRANCE DETAIL  
1:50

**1** GUILDFORD AQUATIC CENTRE  
EAST ELEVATION - ENTRANCE DETAIL  
1:10



**A102** GUILDFORD AQUATIC CENTRE  
EAST ELEVATION  
1:300

- NOTES
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PROJECT	DATE	DD MM YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	04.08.14		07.10.14	-	G2.1
DRAWING					
East Elevation					

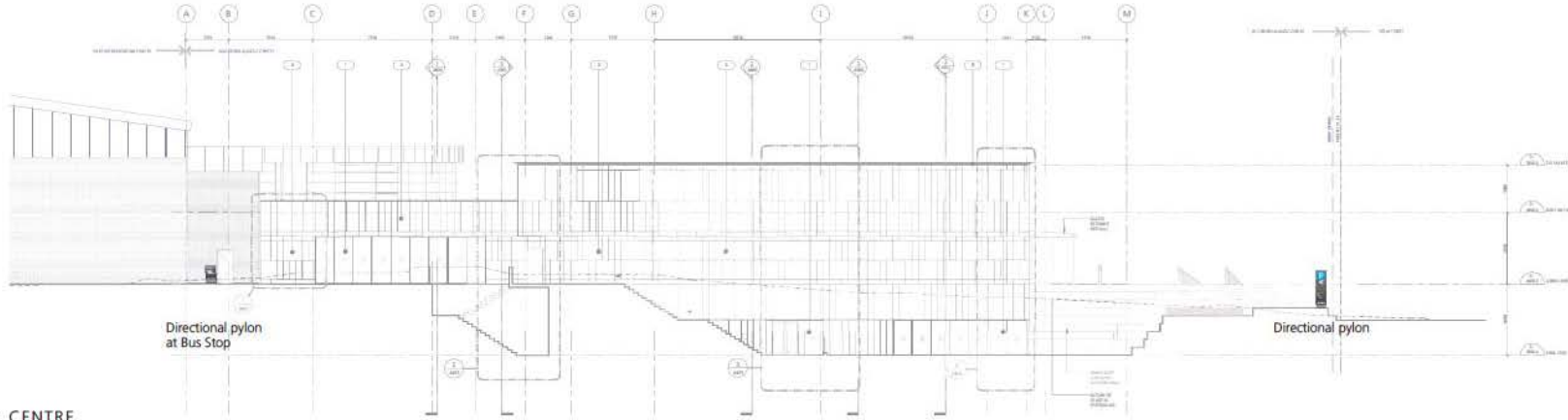
**letterbox**  
325 Railway Street  
Vancouver BC V6A 1A4  
604 734 0791 tel  
604 734 8613 fax  
letterboxdesign.com





See drawing G4.1A and G4.1B for specifications of pylon signs.

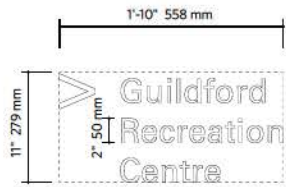
1 GUILDFORD AQUATIC CENTRE  
SOUTH ELEVATION - DETAIL  
1:25



A102 GUILDFORD AQUATIC CENTRE  
SOUTH ELEVATION  
1:300

- NOTES
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PROJECT	DATE	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	04.08.14	03.09.14	-	G2.2
DRAWING				
South Elevation				

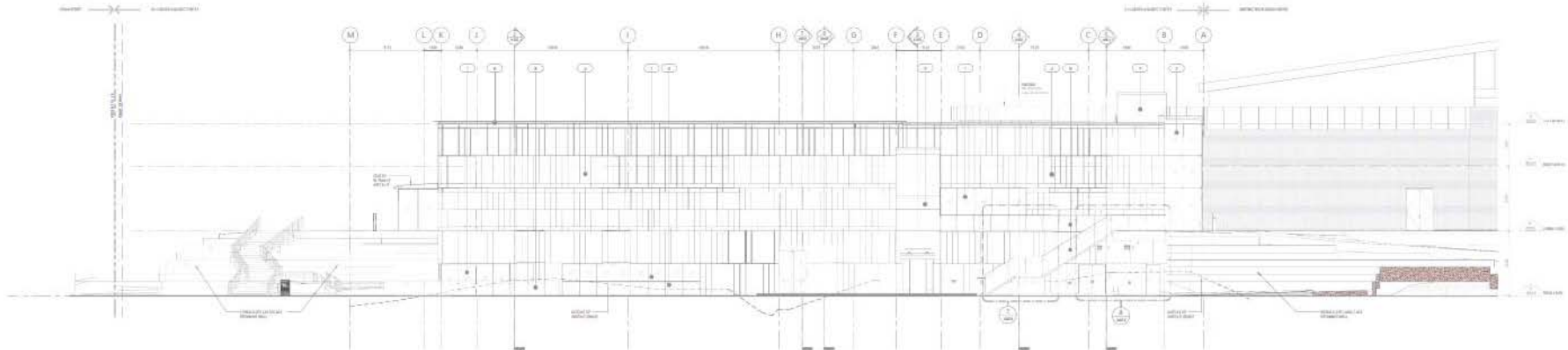


Precision-cut dimensional aluminum letters  
clear anodized finish  
Wall-mounted

**A102** GUILDFORD AQUATIC CENTRE  
SIGNAGE – DETAIL  
1" = 1'-0"



**A102** GUILDFORD AQUATIC CENTRE  
NORTH ELEVATION – DETAIL  
1:50



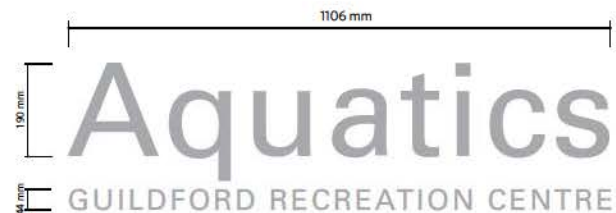
**A102** GUILDFORD AQUATIC CENTRE  
NORTH ELEVATION  
1:300

- NOTES
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH PAPER AND MATERIAL SAMPLES.
  2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.
  3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.
  4. ENGINEERING DRAWINGS AND APPROVALS ARE THE RESPONSIBILITY OF THE SIGNAGE CONTRACTOR.
  5. ALL SIGNAGE MUST MEET STRUCTURAL AND LONGEVITY REQUIREMENTS.
  6. NO ALTERATIONS OR AMENDMENTS TO THE DESIGN SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF LETTERBOX DESIGN GROUP.
  7. CONTRACTUAL COMMITMENTS WILL BE MADE BETWEEN THE OWNER OR OWNER'S CONTRACTOR.
  8. LETTERBOX DESIGN GROUP ACTS AS DESIGN CONSULTANTS ON BEHALF OF THE OWNER OR OWNER'S REPRESENTATIVES AND ITS LIABILITIES THEREFORE ARE RESTRICTED TO CONCEPTUAL ASPECTS ONLY.
  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

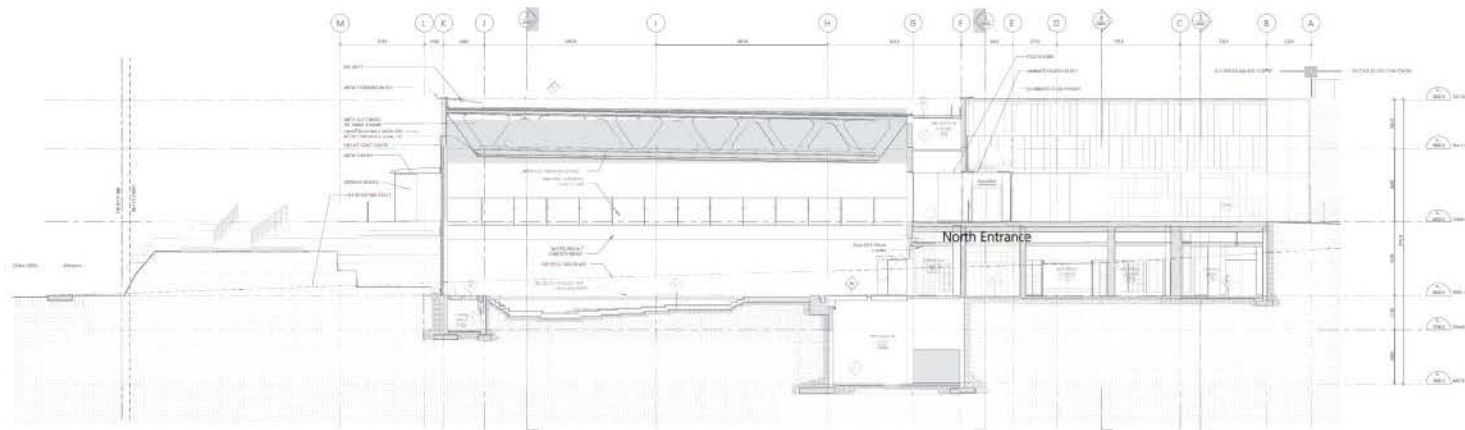
PROJECT	DATE	DD MM YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	04.08.14		07.10.14	-	G2.3A
DRAWING					
North Elevation					

**letterbox** 325 Railway Street  
Vancouver BC V6A 1A4  
604 734 0791 tel  
604 734 8613 fax  
letterboxdesign.com

Opaque white vinyl graphics  
(3M or equivalent)  
applied to the glass above transom,  
reverse applied to glass.



2 GUILDFORD AQUATIC CENTRE  
NORTH ELEVATION - ENTRANCE DETAIL  
1:10

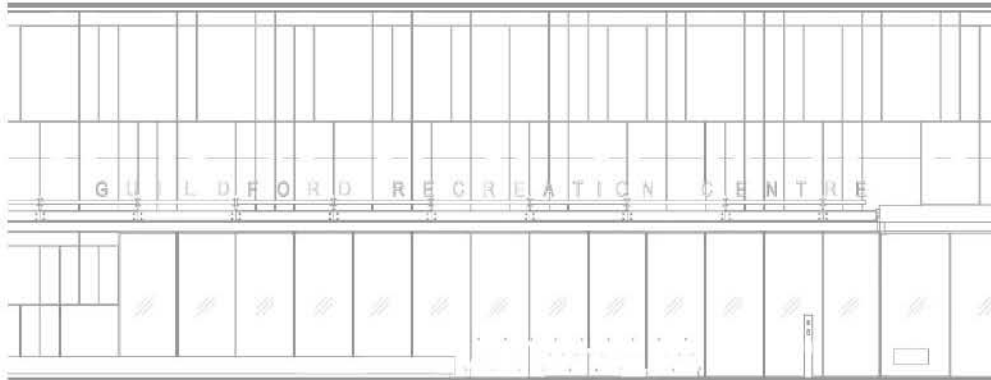


1 GUILDFORD AQUATIC CENTRE  
NORTH ELEVATION - SECTION 4  
1:300

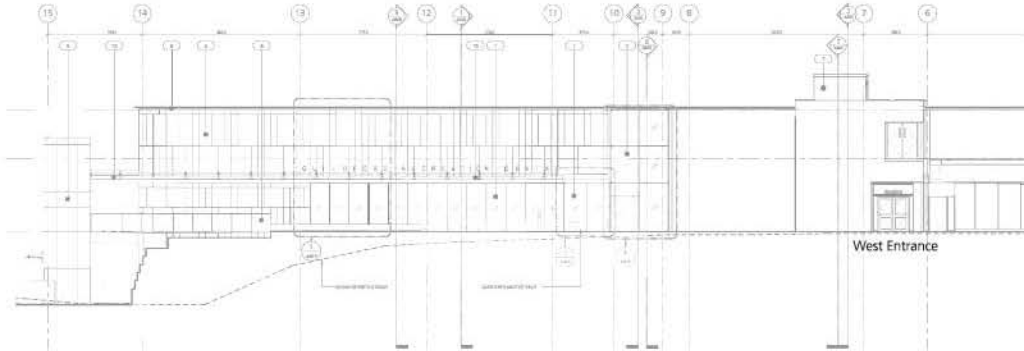
- NOTES
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH FINISH AND MATERIAL SAMPLES.
  2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.
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PROJECT	DATE	DD MM YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	04.08.14		07.10.14	-	G2.3C
DRAWING					
North Elevation					

**letterbox** 325 Railway Street  
Vancouver BC V6A 1A4  
604 734 0791 tel  
604 734 8613 fax  
letterboxdesign.com

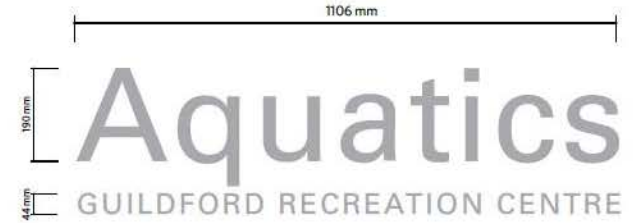


**2** GUILDFORD AQUATIC CENTRE  
WEST ELEVATION - DETAIL  
1:100

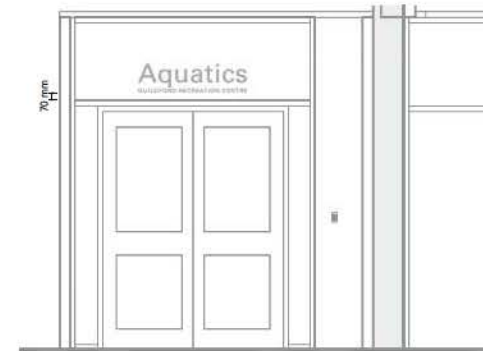


**1** GUILDFORD AQUATIC CENTRE  
WEST ELEVATION  
1:300

Opaque white vinyl graphics  
(3M or equivalent)  
applied to the glass above transom,  
reverse applied to glass.



**4** GUILDFORD AQUATIC CENTRE  
WEST ELEVATION - ENTRANCE DETAIL  
1:10

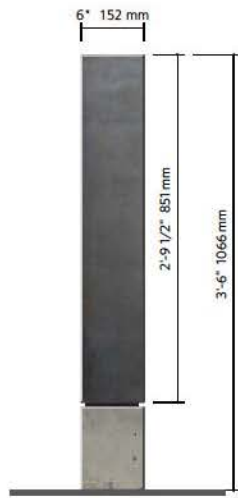


**3** GUILDFORD AQUATIC CENTRE  
WEST ELEVATION - ENTRANCE DETAIL  
1:50

- NOTES
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH FINISH AND MATERIAL SAMPLES.
  2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.
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  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

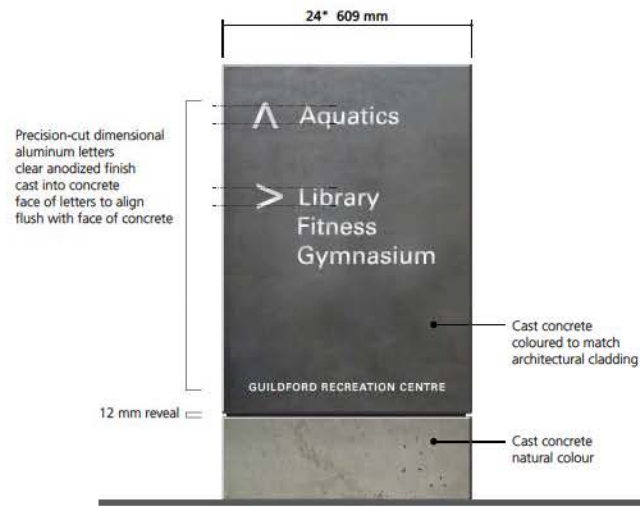
PROJECT	DATE	ISSUED BY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	04.08.14		07.10.14	-	G2.4
DRAWING					
West Elevation					

**letterbox** 325 Railway Street  
Vancouver BC V6A 1A4  
604 734 0791 tel  
604 734 8613 fax  
letterboxdesign.com



**Side Elevation**

SCALE: 1" = 1'-0"



**Front Elevation**

SCALE: 1" = 1'-0"



- NOTES**
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP PRIOR TO FABRICATION, TOGETHER WITH FINISH AND MATERIAL SAMPLES.
  2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.
  3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.
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  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

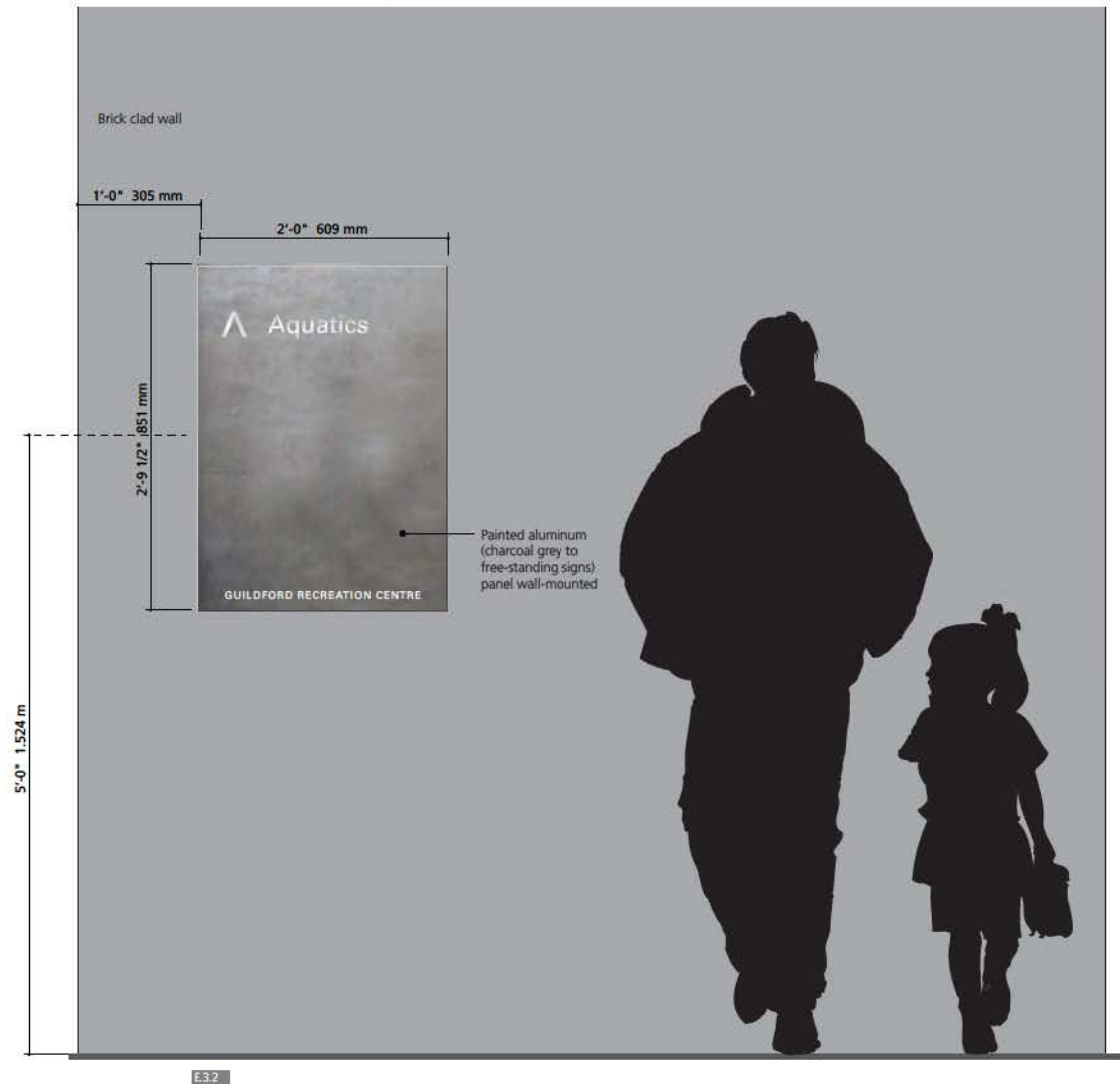
PROJECT	DATE	ED. AM. YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	17.07.14		07.10.14	-	G4.1A
DRAWING					
Exterior Directional Sign					



- NOTES**
1. ALL FINAL WORKING DRAWINGS AND SHEET DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP PRIOR TO FABRICATION, TOGETHER WITH FINISH AND MATERIAL SAMPLES.
  2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.
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  8. LETTERBOX DESIGN GROUP ACTS AS DESIGN CONSULTANTS ON BEHALF OF THE OWNERS OR OWNER'S REPRESENTATIVES AND ITS LIABILITIES THEREFORE ARE RESTRICTED TO CONCEPTUAL ASPECTS ONLY.
  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

PROJECT	DATE	ED. AM. YR.	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	17.07.14		07.10.14	-	G4.1B
DRAWING					
Exterior Directional Sign					





E.3.2

**Front Elevation**

SCALE: 1" = 1'-0"

- NOTES**
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP PRIOR TO FABRICATION, TOGETHER WITH FINISH AND MATERIAL SAMPLES.
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  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

PROJECT	DATE	ISSUE NO.	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	17.07.14		07.10.14	-	G_E.3.2
DRAWING					
Exterior Directional Sign					

**letterbox**  
 325 Railway Street  
 Vancouver BC V6A 1A4  
 604 734 0791 tel  
 604 734 8613 fax  
 letterboxdesign.com



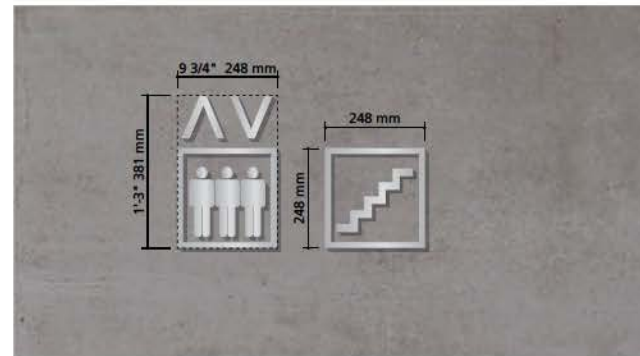
P.4.14



P.4.4



P.4.5



12 mm thick precision-cut dimensional letters/shapes  
 clear anodized finish  
 surface mounted  
 vandal proof  
 203 mm high pictograms

Note: Options for P.4.4 and P.4.5

NOTES  
 1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH PRINT AND MATERIAL SAMPLES.  
 2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.  
 3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.  
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 9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

PROJECT	DATE	ISS. MM. YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	15.08.14		07.10.14	-	G13.1
DRAWING					
Elev / Stair Exterior Signs					

**letterbox**  
 325 Railway Street  
 Vancouver BC V6A 1A4  
 604 734 0791 tel  
 604 734 8613 fax  
 letterboxdesign.com





64 mm thick precision-cut  
dimensional letters  
clear anodized finish  
surface mounted  
vandal proof

102 mm cap height

**P.4.13**

**1** PARKADE STAIR NUMBER SIGNS  
1/2" = 1'-0"

- NOTES
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH PANS AND MATERIAL SAMPLES.
  2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.
  3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.
  4. ENGINEERING DRAWINGS AND APPROVALS ARE THE RESPONSIBILITY OF THE SIGNAGE CONTRACTOR.
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  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

PROJECT	DATE	DD MM YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	15.08.14		07.10 .14	-	G13.2
DRAWING					
Parkade Stair Number Signs					

**letterbox**  
325 Railway Street  
Vancouver BC V6A 1A4  
604 734 0791 tel  
604 734 8613 fax  
letterboxdesign.com

STAIR 8

P.4.13

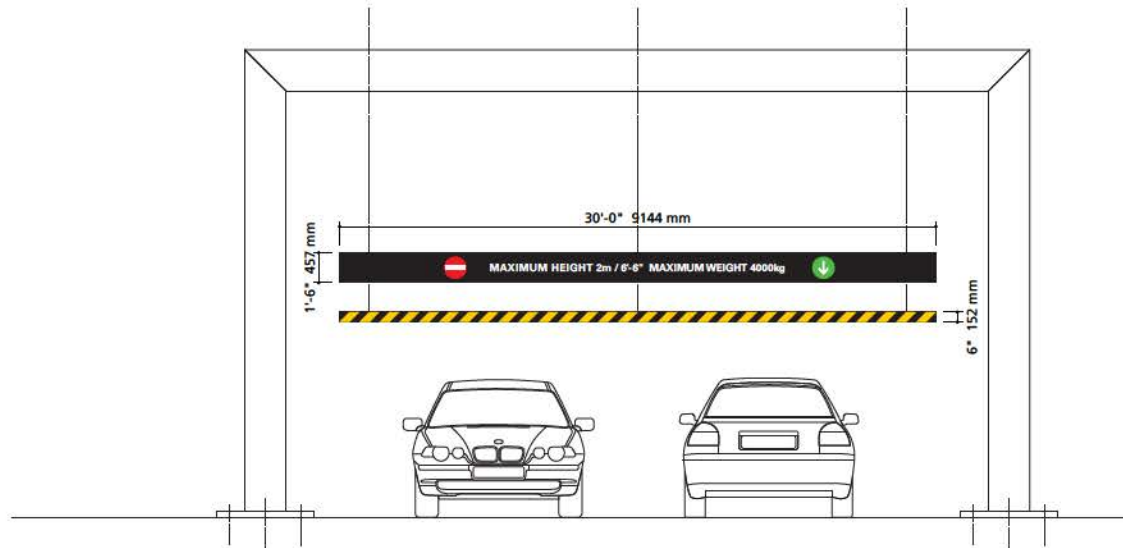
15105 - 105 Avenue

E.4.2

2 SIGN TYPE 4 - ROOM IDENTIFICATION  
1:4

NOTES	PROJECT	DATE	ISSUED BY	REVISED	PROJECT NO.	DRAWING NO.
<small>                     1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP PRIOR TO FABRICATION, TOGETHER WITH FINISH AND MATERIAL SAMPLES.                      2. ALL CONSTRUCTION AND MATERIAL FINISHES TO BE OBTAINED BY SIGNAGE CONTRACTOR.                      3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.                      4. ENGINEERING DRAWINGS AND APPROVALS ARE THE RESPONSIBILITY OF THE SIGNAGE CONTRACTOR.                      5. ALL SIGNAGE MUST MEET STRUCTURAL AND LOAD-BEARING REQUIREMENTS.                      6. NO ALTERATIONS OR AMENDMENTS TO THE DESIGN SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF LETTERBOX DESIGN GROUP.                      7. CONTRACTUAL COMMITMENTS WILL BE MADE BETWEEN THE OWNERS OR OWNER'S CONTRACTOR.                      8. LETTERBOX DESIGN GROUP ACTS AS DESIGN CONSULTANTS ON BEHALF OF THE OWNERS OR OWNER'S REPRESENTATIVES AND ITS LIABILITIES THEREFORE ARE RESTRICTED TO CONCEPTUAL ASPECTS ONLY.                      9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING, THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.                 </small>	Guildford Aquatic Centre - Wayfinding and Signage	12.10.14		00.00.00	-	G4.2
	DRAWING					
	Sign Type 4 - Room Identification					

**letterbox**  
 325 Railway Street  
 Vancouver BC V6A 1A4  
 604 734 0791 tel  
 604 734 8613 fax  
 letterboxdesign.com

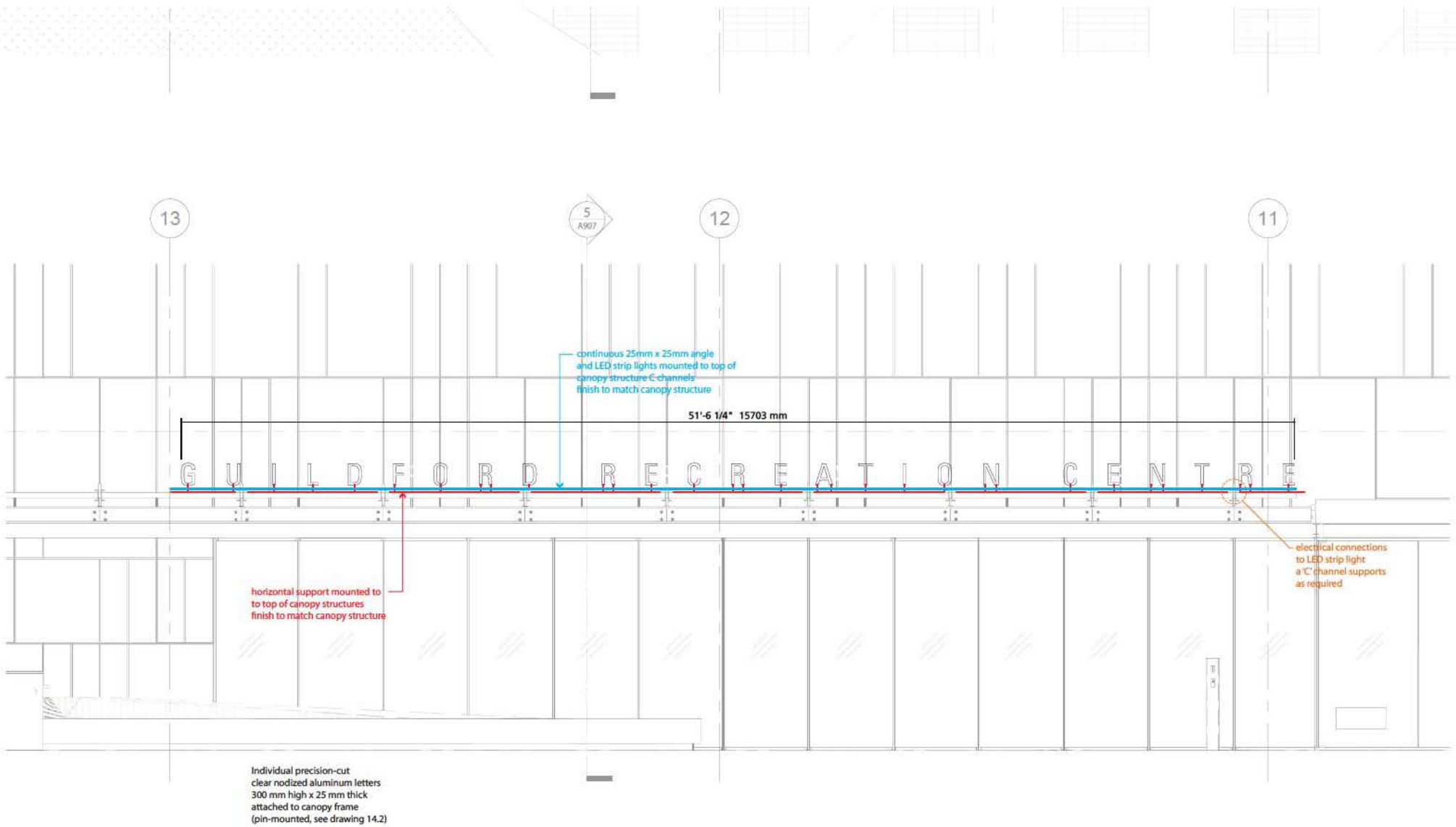


**2** HEIGHT RESTRICTOR BAR  
NTS

Aluminum panels suspended to steel support structure  
Main panel approx. 20'-0" wide x 1'-0" high  
Height Restrictor Bar approx. 20'-0" wide x 4" high (tube)  
Reflective vinyl application (diamond-grade)

**P.5.1**

NOTES	PROJECT	DATE	DD MM YY	REVISED	PROJECT NO.	DRAWING NO.
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP PRIOR TO FABRICATION, TOGETHER WITH PAINT AND MATERIAL SAMPLES.	Guildford Aquatic Centre – Wayfinding and Signage	31.07.14		07.10.14	-	G13.4
2. ALL CONSTRUCTION AND MUNICIPAL PERMITS TO BE OBTAINED BY SIGNAGE CONTRACTOR.						
3. ALL SIGNAGE MUST MEET LOCAL AND GENERAL ELECTRICAL AND MECHANICAL REQUIREMENTS AND SAFETY CODES.	DRAWING					
4. ENGINEERING DRAWINGS AND APPROVALS ARE THE RESPONSIBILITY OF THE SIGNAGE CONTRACTOR.	Parking height restrictor sign					
5. ALL SIGNAGE MUST MEET STRUCTURAL AND LONGEVITY REQUIREMENTS.						
6. NO ALTERATIONS OR AMENDMENTS TO THE DESIGN SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF LETTERBOX DESIGN GROUP.						
7. CONTRACTUAL COMMITMENTS WILL BE MADE BETWEEN THE OWNERS OR OWNER'S CONTRACTOR.						
8. LETTERBOX DESIGN GROUP ACTS AS DESIGN CONSULTANTS ON BEHALF OF THE OWNERS OR OWNER'S REPRESENTATIVES AND ITS LIABILITY THEREFORE ARE RESTRICTED TO CONCEPTUAL ASPECTS ONLY.						

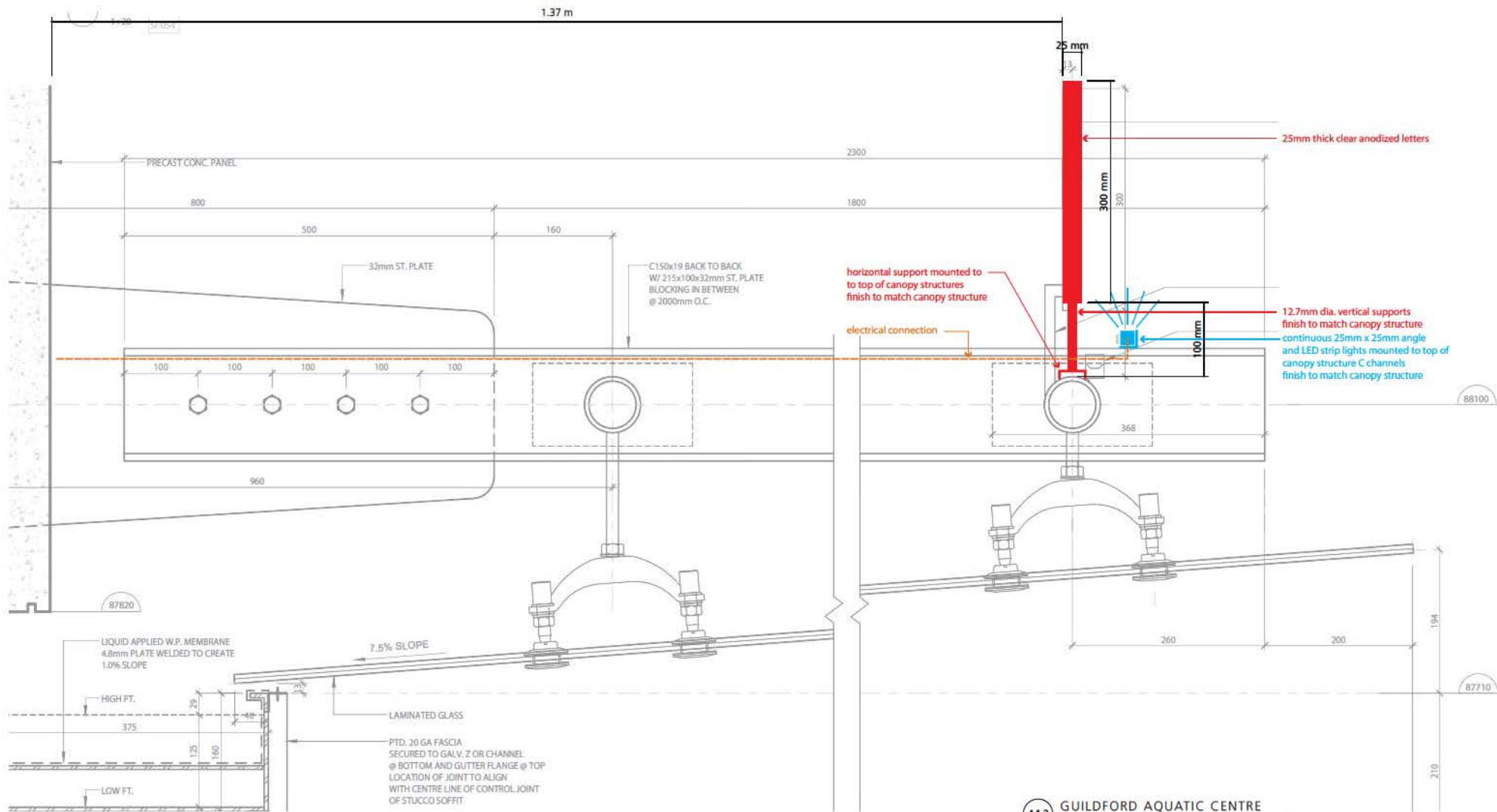


Individual precision-cut clear nodized aluminum letters 300 mm high x 25 mm thick attached to canopy frame (pin-mounted, see drawing 14.2)

- NOTES
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PROJECT	DATE	30 MAR 11	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre – Wayfinding and Signage	17.07.14		07.10.14	-	G14.1
DRAWING					
West Canopy Sign Detail					

**letterbox**  
 325 Railway Street  
 Vancouver BC V6A 1A4  
 604 734 0791 tel  
 604 734 8613 fax  
 letterboxdesign.com



14.2 GUILDFORD AQUATIC CENTRE  
WEST CANOPY SIGN - DETAIL  
1:5

- NOTES
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH TEST AND MATERIAL SAMPLES.
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PROJECT	DATE	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	17.07.14	00.00.00	-	G14.2
DRAWING				
West Canopy Sign Detail				

**letterbox**

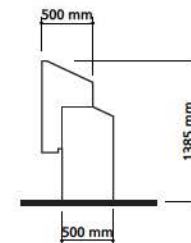
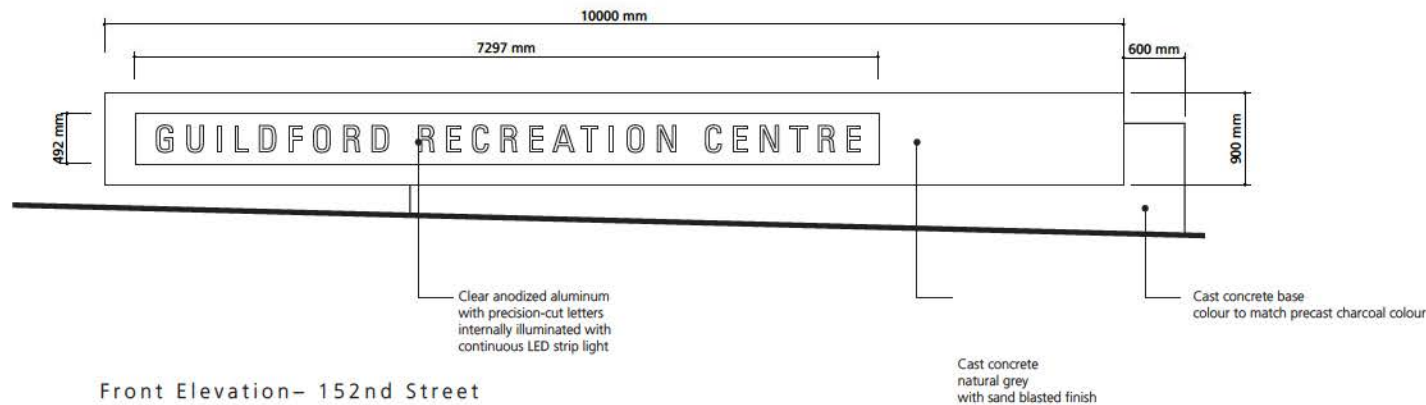
325 Railway Street  
Vancouver BC V6A 1A4  
604 734 0791 tel  
604 734 8613 fax

letterboxdesign.com





Sketch



1 MONUMENT SIGN - DETAIL  
1/4" = 1'-0"

- NOTES
1. ALL FINAL WORKING DRAWINGS AND SHOP DRAWINGS TO BE PROVIDED BY THE SIGNAGE CONTRACTOR FOR APPROVAL BY LETTERBOX DESIGN GROUP, PRIOR TO FABRICATION, TOGETHER WITH PRINT AND MATERIAL SAMPLES.
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  9. NO MEASUREMENTS ARE TO BE TAKEN DIRECTLY FROM THIS DRAWING. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON SITE.

PROJECT	DATE	ED. MM. YY	REVISED	PROJECT NO.	DRAWING NO.
Guildford Aquatic Centre - Wayfinding and Signage	17.07.14		07.10.14	-	G15.0
DRAWING					
Monument Sign Detail					

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