

City of Surrey
PLANNING \& DEVELOPMENT REPORT

## Application No.: 7917-0320-00

Planning Report Date: April 26, 2021

## PROPOSAL:

## - Development Variance Permit

to reduce setbacks, off-street vehicular parking, and bicycle parking requirements associated with a school addition and existing portable classrooms for K.B. Woodward Elementary School.
LOCATION: 13130-106 Avenue
ZONING:
RF
OCP DESIGNATION: Urban

## RECOMMENDATION SUMMARY

- Approval for Development Variance Permit to proceed to Public Notification.


## DEVIATION FROM PLANS, POLICIES OR REGULATIONS

- The applicant is seeking the following variances:
- to reduce the minimum side (east) yard on flanking street setback for Public School buildings from 15 metres to 8.5 metres;
- to reduce the minimum front (north) yard setback for Public School buildings from 15 metres to 11.6 metres;
- to reduce the minimum rear (south) yard setback for Public School buildings from 15 metres to 6.9 metres;
- to reduce the minimum number of required on-site parking spaces from 65 spaces to 56 spaces; and
- to reduce the rate at which required bicycle parking for a Public Elementary School is calculated from 4 spaces per classroom to 0.93 spaces per classroom.


## RATIONALE OF RECOMMENDATION

- Reducing the front (north) and side (east) yard on flanking street setbacks for the KB Woodward Elementary School will formalize the siting of the existing non-conforming school building while also facilitating construction of an eight-classroom addition. The addition will add additional capacity within the school building and reduce the number of portable classrooms on site.
- The reduced side yard (east) on flanking street setback will also allow for the retention of 2 existing portable classrooms facing 131A Street. The reduced rear (south) yard setback will facilitate the retention of 6 existing portable classrooms in the interim until the addition is completed.
- Under Part 5 Off-Street Parking and Loading/Unloading of the Zoning By-law, a public elementary school requires 1.75 parking spaces per classroom and 9 parking spaces for drop-off. The applicant is providing the required number of parking spaces per classroom ( 56 spaces) but is unable to provide the total 9 drop-off spaces on-site.
- The applicant is proposing to provide the shortfall of 9 off-street drop-off parking spaces as on-street drop-off parking spaces, dedicated for school use, along 106 Avenue and 131A Street. There are 6 existing on-street drop-off parking spaces along 106 Avenue and an additional section of drop-off parking spaces will be formalized along 131A Street. The Engineering Department is supportive of this arrangement.
- A reduction to bicycle parking requirements will help facilitate an addition to the KB Woodward Elementary School building with 8 additional classrooms.
- The School District advises that existing bike racks are currently underutilized but has committed to provide additional bicycle parking spaces in the future if demand warrants it.


## RECOMMENDATION

The Planning \& Development Department recommends that:

1. Council approve Development Variance Permit No. 7917-0320-oo (Appendix II) varying the following, to proceed to Public Notification:
(a) to reduce the minimum side (east) yard on flanking street setback for Public School buildings from 15 metres to 8.5 metres;
(b) to reduce the minimum front (north) yard setback for Public School buildings from 15 metres to 11.6 metres;
(c) to reduce the minimum rear (south) yard setback for Public School buildings from 15 metres to 6.9 metres;
(d) to reduce the minimum number of required on-site parking spaces from 65 spaces to 56 spaces; and
(e) to reduce the rate at which required bicycle parking for a Public Elementary School is calculated from 4 spaces per classroom to o.93 space per classroom.
2. Council instruct staff to resolve the following issues prior to approval:
(a) submission of a finalized tree survey and a statement regarding tree preservation to the satisfaction of the Planning and Development Department;
(b) submission of securities for tree retention; and
(c) submission of a finalized landscaping plan and cost estimate to the specifications and satisfaction of the Planning and Development Department.

## SITE CONTEXT \& BACKGROUND

| Direction | Existing Use | OCP Designation | Existing Zone |
| :--- | :--- | :--- | :--- |
| Subject Site | KB Woodward <br> Elementary School | Urban | RF |
| North (Across 106 Avenue): | Single family <br> dwellings | Urban | RF |
| East: | Single family <br> dwellings | Urban | RF |
| South: | Kwantlen Park <br> Secondary School | Urban | RF |
| West: | Royal Kwantlen <br> Park | Urban | RF |

## Context \& Background

- The subject site is approximately 1.82 hectares in size and is located at $13130-106$ Avenue in Whalley. The site is zoned "Single Family Residential Zone (RF)" and is designated "Urban" in the Official Community Plan.
- The site is occupied by KB Woodward Elementary School. Presently, the school site contains 22 classrooms, 16 portable classrooms, 56 off-street parking spaces, 16 on-street drop off spaces and 30 bicycle parking spaces. It is noted that 6 of the existing portable classrooms at the south end of the site are currently being used by the neighbouring Kwantlen Park Secondary School so there are currently 32 elementary school classrooms on the site ( 22 in the school building and 10 portables).
- A parking agreement with the City Parks, Recreation and Culture Department over a small portion of Royal Kwantlen Park immediately west of the subject site has been secured and permits 24 parking spaces for use by KB Woodward Elementary School.
- The School District is proposing a 1,109 square metre addition to the existing school building, which will accommodate 8 additional classrooms and reduce the number of portable classrooms from 16 to 2 . This will result in a total of 32 classrooms ( 30 within the school building/addition and 2 portables), which is the same elementary school capacity as currently exists, but with fewer portables.
- The siting of the existing school building does not comply with the minimum 15-metre front yard or side yard on flanking street setback requirement for Public school buildings as measured from the north (106 Avenue) and east lot line (131A Street). The proposed addition also does not comply with the side (east) yard on flanking street setback. A variance is requested to address these setbacks (see Variances section).
- The off-street parking requirements for Elementary Schools are 9 drop-off/pick-up stalls and 1.75 stalls per classroom. This equates to a total parking requirement of 65 off-street parking spaces on the subject property (based on 32 total classrooms). The available on-site parking equates to 56 parking stalls. There are also 16 drop-off/pickup stalls, but these are located onstreet and therefore do not constitute off-street parking. As such, a variance is requested to address the off-street parking shortfall (see Variances section).
- The applicant is not proposing to provide any additional bicycle parking spaces on the site at this time but has committed to provide additional spaces if demand increases in the future. A variance is requested to address the Zoning By-law deficiency in bicycle parking (see Variances section).


## DEVELOPMENT PROPOSAL

## Planning Considerations

- The applicant is proposing to reduce the minimum front (north) and side (east) yard on flanking street setbacks for Public School buildings under the General Provisions of Zoning Bylaw No. 12000 to formalize the siting of the existing school building and to accommodate the proposed addition.
- Six (6) of the sixteen (16) previously installed portables will be relocated to neighboring Kwantlen Park Secondary, leaving a total of ten (10) portables on site as part of this proposal.
- Eight (8) of the ten (10) remaining portables do not meet the minimum setback requirements of the Zoning By-law No. 12000 and as such, variances have been requested to facilitate retention of these portables in their current location.
- Under Part 5 Off-Street Parking and Loading/Unloading of the Zoning Bylaw, a public elementary school requires 4 bicycle parking spaces per classroom. As such, 32 classrooms would therefore require a total of 128 bicycle parking spaces for the expanded elementary school. There are currently 30 bicycle parking space on the site.
- The applicant is not proposing to provide any additional bicycle parking spaces on the site at this time but has committed to provide additional spaces if demand increases in the future.


## Referrals

Engineering: The Engineering Department has no objection to the project.

## POLICY \& BY-LAW CONSIDERATIONS

## Regional Growth Strategy

- The subject property is designated General Urban in the Regional Growth Strategy (RGS). The existing school use complies with the General Urban Designation.


## Official Community Plan

## Land Use Designation

- The subject property is designated Urban in the Official Community Plan (OCP). The existing school use complies with the Urban designation.


## Zoning By-law

- The table below provides an analysis of the development proposal in relation to the requirements of the Zoning Bylaw, including parking requirements.

| Setbacks | Required | Proposed |
| :--- | :--- | :--- |
| Front / North | 15 metres | 11.6 metres |
| Rear / South | 15 metres | 6.9 metres |
| Side / West | 6 metres | 6 metres |
| Side (Flanking) / East | 15 metres | 8.5 metres |
| Parking (Part 5) | Required | Proposed |
| Number of Parking Spaces | 65 | 56 |
| Number of Bicycle Spaces | 128 | 30 |

## Variances

- Reducing the front (north) yard and side yard (east) on flanking street setback for the KB Woodward Elementary School, will formalize the siting of the existing non-conforming school building while also facilitating construction of an eight-classroom addition. The addition will add additional capacity within the school building and reduce the number of portable classrooms.
- The reduced side yard (east) on flanking street setback will also allow for the retention of 2 existing portable classrooms facing 131A Street.
- Reducing the rear (south) yard setback will facilitate the retention of 6 existing portable classrooms in the interim until the addition is completed (at which time they, along with 2 other portables, will be removed, leaving 2 portables on site fronting 131A Street).
- Under Part 5 Off-Street Parking and Loading/Unloading of the Zoning By-law, a public elementary school requires 1.75 parking spaces per classroom and 9 parking spaces for drop-off. The applicant is providing the required number of parking spaces per classroom ( 56 spaces) but is unable to provide the total 9 drop-off spaces on-site.
- The applicant is proposing to provide the shortfall of 9 off-street drop-off parking spaces as on-street drop-off parking spaces, dedicated for school use, along 106 Avenue and 131A Street. There are 6 existing on-street drop-off parking spaces along 106 Avenue and an additional section of drop-off parking spaces will be formalized along 131A Street. The Engineering Department is supportive of this arrangement.
- A reduction to bicycle parking requirements will help facilitate an addition to KB Woodward Elementary School which includes 8 new classrooms.
- The School District advises that existing bike racks are currently underutilized.
- The School District has committed to provide additional bicycle parking spaces in the future if demand warrants it.
- The KB Woodward Elementary School Parent Advisory Committee (P.A.C.) submitted a letter in support of the proposal to reduce the required number of bicycle parking spaces.
- Staff support the requested variances to proceed to Public Notification.


## TREES

- Jeff Ross \& Rhythm Batra, ISA Certified Arborist of Mike Fadum and Associates Ltd., prepared an Arborist Assessment for the subject property. The table below provides a summary of the tree retention and removal by tree species:

Table 1: Summary of Tree Preservation by Tree Species:

| Tree Species | Existing | Remove | Retain |
| :---: | :---: | :---: | :---: |
| Deciduous Trees(excluding Alder and Cottonwood Trees) |  |  |  |
| Cherry | 1 | 0 | 1 |
| Hawthorn, Lavallee | 8 | 3 | 5 |
| Maple, Red | 2 | 0 | 2 |
| Oak, Pin | 1 | O | 1 |
| Willow | 1 | 0 | 1 |
| Willow, Corkscrew | 1 | 1 | 0 |
| Coniferous Trees |  |  |  |
| Cedar, Yellow | 8 | O | 8 |
| Pine | 2 | O | 2 |
| Total (excluding Alder and Cottonwood Trees) | 24 | 4 | 20 |
| Total Replacement Trees Proposed (excluding Boulevard Street Trees) |  | 7 |  |
| Total Retained and Replacement Trees |  | 27 |  |
| Contribution to the Green City Program |  | \$400.00 |  |

- The Arborist Assessment states that there are a total of 24 mature trees on the site. It was determined that 20 trees can be retained as part of this development proposal.
- For those trees that cannot be retained, the applicant will be required to plant trees on a 2 to 1 replacement ratio for all other trees. This will require a total of 8 replacement trees on the site. Since only 7 replacement trees can be accommodated on the site the deficit of 1 replacement trees will require a cash-in-lieu payment of $\$ 400$, representing $\$ 400$ per tree, to the Green City Program, in accordance with the City's Tree Protection By-law.
- In summary, a total of 27 trees are proposed to be retained or replaced on the site with a contribution of $\$ 400.00$ to the Green City Program.


## INFORMATION ATTACHED TO THIS REPORT

The following information is attached to this Report:
Appendix I. Site Plan
Appendix II. Development Variance Permit No. 7917-0320-oo
Appendix III. Summary of Tree Survey and Tree Preservation
approved by Ron Gill

Jean Lamontagne
General Manager
Planning and Development
ELM/cm


## DEVELOPMENT VARIANCE PERMIT

NO.: 7917-0320-00
Issued To:

> (the "Owner")

Address of Owner:

1. This development variance permit is issued subject to compliance by the Owner with all statutes, by-laws, orders, regulations, or agreements, except as specifically varied by this development variance permit.
2. This development variance permit applies to that real property including land with or without improvements located within the City of Surrey, with the legal description and civic address as follows:

Parcel Identifier: 002-097-249
Lot 1 Except: Part Subdivided by Plan LMP49629; Section 21 Block 5 North Range 2 West New Westminster District Plan 69834

> 13130-106 Avenue

> (the "Land")
3. Surrey Zoning By-law, 1993, No. 12000, as amended is varied as follows:
(a) In Section A Uses Permitted in All Zones of Part 4 General Provisions, the minimum side (east) yard on flanking street setback for Public schools and School District Administration Buildings is reduced from 15 metres to 8.5 metres;
(b) In Section A Uses Permitted in All Zones of Part 4 General Provisions, the minimum front (north) yard setback for Public schools and School District Administration Buildings is reduced from 15 metres to 11.6 metres;
(c) In Section A Uses Permitted in All Zones of Part 4 General Provisions, the minimum rear (south) yard setback for Public schools and School District Administration Buildings is reduced from 15 metres to 6.9 metres;
(d) In Table C. 1 of Part 5 Off-Street Parking and Loading/Unloading, the minimum number of required off-street parking spaces for a Public Elementary School with 32 classrooms is reduced from 65 to 56 spaces.
(e) In Section D Bicycle Spaces and Bicycle Parking Areas of Part 5 Off-Street Parking and Loading/Unloading, the minimum number of bicycle spaces per classroom for a Public Elementary school is reduced from 4 spaces per classroom to o. 93 space per classroom.
4. This development variance permit applies to only that portion of the buildings and structures on the Land shown on Schedule A which is attached hereto and forms part of this development variance permit. This development variance permit does not apply to additions to, or replacement of, any of the existing buildings shown on attached Schedule A, which is attached hereto and forms part of this development variance permit.
5. The Land shall be developed strictly in accordance with the terms and conditions and provisions of this development variance permit.
6. This development variance permit shall lapse if the Owner does not substantially start any construction with respect to which this development variance permit is issued, within two (2) years after the date this development variance permit is issued.
7. The terms of this development variance permit or any amendment to it, are binding on all persons who acquire an interest in the Land.
8. This development variance permit is not a building permit.


Mayor - Doug McCallum

City Clerk - Jennifer Ficocelli


## MIKE FADUM AND ASSOCIATES LTD.

## Tree Preservation Summary

## Surrey Project No: 7820-0276-00

Address: 13130106 Avenue (K.B. Woodward Elementary School), Surrey, BC
Registered Arborist: Jeff Ross \& Rhythm Batra - PN-8932A

| On-Site Trees | Number of Trees |
| :---: | :---: |
| Protected Trees Identified <br> (on-site and shared trees, including trees within boulevards and proposed streets and lanes, but excluding trees in proposed open space or riparian areas) | 24 |
| Protected Trees to be Removed | 4 |
| Protected Trees to be Retained <br> (excluding trees within proposed open space or riparian areas) | 20 |
| Total Replacement Trees Required: <br> - Alder \& Cottonwood Trees Requiring 1 to 1 Replacement Ratio $0 \times$ one (1) $=0$ <br> - All other Trees Requiring 2 to 1 Replacement Ratio $4 X \text { two }(2)=8$ | 8 |
| Replacement Trees Proposed | 7 |
| Replacement Trees in Deficit | 1 |
| Protected Trees to be Retained in Proposed [Open Space / Riparian Areas] | NA |


| Off-Site Trees | Number of Trees |
| :---: | :---: |
| Protected Off-Site Trees to be Removed | 0 |
| Total Replacement Trees Required: <br> - Alder \& Cottonwood Trees Requiring 1 to 1 Replacement Ratio 0 X one (1) = 0 <br> - All other Trees Requiring 2 to 1 Replacement Ratio $0 \times$ two (2) $=0$ | 0 |
| Replacement Trees Proposed | NA |
| Replacement Trees in Deficit | NA |

Summary report and plan prepared and submitted by: Mike Fadum and Associates Ltd.

| Signature of Arborist: Reyfhm | Date: April 6, 2021 |
| :--- | :--- |




Existing Street Light

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(1) Tree Planting on Grade


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6 $\frac{\text { Planter on Grade }}{\text { Scale: } 1: 24}$

(8) $\frac{\text { Plp Concrete Curb/Wall }}{\text { Scale: }: 1: 24}$

(9) $\frac{\text { Basketball Post, Backboard Post \& Footing, }}{\text { Scale } 1: 32}$



Prospect \& Refuge
KB Woodward Elementary School
 Landscape Detalis \& Cutsheets

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(1) $\frac{4^{4} \text { to } 6^{\prime} \text { ' Chainlink Fence }}{\text { Scale: NTI }}$

2) Pedestrian Gate Detail


3 . $8^{\prime}$ to 12 ' Chainlink Fence



5) Concreatenow strip



