

# City of Surrey PLANNING & DEVELOPMENT REPORT Application No.: 7919-0228-00

Planning Report Date: October 5, 2020

## **PROPOSAL:**

- Development Permit Amendment
- Restrictive Covenant Amendment
- Development Variance Permit

to allow the retention of existing decks and accommodate additional decks in the future.

LOCATION: 3500 - 144 Street

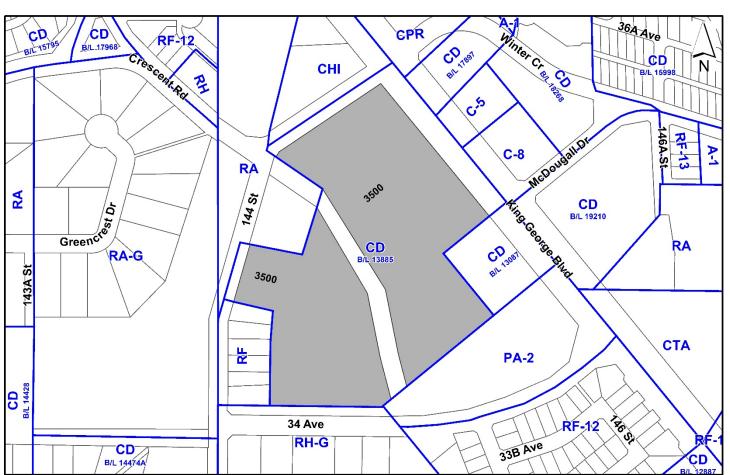
**ZONING:** CD (By-law No. 13885)

**OCP DESIGNATION:** Urban

**LAP DESIGNATION:** Clustering at Urban Single Family

Density (8 u.p.a.) & Landscape

**Buffer** 



## **RECOMMENDATION SUMMARY**

- Approval to draft Development Permit for Form and Character.
- Approval for Development Variance Permit to proceed to Public Notification.

# DEVIATION FROM PLANS, POLICIES OR REGULATIONS

- Proposing to vary the east side yard setback (King George Boulevard) requirement of the CD Zone (By-law No. 13885).
- Proposing to vary the 15 metre strip of undisturbed vegetation along the King George Boulevard frontage requirement of the CD Zone (By-law No. 13885).
- Proposing to amend a tree and landscaping buffer covenant to permit the retention of existing decks and patios.
- Proposing to remove an existing secondary access covenant from title to allow the retention of an existing patio.
- Proposing to amend Development Permit No. 7900-0274-00 to permit the location of existing decks and patios.

## RATIONALE OF RECOMMENDATION

- One deck and four patios have been constructed, without permits, within the landscaping strip along King George Boulevard required by CD-By-law No. 13885 and an existing landscape buffer restrictive covenant.
- The existing deck and patios encroach up to 4.1 metres into the east side yard (King George Boulevard) and 2.6 metres into the tree buffer restrictive covenant area.
- The 16.5 metre setback of the CD Zone (By-law No. 13885) and the 15 metre tree buffer were established to provide a visual and noise buffer from King George Boulevard.
- The construction of the existing deck and patios have not impacted any mature trees, nor did they displace any of the landscaping established by Development Permit No. 7900-0274-00. The integrity of the buffer remains intact, despite the encroachment of the deck and patios.
- One of the patios was constructed in a restrictive covenant area that was designated for a secondary access point which is no longer required. It is appropriate for this covenant to be removed from title.

#### RECOMMENDATION

The Planning & Development Department recommends that:

- 1. Council authorize staff to draft Development Permit No. 7919-0228-00 generally in accordance with the attached drawings (Appendix II).
- 2. Council approve Development Variance Permit No. 7919-0228-00 (Appendix IV) varying the following, to proceed to Public Notification:
  - (a) to reduce the minimum side yard (King George Boulevard) setback for an accessory structure of the Comprehensive Development (CD) Zone (By-law No. 13885) from 16.5 metres to 12.4 metres; and
  - (b) to reduce the strip of undisturbed vegetation along the King George Boulevard frontage of the Comprehensive Development (CD) Zone (By-law No. 13885) from 15 metres to 12.4 metres minimum.
- 3. Council instruct staff to resolve the following issues prior to final approval:
  - (a) submission of a finalized tree survey and a statement regarding tree preservation to the satisfaction of the City Landscape Architect;
  - (b) amend Restrictive Covenant BN251889, for tree and landscaping buffer, to allow existing and future decks to be located within a portion of the buffer area adjacent to King George Boulevard; and
  - (c) discharge Restrictive Covenant BN251895, which reserved land for a secondary access point to the property, from title.

## **SITE CONTEXT & BACKGROUND**

Direction	<b>Existing Use</b>	LAP Designation	<b>Existing Zone</b>
Subject Site	Strata duplexes	Clustering at Urban	CD (By-law No.
		Single Family	13885)
		Density (8 u.p.a.) &	
		Proposed Buffer	
North (Across Crescent Rd):	Car Dealership	Commercial	CHI
North (Across King George	Park	Proposed	CPR
Blvd):		Landscape Buffer	
		(15-m wide)/Golf	
		Course	

Direction	<b>Existing Use</b>	LAP Designation	<b>Existing Zone</b>
North/East (Across King George	Child	Commercial	CD (By-law No.
Blvd):	Care/Commercial		17897)/C-5/C-8
East:	Gas Station	Commercial	
South:	Church	Institutional	PA-2
South (Across 34 Ave):	Single Family	Suburban ½ Acre	RH-G
	Residential	Residenital (2 u.p.a.)	
		u.p.a.)	
West:	Elgin Centre	Institutional	RA
	Preschool/ Single		
	Family Residential		
West (Across 144 Street):			RA
	Elgin Estates Park	Park	

# **Context & Background**

- The site is 56,217 square metres in area and is located between King George Boulevard, Crescent Road, 144 Street and 34 Avenue. The Semiahmoo Trail bisects the property.
- The site is designated Urban in the Official Community Plan (OCP) and Clustering at Urban Single Family Density (8 u.p.a.) and 15 metre Landscape buffer in the King George Corridor South Local Area Plan (LAP).
- A general development permit was issued for the site under Development Application 7995-0095-00. The development permit provided a general development concept for the area. Primary access to the multifamily housing project was identified along 144 Street, with potential secondary access being gained from either Crescent Road or King George Boulevard. These secondary entries were protected under Restrictive Covenant BN251895.
- The site was rezoned to Comprehensive Development (CD) Zone (By-law No. 13885) through Development Application No. 7999-0180-00 and a development permit was issued for the first phase of the 105 unit townhouse project. The first phase was located to the west of the Semiahmoo Trail.
- The overall development concept has changed from general Development Permit No. 7995-0095-00. The internal road network was altered and challenges to lot grading prompted the secondary access to be removed from the proposal. The only access to the townhouse complex is from 144 street, leaving Restrictive Covenant BN251895 obsolete.
- The second phase of the project, the area located to the east of the Semiahmoo Trails, was approved under Development Permit No. 7900-0274-00. Restrictive Covenant BN251889 was registered on title, as a condition of the Development Permit to provide a 15 metre buffer from King George Boulevard (the "landscape buffer restrictive covenant"). The landscape buffer restrictive covenant was common practice at the time and was created to provide a visual barrier between residential development and King George Boulevard.

- The townhouse project construction was completed in 2002. Outdoor patios adjacent to the strata lots, forming part of the Limited Common Property, were included in the development. Units 92, 93, 96, 97, 100, and 101 (the "subject strata units") were provided with patios approximately 12.5 square metres each in area.
- The applicant advised that in 2002, stairs were constructed within the landscape buffer restrictive covenant to provide access from the patio attached to Unit 93 to the lawn below.
- In 2005, a deck extension to the existing patio attached to unit 93 was constructed without permits. The patio extension encroached approximately 1.3 metres into the landscape buffer restrictive covenant area and was located approximately 13.7 metres from King George Boulevard. The Zoning By-law defines deck to mean a platform or floor attached to a dwelling that is greater than 0.6 metres from grade.
- Around this time, an at-grade stone patio was also constructed within the landscape buffer.
- In 2014, the current owner of unit 93 replaced the unpermitted deck extension with a new, larger deck and new set of stairs. This work was completed without the requisite approvals from the City. This deck extends 2.6 metres into the landscape buffer restrictive covenant area and is located 12.4 metres from King George Boulevard.
- A bylaw complaint was made to the City regarding the unpermitted construction at unit 93 and a building permit application was submitted to permit the deck on October 23, 2014. After the building permit was submitted, the strata owner was informed that they were also required to apply for a development variance permit, restrictive covenant amendment and minor development permit amendment before the building permit could be approved.
- Should Council approve the Planning Recommendations of this report, the owner of unit 93 will need to have a building permit approved for the unpermitted deck.
- Units 92, 97, 100 and 101 have also extended their patios into the landscaping buffer restrictive covenant area and building setbacks. These four patios are under 0.6 metres in height and are therefore considered patios and not decks. As a result, these patios are allowed to encroach into the building setbacks as permitted by Part 4, General Provisions, Section 17 (c) of the Surrey Zoning By-law 12000 and did not require building permits for their construction as specified by Surrey Building Bylaw 2012 No. 17850.
- While this application was being processed by City Staff, the owner of Unit 93, with the consent of the Strata, resurfaced the at-grade stone patio.

#### **DEVELOPMENT PROPOSAL**

# **Planning Considerations**

- The applicant (Strata Council of Strata Plan LMS 4530) has applied for a Development Variance Permit to reduce the east side yard setback(King George Boulevard) of CD By-law No. 13885 from 16.5 metres to 12.4 metres and to reduce the required strip of undisturbed vegetation along King George Boulevard from 15 metres to 12.4 metres, an amendment to Restrictive Covenant No BN251889, to discharge Restrictive Covenant BN251895 from title and an amendment to Development Permit Nos. 7900-0274-00, to allow the retention of existing decks and patios connected with units 92, 93, 97, 100 and 101.
- There are six strata units that back onto King George Boulevard (units 92, 93, 96, 97, 100, 101). Five of these strata units (92, 93, 97, 100 and 101) have expanded their patios beyond what was approved under the strata plan. Of the five extensions, the one attached to unit 93 has been extended the furthest into the landscaping buffer, is the only deck larger than 0.6 metres in height and is located 12.4 metres from the east side yard (King George Boulevard).

#### Referrals

Engineering: The Engineering Department has no objection to the project.

#### **POLICY & BY-LAW CONSIDERATIONS**

# **Secondary Plans**

## Land Use Designation

- The site is located within the King George Corridor South Local Area Plan (LAP) and is designated "Clustering at Urban Single Family Density (8 u.p.a.)" and "Landscape Buffer".
- The existing patios and decks attached to units 92, 93, 97, 100 and 101 are located within the "Landscape Buffer" designated portion of the site.
- The intention of the landscape buffer is to provide a visual separation from the residential uses to King George Boulevard. The primary characteristic and purpose of the buffer remains intact despite the encroachment of patios and decks into the area as no trees and landscaping were removed through construction of the decks.
- As no significant vegetation was removed to construct the decks and the landscape buffer still functions as intended by the LAP, no amendment to the King George LAP is required.

# **Zoning By-law**

# **Setback and Landscaping Variances**

- The applicant is requesting the following variances:
  - o to reduce the minimum side yard (King George Boulevard) setback for an accessory structure of the Comprehensive Development (CD) Zone (By-law No. 13885) from 16.5 metres to 12.4 metres; and
  - to reduce the strip of undisturbed vegetation along the King George Boulevard frontage of the Comprehensive Development (CD) Zone (By-law No. 13885) from 15 metres to 12.4 metres minimum.
- CD By-law No. 13885 was written to enable cluster housing that provided significant tree retention on the site. This included a generous 16.5 metre setback and a 15 metre landscape buffer from King George Boulevard in order to protect perimeter trees, provide for enhanced landscaping, and provide a visual and noise buffer from King George Boulevard.
- No bylaw protected trees were removed to construct the existing patios and decks, nor was any landscaping removed that was planted under Development Permit No. 7900-0274-00.
- A 12.4 metre setback and landscape buffer maintains significant separation from King George Boulevard.
- The variance is for accessory structures (i.e. decks and patios) only; no habitable area will be constructed within the 16.5 metre setback.
- Staff find that since no protected trees and landscaping were disturbed during the construction of the patios and decks attached to units 92, 93, 97, 100 and 101 and that 12.4 metres remains a generous setback for accessory structures, the existing decks do not adversely impact the intent of the landscape buffer and side yard setback.
- Staff support the requested variances to proceed for consideration.

### **PUBLIC ENGAGEMENT**

- Pre-notification letters were sent on January 9, 2020, with a revised letter mailed on March 1, 2020. A Development Proposal Sign was installed on January 10, 2020. Staff have received responses from eight area households regarding the proposal: five in opposition, one in support and two requesting additional information on the proposal.
- Residents who opposed the proposal expressed concerns specifically related to the deck attached to unit 93. Residents noted that the deck was constructed without the approval of the City or the Strata Council. It was also noted that that the deck attached to unit 93 differs in character from the adjacent decks as it was constructed 1.5 metres above grade, whereas the patios on other units have been constructed at grade.

• Staff's response to these comments are as follows:

(Staff have evaluated the existing decks and patios associated with the six units that back onto King George Boulevard against the regulations and restrictions applicable to the property. While many of the existing patios have been extended into the regulated landscape buffer, no trees and landscaping associated with the approved development permit for the townhouse complex have been removed as a result of the deck expansion. Despite the decks' encroachment into the setback and landscaping area, the intent of the vegetative buffer to King George Boulevard remains intact.)

• Staff engaged the strata council of the adjacent townhouse complex (Crescent I) regarding the discharge of Restrictive Covenant BN251895, which protected area for additional access points to the subject site. At their Strata Council meeting on September 23, 2020, Crescent I Strata resolved to provide no comment on the proposal to remove Restrictive Covenant BN251895 from title of the Crescent II Strata.

#### **DEVELOPMENT PERMITS**

# Form and Character Development Permit Amendment

- Development Permit No. 7900-0274-00 provided for the construction of modest patios at the rear of the strata units, but did not provide for decks and patios of the size that have been constructed adjacent to King George Boulevard.
- Staff find that the existing deck of unit 93 and the patios attached to units 92, 97, 100, and 101
  are in keeping with the character of the existing strata complex and does not represent a
  major change from the overall form and character approved under Development Permit 79000274-00.
- Staff support the approval of this deck as a minor amendment to the existing Development Permit.

### RESTRICTIVE COVENANT AMENDMENT

### Restrictive Covenant BN251889

- The 15 metre landscape buffer that was established by By-law No. 13885 was further protected through Restrictive Covenant No. BN251889.
- The intent of the restrictive covenant was to maintain a tree buffer, in perpetuity, that would serve as a visual and noise buffer to the townhouse complex.
- The restrictive covenant included a clause that prevents the building of any improvements (unless specified) within the buffer or doing any action that would adversely affect the tree buffer.
- As no trees and landscaping were removed as a result of deck and patio construction, and the intent of the covenant remains intact, staff support the amendment of the restrictive covenant to allow the construction of patios and decks within a portion of the covenant area.

## Restrictive Covenant BN251895

- Restrictive Covenant BN251895 was registered on title of the subject property in conjunction
  with Development Application No. 7995-0095-00, a General Development Permit that
  established an initial development concept for both the Crescent I and Crescent II townhouse
  complexes.
- Restrictive Covenant BN251895 was intended to protect two areas for a future secondary
  access point to the complex. These two areas were to provide access from Crescent Road and
  King George Boulevard Respectively, while the primary entrance to the complex would be
  from 144 Street.
- The townhouse complex was subsequently developed in two phases under two separate development applications (7999-0180-00 and 7900-0274-00). Both projects saw changes to the original development concept that was created under Development Application 7995-0095-00, which eliminated the need for a secondary access from either Crescent Road or King George Boulevard.
- Restrictive Covenant BN251896 was intended to be discharged from title of the subject property at the completion of Development Application No. 7900-0274-00, but the request was never submitted to the Land Title Office.
- With the completion of the townhouse project, the covenant is now obsolete, as it was intended to reserve land for access at the time of development.
- The patio associated with unit 101 has been constructed within the covenant area of BN251896, which contains terms specifying that no improvements should be constructed in the specified area.
- As there is no longer any need to reserve this land for access to the strata complex, staff recommend that the covenant be discharged from title.

## **TREES**

 Noah Talbot, ISA Certified Arborist of McElhanney Consulting Services Ltd. prepared an Arborist Assessment for the subject property. The table below provides a summary of the tree retention and removal by tree species:

**Table 1: Summary of Tree Preservation by Tree Species:** 

Tree Species	Existing	Remove	Retain				
Alder and Cottonwood Trees							
Alder	1 0						
<b>Deciduous Trees</b> (excluding Alder and Cottonwood Trees)							
Cherry	1	0	1				
Big Leaf Maple	1	0	1				
Coniferous Trees							
Douglas Fir	6	0	6				

Tree Species	Existing		Remove	Retain
Western Red Cedar		6	0	6
<b>Total</b> (excluding Alder and Cottonwood Trees)		14	О	14
Total Replacement Trees Proposed (excluding Boulevard Street Trees)	l		o	
Total Retained and Replacement T	rees	15		
Contribution to the Green City Pro	gram		o	

- Staff requested that an Arborist Assessment be completed to assess whether the constructed deck of unit 93 had impacted any protected trees.
- The Arborist Assessment reviewed all trees within five (5) metres of the patio and states that there is a total of 15 mature trees in the area, including one Alder tree, approximately 7% of the total trees.
- The deck associated with unit 93 is the only one that has been constructed in proximity to by-law protected trees. The deck has been constructed within the tree protection zone (TPZ) of three trees and within the additional 1.5 metre no-build buffer of three other trees.
- While the deck has encroached into the protection area of 6 trees, the Arborist Assessment notes that the health of the trees has not been negatively impacted as a result of the deck.
- Staff concur with the findings of the report that no trees have been adversely impacted by the constructed deck.
- To reduce the risk of future impacts on by-law protected trees, the amended covenant will contain language requiring all future work conducted in the landscape buffer covenant area to be assessed by an ISA certified arborist and reviewed by the City.

# INFORMATION ATTACHED TO THIS REPORT

The following information is attached to this Report:

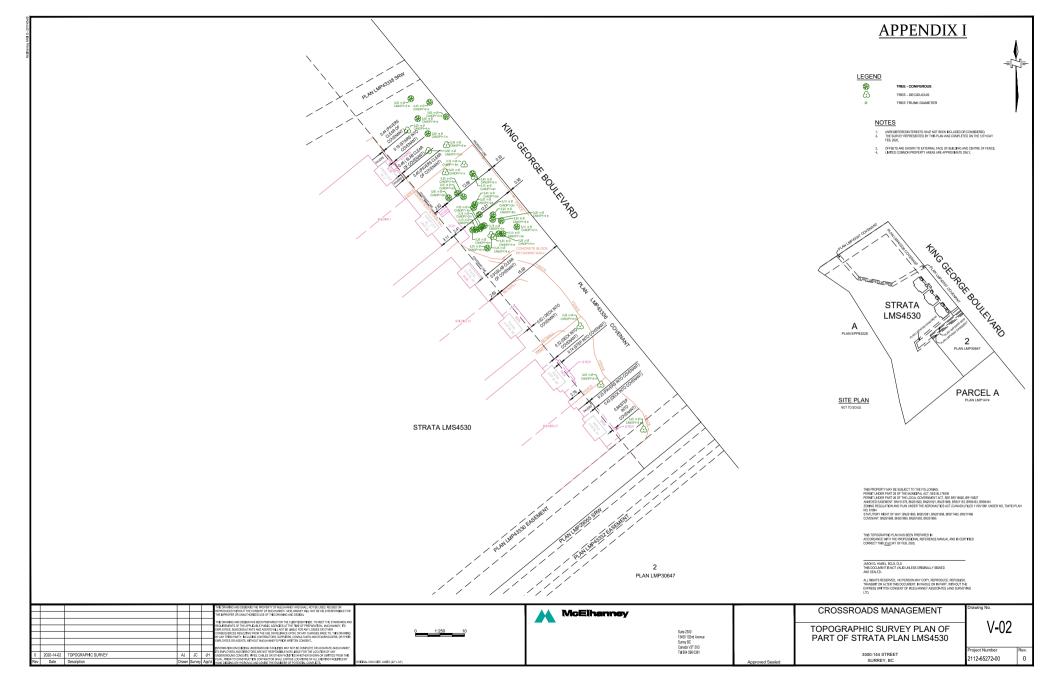
Appendix I. Site Plan

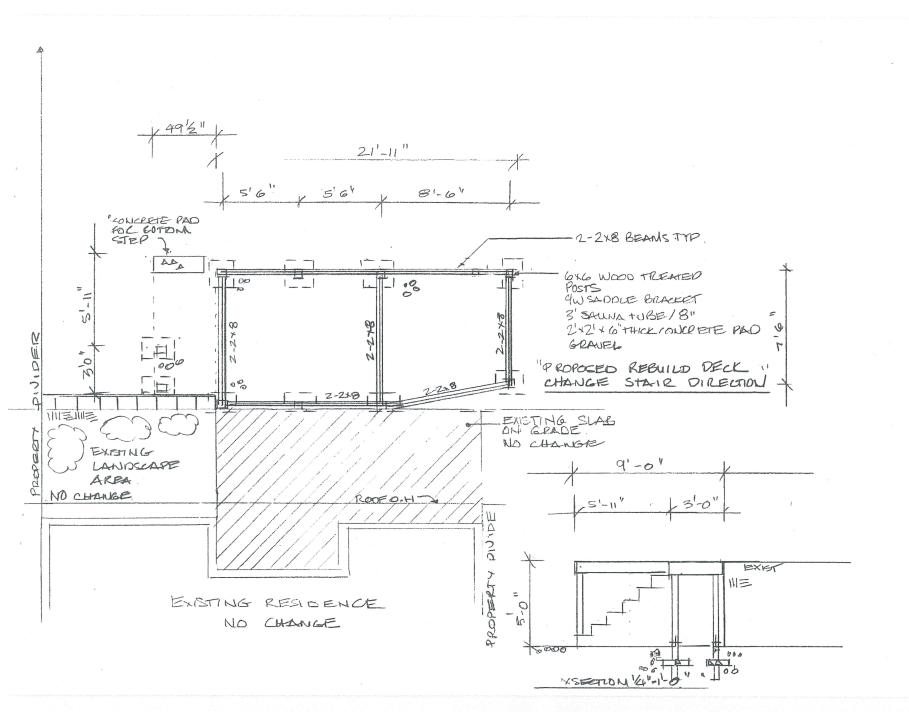
Appendix II. Plans of existing Deck associated with unit 93
Appendix III. Summary of Tree Survey and Tree Preservation
Appendix IV. Development Variance Permit No. 7919-0228-00

approved by Shawn Low

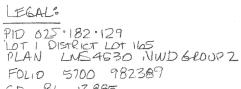
Jean Lamontagne General Manager Planning and Development

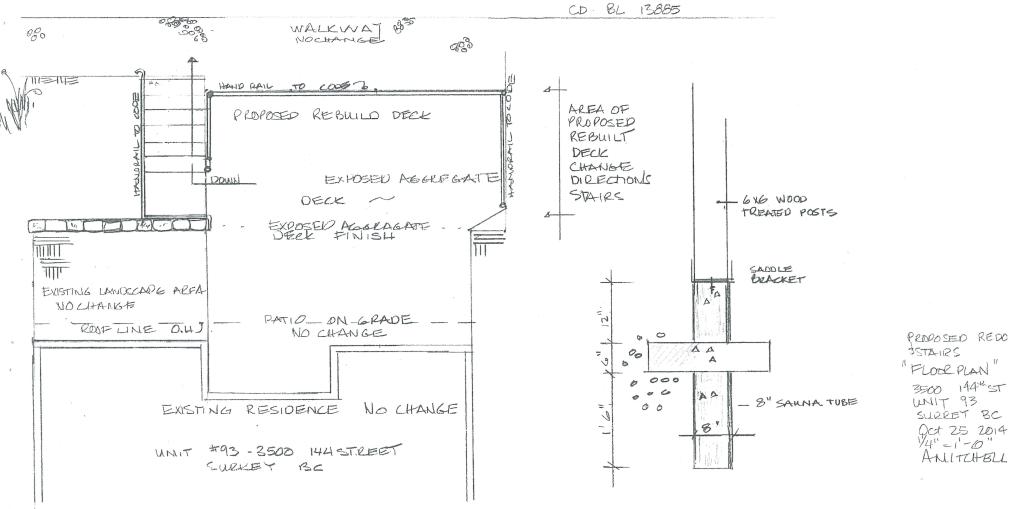
BD/cm





PROPOSED REDI 3 STAIRS
FOUNDATION PL 2500.144 ST UNIT 93 SURREY BC OCT 25.2016 1/4"-1'-0" ANUTHELL

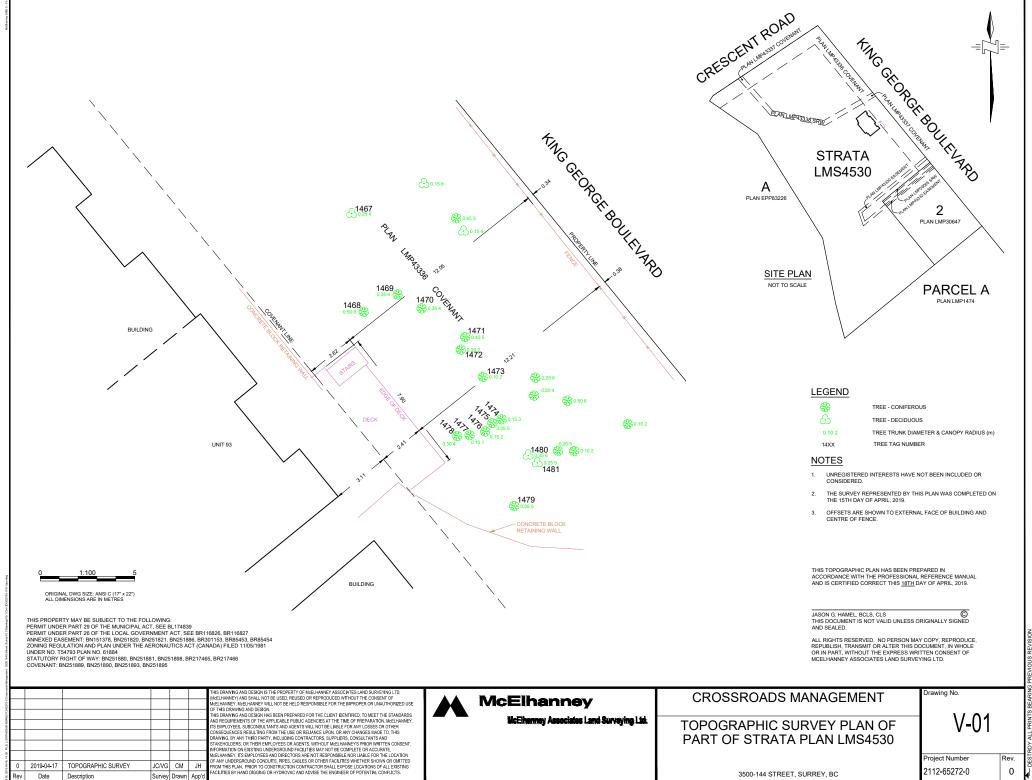








	Name Cond		Condition							
ID#	Common	Botanical	DBH (cm)	LCR	Canopy (Radius)	Health		General Tree Condition Remarks	Impact observations	Root Protection Zone(m)
	Bigleaf maple	Acer macrophyllum		50	(Radius)	Good	Fair	Lower limbs pruned to 5m above grade - healing over - callous tissue.	Allan block retaining wall on North and South side. Approximately 1 meter away from root collar on South side and .3 meters from North side of root collar. Backfilled on Both sides. No major health or structural defects associated.	20ne(m) 1.62
1469	Douglas-fir	Pseudotsuga menziesii	63	70	6	Good	Fair	Leading edge of grove - good trunk taper, crown raised to 10m ht above grade, <i>Phaeolus schweinitzii</i> fruiting body attached to South side of root collar.	Patio stairway is 1.8m from the root collar. Closest patio footing is 3.5m away from root collar. Existing split rail fence near root collar, some backfill surrounding all sides of root collar for patio area - retained by Allan blocks and surfaced with paver stones. No major health or structural defects associated with deck construction. We recommend an advanced risk assessment be performed to determine the extent of internal decay (if any) associated with the <i>Phaeolus schweinitzii pathogen</i> ).	3.78
1469		Pseudotsuga	45	50	4	Fair	Fair	Suppressed by 1468, corrected lean - phototropic. Sparse branching due to shading.		2.7
1470	Douglas-fir	Pseudotsuga menziesii	39	50	4	Fair	Fair	Suppressed by 1468, corrected lean - phototropic. Sparse branching due to shading, surface rooted	Some fill and paver stairway on South side of RPZ. No major health or structural defects associated.	2.34
1471		Pseudotsuga menziesii	50	40	5	Fair	Fair	Codominant crown with adjacent trees - asymmetric canopy due to shading.	No disturbance was observed within RPZ.	3
1472	Western Redcedar	Thuja plicata	24	80	2	Good	Fair	Suppressed by 1471 - growing at base of larger tree, asymmetric canopy due to shading.	No disturbance was observed within RPZ.	1.44
1473	Western Redcedar	Thuja plicata	13	80	2	Good	Fair	Suppressed within grove.	No disturbance was observed within RPZ.	0.78
1474	Western Redcedar	Thuja plicata	20	50	3	Fair	Fair/poor	Suppressed by 1475 - growing at base of larger tree, lost top historically and regrown a new leader - some decay visible below failure location.	No disturbance was observed within RPZ.	1.2
	Douglas-fir	Pseudotsuga menziesii	40	60	5	Good	Fair	Codominant crown with adjacent trees - asymmetric canopy due to shading.	No disturbance was observed within RPZ.	2.4
1476	Western Redcedar	Thuja plicata	14	30	2	Fair	Fair/poor	Suppressed within grove, corrected lean - phototropic, small dead top.	No disturbance was observed within RPZ.	0.84
1477	Western Redcedar	Thuja plicata	13	60	2	Fair	Fair/poor	Suppressed within grove, stunted growth form.	No disturbance was observed within RPZ.	0.78
1478	Western Redcedar	Thuja plicata	33	80	4	Good	Fair	Codominant crown with adjacent trees - asymmetric canopy due to shading.	Existing deck footing 1m from root collar. No major impacts associated.	1.98
	Douglas-fir	Pseudotsuga	42	70	5	Good	Good	Crown raised to 10m height above grade historically, corseted lean - phototropic.	No disturbance was observed within RPZ.	2.52
	Red alder	Alnus rubra	41	50	6	Fair	Fair/poor	Lean to East - phototropic, historic limb removal with no major decay associated.	No disturbance was observed within RPZ.	2.46
	Cherry	Prunus sp.	28	50	5	Fair		Fruiting cherry, corrected lean - phototropic, old rubbing injury at 3m above grade - surface decay associated. Cherry bark tortrix.	No disturbance was observed within RPZ.	1.68



## **CITY OF SURREY**

(the "City")

### **DEVELOPMENT VARIANCE PERMIT**

NO.: 7919-0228-00

Issued To:

(the "Owner")

Address of Owner:

- 1. This development variance permit is issued subject to compliance by the Owner with all statutes, by-laws, orders, regulations, or agreements, except as specifically varied by this development variance permit.
- 2. This development variance permit applies to that real property including land with or without improvements located within the City of Surrey, with the legal description and civic address as follows:

Parcel Identifier: 025-239-571

Strata Lot 35 District Lot 165 Group 2 New Westminster District Strata Plan LMS4530 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V

3500 - 144 Street, Unit 96

Parcel Identifier: 025-239-589

Strata Lot 36 District Lot 165 Group 2 New Westminster District Strata Plan LMS4530 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V

3500 - 144 Street, Unit 97

Parcel Identifier: 025-182-129

Strata Lot 1 District Lot 165 Group 2 New Westminster District Strata Plan LMS4530 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V

3500 - 144 Street, Unit 93

Parcel Identifier: 025-467-565

Strata Lot 51 District Lot 165 Group 2 New Westminster District Strata Plan LMS4530 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V

3500 - 144 Street, Unit 101

Parcel Identifier: 025-467-557

Strata Lot 50 District Lot 165 Group 2 New Westminster District Strata Plan LMS4530 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V

3500 - 144 Street, Unit 100

Parcel Identifier: 025-182-137

Strata Lot 2 District Lot 165 Group 2 New Westminster District Strata Plan LMS4530 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V

3500 - 144 Street, Unit 92

(the "Land")

- 3. Surrey Zoning By-law, 1993, No. 12000, as amended is varied as follows:
  - (a) In Section F. Subsection 1. of Part 52 of the Surrey Zoning By-law, 1993, No. 12000, Amendment By-law No. 13885, the minimum east side yard setback (King George Boulevard) for an accessory structure is reduced from 16.5 metres to 12.4 metres.
  - (b) In Section I. Subsection 1(d) of Part 52 of the Surrey Zoning By-law, 1993, No. 12000, Amendment By-law No. 13885, an undisturbed strip of vegetation that abuts King George Boulevard is reduced from 15 metres to 12.4 metres.
- 4. This development variance permit applies to only the that portion of the buildings and structures on the Land shown on Schedule A which is attached hereto and forms part of this development variance permit.
- 5. The Land shall be developed strictly in accordance with the terms and conditions and provisions of this development variance permit.
- 6. This development variance permit shall lapse if the Owner does not substantially start any construction with respect to which this development variance permit is issued, within two (2) years after the date this development variance permit is issued.
- 7. The terms of this development variance permit or any amendment to it, are binding on all persons who acquire an interest in the Land.

This development variance permit is not a building permit.

8.

AUTHORIZING RESOLUTION PASSED BY THE CO ISSUED THIS DAY OF , 20 .	OUNCIL, THE DAY OF , 20 .
	Mayor – Doug McCallum
	City Clerk – Jennifer Ficocelli

